

Regular Council Meeting AGENDA

Tuesday, July 9, 2019, 7:00 pm
Tecumseh Town Hall - Council Chambers
917 Lesperance Road
Tecumseh, Ontario N8N 1W9

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2. Moment of Silence	
3. National Anthem	
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6:30 pm - Public Council Meeting - Wellwood Drain	
7:00 pm - Regular Council Meeting	
19. Adjournment	

Minutes of Regular Council Meeting of
The Council of the Town of Tecumseh

Tecumseh Council meets in regular public session on Tuesday, June 25, 2019, in the Council Chambers, 917 Lesperance Road, Tecumseh, Ontario at 7:00 pm.

1. **Order**

The Mayor calls the meeting to order at 7:00 pm.

2. **Moment of Silence**

The Members of Council and Administration observe a moment of silence.

3. **National Anthem**

The Members of Council and Administration observe the National Anthem of O Canada.

4. **Roll Call**

Present:

Mayor
Deputy Mayor
Councillor
Councillor
Councillor
Councillor
Councillor

Gary McNamara
Joe Bachetti
Bill Altenhof
Andrew Dowie
Brian Houston
Tania Jobin
Rick Tonial

Also Present:

Chief Administrative Officer
Director Parks & Recreation Services
Director Public Works & Environmental Services
Director Information & Communication Services
Director Planning & Building Services
Director Financial Services & Chief Financial Officer
Director Corporate Services & Clerk
Director Fire Services & Fire Chief
Deputy Clerk & Manager Legislative Services
Manager Committee & Community Services
Manager Engineering Services
Manager Planning Services
Manager Roads & Fleet
Manager Strategic Initiatives

Margaret Misek-Evans
Paul Anthony
Phil Bartnik
Shaun Fuerth
Brian Hillman
Tom Kitsos
Laura Moy
Doug Pitre
Jennifer Alexander
Christina Hebert
John Henderson
Chad Jeffery
Kirby McArdle
Lesley Racicot

5. **Disclosure of Pecuniary Interest**

There is no pecuniary interest declared by a Member of Council.

6. **Minutes**

Motion: RCM - 161/19

Moved by Councillor Tania Jobin
Seconded by Deputy Mayor Joe Bachetti

That the minutes of the May 28, 2019 Regular Meeting of Council, the minutes of the May 28, 2019 and June 4, 2019 Special Meetings of Council, and the minutes of the May 28, 2019 Public Meetings of Council, as were duplicated and delivered to the members, are adopted.

Carried

7. Supplementary Agenda Adoption

There are no supplementary agenda items.

8. Delegations**a. Local Government Week Contest Winners**

Flag Contest, Emerson Forrest

Poetry Contest 1st Place, Isabella Larking

Poetry Contest 2nd Place, Raeanne Laporte

The Members of Council congratulate the winners of the Local Government Week Flag and Poetry Contests. The Flag contest winner will have their drawing displayed at Town Hall. The Poetry winners will be acting as Mayor and Deputy Mayor for a day.

b. Senior of the Year

Rita Ossington, Award Recipient

Rita Ossington is presented the Senior of the Year Award. The Members extend gratitude for her dedication of public service to the community.

c. Cynthia Swift, CPA, CA, Partner Audit/Enterprise, KPMG

Re: Audit Findings Report for the Year Ended December 31, 2018

Cynthia Swift presents the financial audit findings report for 2018. She states that the audit went well and there are no outstanding items with respect to the audit.

Motion: RCM - 162/19

Moved by Councillor Andrew Dowie

Seconded by Councillor Rick Tonial

That the Audit Findings Report for the year ended December 31, 2018, as prepared by KPMG LLP, be received;

And that the Consolidated Financial Statements of The Corporation of the Town of Tecumseh year ended December 31, 2018, is approved.

Carried

d. Donna Desantis

Re: Women on Fire Event

Donna Desantis presents on the 2nd Annual Women On Fire event taking place at Station 2 on Saturday, June 29, 2019. The event is organized to assist females in preparing for various types of emergency service recruitment processes.

Motion: RCM - 163/19

Moved by Deputy Mayor Joe Bachetti

Seconded by Councillor Brian Houston

That Report FIRE-2019-04 Hosting of Women On Fire Event be brought forward on the Agenda for discussion.

Carried

1. FIRE-2019-04 Hosting of Women on Fire Event

Motion: RCM - 164/19

Moved by Deputy Mayor Joe Bachetti
 Seconded by Councillor Tania Jobin

That Report FIRE-2019-04 Hosting of Women On Fire Event be received;

And that the Training Tower rental fee for the Women On Fire taking place at Tecumseh Fire Station 2 on Saturday, June 29, 2019, be waived;

And further that the cost of the insurance for this event be funded on a one-time basis by the Fire Services Budget.

Carried

e. **Paul Anthony, Director Parks and Recreation Services**

Re: 2019 WEGE Small Cities Sustainability Best Practices Award Winner for Lakewood Park and Stormwater System Improvements

Director Parks & Recreation Services, Paul Anthony and Councillor Tania Jobin present the WEGE Award bestowed on the Town at the 2019 WEGE Small Cities Sustainability Conference.

f. **Arleen Deschamps**

Re: Regional Hospital Proposed Location

Arleen Deschamps, is a mother, grandmother and senior living in the Riverside area of Windsor. She advises Council of her opposition to the proposed location for the new regional hospital.

The Deputy Mayor provides historical insight regarding the lands proposed for the new hospital. The Mayor offers some clarification on some of the comments made and speaks in support of the need for a new regional hospital.

Motion: RCM - 165/19

Moved by Deputy Mayor Joe Bachetti
 Seconded by Councillor Rick Tonial

That the motion regarding the new regional hospital be brought forward on the Agenda for discussion.

Carried

1. Regional Hospital New Site

Motion: RCM - 166/19

Moved by Deputy Mayor Joe Bachetti
 Seconded by Councillor Rick Tonial

Whereas a new regional hospital in Windsor-Essex County is desperately needed and would help improve the quality of healthcare in Windsor-Essex County; and

Whereas Windsor-Essex County has an opportunity to obtain a new regional hospital, which will serve all of the region for decades to come; and

Whereas almost half of the population of Windsor-Essex County, currently reside in the County of Essex, outside of the City of Windsor; and

Whereas growth statistics indicate that the municipalities in the County of Essex are increasing in size and population, which is a trend that is expected to continue and may result in the majority of the population of Windsor-Essex County residing in the County of Essex outside of the City of Windsor; and

Whereas the current location of the majority of hospital services in the extreme northwest corner of Windsor-Essex County is not readily accessible to the residents living in the County of Essex outside the City of Windsor relative to the proposed new site; and

Whereas the share of local funding for any new regional hospital in Windsor-Essex County is to be shared equally between the City of Windsor and the County of Essex.

Now Therefore Be It Hereby Resolved That the Town of Tecumseh supports placing any new regional hospital services in a location that more fairly serves the majority of the residents of Windsor -Essex County now and in the future; and

Be It Further Resolved That the Town of Tecumseh supports moving forward with the proposed location for the new regional hospital, which will improve accessibility to the facility by the region as a whole, and should help improve healthcare for the majority of residents in Windsor-Essex County; and

Be It Further Resolved That a copy of this motion be sent to area municipalities, the County of Essex, the City of Windsor, the Honourable Doug Ford, Premier of Ontario; the Honourable Andrea Horwath, Leader of the New Democratic Party; the Honourable Christine Elliott, Minister of Health and Long-Term Care; Ms. Lisa Gretzky, MPP for Windsor West; Mr. Taras Natyshak, MPP for Essex; Mr. Percy Hatfield, MPP for Windsor-Tecumseh; and Mr. Rick Nicholls, MPP for Chatham-Kent-Leamington.

Carried

9. Communications - For Information

a. Town of Lakeshore dated May 10, 2019

Re: Support of Resolution Regarding Libro Community Credit Union Woodslee Branch

b. City of Markham dated May 24, 2019

Re: Bill 108, More Homes, More Choice Act, 2019

c. Municipality of Southwest Middlesex dated May 22, 2019

Re: Bill 108, More Homes, More Choice Act 2019

d. Town of Halton Hills dated May 28, 2019

Re: Bill 108, More Homes, More Choice Act, 2019

e. City of Toronto dated May 28, 2019

Re: Bill 108, More Homes, More Choice Act, 2019

f. Town of Aurora dated May 29, 2019

Re: Bill 108. More Homes, More Choice Act, 2019

g. Town of Orangeville dated May 29, 2019

Re: Bill 108, More Homes, More Choice Act, 2019

h. City of Guelph dated May 31, 2019

Re: Bill 108, More Homes, More Choice Act, 2019

i. Ministry of Municipal Affairs and Housing dated June 7, 2019

Re: Bill 108, More Homes, More Choice Act, 2019

- j. Ministry of the Solicitor General dated May 31, 2019**
Re: Emergency Response Assistance to First Nations - Request for Host Community
- k. Town of Georgina dated June 5, 2019**
Re: Reducing Litter and Waste
- l. Ministry of the Environment, Conservation and Parks dated June 7, 2019**
Re: Ontario Appoints Special Advisor on Recycling and Plastic Waste
- m. Municipality of South Huron dated June 12, 2019**
Re: 2019 Ontario Good Roads Association Combined Conference Resolution
- n. City of Windsor dated June 17, 2019**
Re: Notice of Complete Application for Various Properties
Administration is requested to follow-up and determine why the Town is receiving these notifications for property matters outside the typical boundaries and notification area.
- o. City of St. Catharines dated June 19, 2019**
Re: Resolution - Free Menstrual Products at City Facilities
Motion: RCM - 167/19
Moved by Councillor Brian Houston
Seconded by Councillor Bill Altenhof
That Communications - For Information A through O as listed on the Tuesday, June 25, 2019 Regular Council Agenda are received.

Carried

10. Communications - Action Required

There are no Communications - Action Required presented to Council.

11. Committee Minutes**a. Police Services Board - May 28, 2019 and June 5, 2019****Motion: RCM - 168/19**

Moved by Councillor Tania Jobin
Seconded by Deputy Mayor Joe Bachetti

That the May 28, 2019 and June 5, 2019 minutes of the Police Services Board, as were duplicated and delivered to the Members of Council, are accepted.

Carried

b. Senior Advisory Committee - May 23, 2019**Motion: RCM - 169/19**

Moved by Councillor Rick Tonial
Seconded by Councillor Brian Houston

That the May 23, 2019 minutes of the Senior Advisory Committee, as were duplicated and delivered to the Members of Council, are accepted.

Carried

c. Youth Advisory Committee - May 27, 2019**Motion: RCM - 170/19**

Moved by Councillor Brian Houston
 Seconded by Councillor Rick Toniai

That the May 27, 2019 minutes of the Youth Advisory Committee, as were duplicated and delivered to the Members of Council, are accepted.

Carried

d. Cultural and Arts Advisory Committee - May 27, 2019**Motion: RCM - 171/19**

Moved by Councillor Tania Jobin
 Seconded by Councillor Bill Altenhof

That the May 27, 2019 minutes of the Cultural and Arts Advisory Committee, as were duplicated and delivered to the Members of Council, are accepted.

Carried

e. Heritage Committee - May 27, 2019**Motion: RCM - 172/19**

Moved by Councillor Bill Altenhof
 Seconded by Councillor Rick Toniai

That the May 26, 2019 minutes of the Heritage Committee, as were duplicated and delivered to the Members of Council, are accepted.

Carried

f. Tecumseh Accessibility Advisory Committee - June 4, 2019**Motion: RCM - 173/19**

Moved by Councillor Bill Altenhof
 Seconded by Councillor Rick Toniai

That the June 4, 2019 minutes of the Tecumseh Accessibility Advisory Committee, as were duplicated and delivered to the Members of Council, are accepted.

Carried

12. Reports**a. Corporate Services & Clerk**

1. CS-2019-15 Essex Power Corporation - Appointment of Proxyholder for Shareholder's 2019 Annual Meeting

Motion: RCM - 174/19

Moved by Councillor Brian Houston
 Seconded by Councillor Bill Altenhof

That Mayor Gary McNamara be appointed proxyholder for the Town of Tecumseh to cast its shareholder's votes at Essex Power Corporation's 2019 Shareholders' Annual Meeting scheduled to be held on Wednesday, June 26, 2019;

And that Mr. Tom Burton be appointed as an alternate proxyholder for the Town of Tecumseh to cast its shareholder's votes at Essex Power Corporation's 2019 Shareholders' Annual Meeting, if Mayor Gary McNamara is absent from the meeting;

And further that the Director Corporate Services & Clerk be authorized to sign all necessary proxy forms to implement this resolution and to forward them to Essex Power Corporation.

Carried

2. CS-2019-16 Request for Noise By-Law Exemption - St. Charbel Parish Festival

Motion: RCM - 175/19

Moved by Councillor Bill Altenhof
Seconded by Councillor Tania Jobin

That St. Charbel Parish - Windsor (St. Charbel) be granted an exemption from the Town's Noise By-law No. 2002-07, as amended, for Friday, July 19, 2019 and Saturday, July 20, 2019 until 11:30 pm and Sunday, July 21, 2019 until 11:00 pm, to permit musical entertainment for their Parish Festival at the church grounds located at 5700 Outer Drive;

And that St. Charbel inform area residents of this exemption from the Noise By-law, and the Tecumseh OPP Detachment be notified by Administration of the exemption;

And further that concerns and/or complaints respecting the emission of sound, resulting from the entertainment be monitored.

Carried

b. Financial Services

1. FS-2019-04 2018 Year-End Variance Report

Motion: RCM - 176/19

Moved by Councillor Brian Houston
Seconded by Councillor Bill Altenhof

That Report No. FS-2019-04 2018 Year-End Budget Variance Report, dated June 25, 2019, showing a tax-supported surplus of \$761,048 be received;

And that surplus transfers be made as follows:

- a. \$745,336 operating fund surplus to Infrastructure Reserve;
- b. \$15,712 capital fund surplus to Infrastructure Reserve.

Carried

2. FS-2019-05 Strategic Asset Management Policy

Motion: RCM - 177/19

Moved by Councillor Brian Houston
Seconded by Councillor Rick Tonial

That the Strategic Asset Management Policy No. 95, as attached to Report FS-2019-05, be adopted.

Carried

3. FS-2019-06 2018 Development Charge Reserve Fund Statement

Motion: RCM - 178/19

Moved by Councillor Tania Jobin
Seconded by Councillor Brian Houston

That the 2018 Development Charge Reserve Fund Statement, prepared in accordance with the Development Charges Act, 1997, S.O. 1997, c. 27, s. 43, be received.

And that the 2018 Development Charge Reserve Fund Statement be made available to the public on the Town's website in accordance with the Development Charges Act, 1997, S.O. 1997, c. 27, s. 43 (2.1); 2015, c. 26, s. 7 (1).

And further that the report be forwarded upon request to the Ministry of Municipal Affairs (MMA) as per the Development Charges Act, 1997, S.O. 1997, c. 27, s. 43 (3); 2015, c. 26, s. 7 (2).

Carried

c. **Fire & Emergency Services**

Report No. FIRE-2019-04 Hosting of Women On Fire Event was moved forward on the agenda to delegations for discussion.

d. **Parks & Recreation Services**

1. PRS-2019-07 2019 Pathway to Potential Funding Agreement

Motion: RCM - 179/19

Moved by Councillor Bill Altenhof
Seconded by Councillor Brian Houston

That Report No. PRS-2019-07 Pathway to Potential Funding Agreement 2019 be received;

And that the Mayor and the Clerk be authorized to execute a Service Agreement between The Corporation of the Town of Tecumseh and The Corporation of the City of Windsor, relating to the Pathway to Potential Program for the 2019 budget year, at no cost to the Town.

Carried

2. PRS-2019-10 Rotary Club of Windsor Fish Fry

Motion: RCM - 180/19

Moved by Councillor Rick Tonial
Seconded by Councillor Bill Altenhof

That the Rotary Club of Windsor (1918) be authorized to sell and serve alcoholic beverages for consumption by patrons at Lakewood Park on Friday, September 6, 2019 during the hours of 4:00 p.m. to 8:00 p.m., subject to compliance with the provisions of the Town's Municipal Alcohol Risk Management Policy 31, for the purposes of hosting a Fish Fry; and

That the Rotary Club of Windsor (1918) be granted relief from Noise By-law No. 2002-07, as amended, in order to permit the Rotary Club of Windsor (1918) to operate loud speakers or sound amplifying equipment during the Fish Fry event for the purposes of musical entertainment and event announcements on Friday, September 6, 2019 during the hours of 4:00 p.m. to 8:00 p.m.

Carried

e. Planning & Building Services

1. PBS-2019-17 Tecumseh Transit Service, Proposed Route Modification, July 2019

Motion: RCM - 181/19

Moved by Councillor Bill Altenhof
 Seconded by Councillor Brian Houston

That the Tecumseh Transit System (TTS) route be revised through:

- i. the introduction of a bus stop at the Food Basics grocery store located within the commercial plaza currently under construction at the northwest corner of the Manning Road/Amy Croft intersection; and
- ii. the removal of the existing bus stop located at the Sobeys grocery store located within the commercial plaza at the southeast corner of the Manning Road/Amy Croft intersection;

And that Administration be authorized to coordinate the above-noted changes to the TTS route with First Student Canada and the Owner of the commercial plaza located at the northwest corner of the Manning Road/Amy Croft intersection.

Carried

2. PBS-2019-18, D19 DELDUC, DeDuca Lands, Summary of Public Meeting, Final Recommendation

Motion: RCM - 182/19

Moved by Deputy Mayor Joe Bachetti
 Seconded by Councillor Tania Jobin

That PBS-2019-18 D19 DELDUC, DeDuca Lands, Summary of Public Meeting, Final Recommendation be received;

And that the Revised Part B of Official Plan Amendment No. 14 to the Tecumseh Official Plan, for those lands within the former Township of Sandwich South (Sandwich South Official Plan), having the effect of amending the Sandwich South Official Plan for a 21.6 hectare (53.4 acre) parcel of land situated at the north-east corner of the 8th Concession / North Talbot Road intersection, from "Hamlet Development" to "Low Density Residential" designation with a site-specific policy and "General Commercial" designation, in order to facilitate the development of the lands for a mixed residential and commercial development, be supported;

And further that the Revised Zoning By-law Amendment 2016-67, having the effect of amending the Sandwich South Zoning By-law 85-18 for a 21.6 hectare (53.4 acre) parcel of land situated at the north-east corner of the 8th Concession/North Talbot Road intersection, from "Agricultural Zone (A)" to "Holding Residential Zone 2 (H)R2-4", "Holding General Commercial Zone (H)C1-9", and "Holding Parks and Open Space Zone (H)P-5", in order to facilitate the development of the lands for a mixed residential and commercial development, be supported;

And furthermore that their submission to the OMB for Approval in furtherance of the OMB's visioning process as outlined in the prior OMB Decision (Issue Date: January 17, 2018, OMB Case No.: PL160967, OMB File No.: PL160967, OMB File No.: PL161195), be supported.

Carried

3. PBS-2019-19, Bill 108 - More Homes, More Choice Act, 2019 Summary Report

Motion: RCM - 183/19

Moved by Deputy Mayor Joe Bachetti
 Seconded by Councillor Rick Toniai

That PBS-2019-19, Bill 108 – *More Homes, More Choice Act, 2019*, be received.

Carried

Motion: RCM - 184/19

Moved by Deputy Mayor Joe Bachetti
 Seconded by Councillor Brian Houston

That Report No. PBS-2019-19 Bill 108 - *More Homes, More Choice Act, 2019* be sent to the Association of Municipalities of Ontario.

Carried

f. Public Works & Environmental Services

1. PWES-2019-36 Asphalt Paving Tender Award 2019

Motion: RCM - 185/19

Moved by Councillor Brian Houston
 Seconded by Councillor Rick Toniai

That the low tender from Coco Paving Inc. in the amount of \$1,041,000 plus HST, for the 2019 Asphalt Paving Tender, be approved and that the Mayor and Clerk be authorized to enter into a contract for the services with Coco Paving Inc.

Carried

2. PWES-2019-37 Windsor Essex Region Stormwater Management Standards Manual - Final Recommendation

Motion: RCM - 186/19

Moved by Councillor Rick Toniai
 Seconded by Councillor Brian Houston

That the Windsor/Essex Region Stormwater Management Standards Manual be adopted as the standard for the design and review of stormwater infrastructure within the Town of Tecumseh;

And that, in order to stay current with the increasing knowledge and new practices related to stormwater management and climate change, the Town of Tecumseh support the need for the Manual to be reviewed and updated on a five (5) year cycle or more frequently if warranted by advancements in technology.

Carried

3. PWES-2019-39 Amendment to PWES-2018-08 2019-2023 PWES 5 Year Capital Works Plan-Tecumseh Rd. Sanitary Design

Motion: RCM - 187/19

Moved by Councillor Brian Houston
 Seconded by Councillor Rick Toniai

That the improvements to the Tecumseh Road Sanitary Sewer - Lesperance Road to Southfield Drive project be added to the PWES 2019-2023 Public Works & Environmental Services Five Year Capital Works Plan;

And that, based on current development opportunities in the Tecumseh Road Community Improvement Plan area, the detailed engineering design for this project be completed in 2019 with construction anticipated to proceed in 2020;

And that Tecumseh Town Council authorize the expenditure of \$150,000 for the detailed engineering design from the Wastewater Sewers Reserve Fund;

And further that Dillon Consulting Ltd. be retained to complete the detailed design, plans, specifications and tender documents and to assist with obtaining all required approvals for the Tecumseh Road Sanitary Sewer – Lesperance Road and Southfield Drive, based on their current design work for Phases 1 & 2 of the Tecumseh Road Streetscape project.

Carried

4. PWES-2019-40 Proposed Multi-Use Trail on Mulberry Drive

Motion: RCM - 188/19

Moved by Councillor Bill Altenhof
Seconded by Councillor Tania Jobin

That Report No. PWES-2019-40 Proposed Mulberry Drive Multi-use Trail from the City of Windsor Border to Southfield Drive be received;

And that the construction of the multi-use trail on Mulberry Drive from the City of Windsor border easterly to Southfield Drive, be approved;

And further that funding of \$35,000 for the construction of the multi-use trail on Mulberry Drive from the City of Windsor border easterly to Southfield Drive, be provided from the Infrastructure Reserve.

Carried

13. By-Laws

Motion: RCM - 189/19

Moved by Deputy Mayor Joe Bachetti
Seconded by Councillor Brian Houston

That By-law 2019-21 being a by-law to provide for the repair and improvement to the East Townline Drain (St. Clair Outlet).

Be given third and final reading.

Carried

Motion: RCM - 190/19

Moved by Councillor Brian Houston
Seconded by Councillor Rick Tonial

That By-law 2019-50 being a by-law to amend By-law 85-18, the Town's Comprehensive Zoning By-law for those lands in the former Township of Sandwich South.

Be given first and second reading.

Carried

Motion: RCM - 191/19

Moved by Councillor Brian Houston
Seconded by Councillor Rick Toniai

That By-law 2019-50 being a by-law to amend By-law 85-18, the Town's Comprehensive Zoning By-law for those lands in the former Township of Sandwich South.

Be given third and final reading.

Carried

14. Unfinished Business**a. June 25, 2019****Flood Mitigation**

Director Public Works & Environmental Services provides an update on the Sand Bag Program and the uptake by residents. He recommends the program continue until the end of August. Lake levels continue to be monitored.

The Chief Administrative Officer advises the Members that a report is coming in July on a Flood Response Plan.

A member raised that youth in the area have expressed interest in assisting with the Sand Bag Program.

Motion: RCM - 192/19

Moved by Councillor Andrew Dowie
Seconded by Councillor Bill Altenhof

That the Sand Bag Program be continued until the end of August or until the lake levels recede.

Carried

15. New Business**Mothers Against Drunk Driving (MADD) Signs**

It is noted that there is duplication of MADD signs in some areas.

Parking Policy

There are complaints about inconsiderate parking, which have blocked the view for residents to safely exit their driveways. An inquiry is made about a separation distance.

16. Motions**a. Confirmatory By-law****Motion: RCM - 193/19**

Moved by Councillor Brian Houston
Seconded by Councillor Tania Jobin

That By-Law 2019-51 being a by-law to confirm the proceedings of the Tuesday, June 25, 2019, regular meeting of the Council of The Corporation of the Town of Tecumseh be given first, second, third and final reading.

Carried

17. Notices of Motion

a. Licence Plate Covers

This motion is to be placed on the next Regular Meeting of Council Agenda.

18. Next Meeting

Tuesday, July 9, 2019

5:30 pm Public Council Meeting - Plan of Condominium - 14328 and 14346 Tecumseh Road

6:00 pm Public Council Meeting - Development Charges

7:00 pm Regular Council Meeting

19. Adjournment

Motion: RCM - 194/19

Moved by Councillor Rick Tonial

Seconded by Councillor Bill Altenhof

That there being no further business, the Tuesday, June 25, 2019, meeting of the Regular Council now adjourn at 8:29 pm.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk

Minutes of the Public Meeting of
The Council of the Town of Tecumseh

Tecumseh Council meets in public session on Tuesday, June 25, 2019, in the Council Chambers, 917 Lesperance Road, Tecumseh, Ontario at 6:00 pm.

1. Call to Order

The Mayor calls the meeting to order at 6:00 pm.

2. Roll Call

Present:

Mayor

Deputy Mayor

Councillor

Councillor

Councillor

Councillor

Councillor

Gary McNamara

Joe Bachetti

Bill Altenhof

Andrew Dowie

Brian Houston

Tania Jobin

Rick Tonial

Also Present:

Chief Administrative Officer

Director Public Works & Environmental Services

Director Planning & Building Services

Director Corporate Services & Clerk

Director Fire Services & Fire Chief

Deputy Clerk & Manager Legislative Services

Manager Planning Services

Margaret Misk-Evans

Phil Bartnik

Brian Hillman

Laura Moy

Doug Pitre

Jennifer Alexander

Chad Jeffery

3. Disclosure of Pecuniary Interest

There is no pecuniary interest declared by a Member of Council.

4. Introduction and Purpose of Meeting

The purpose of the meeting is to hear public comment on the applications for Official Plan and Zoning By-law amendments to permit a 97-unit apartment building on a 1.08-hectare (2.68 acre) parcel of land situated at the northeast corner of the Tecumseh Road/Southfield Drive intersection (11870 Tecumseh Road). The subject property is designated “Commercial” in the Tecumseh Official Plan. The “Commercial” designation contemplates apartment buildings of this nature; however, the policies establish that they may only proceed after a site-specific amendment to the Official Plan is approved.

Accordingly, the proposed Official Plan amendment introduces a new site-specific policy in the “General Commercial” designation to facilitate the subject development.

The corresponding zoning by-law amendment would change the zoning on the subject property from “General Commercial Zone (C3)” to a site-specific “General Commercial Zone (C3-15)”. The proposed C3-15 zone would facilitate the proposed development and establish appropriate lot and yard provisions such as maximum lot density, building height and yard setbacks.

5. Delegations

The Manager Planning Services gives an overview of Report No. PBS-2019-11 D19 VALTEC, Proposed OPA and ZBA, 11870 Tecumseh Road and description of the surroundings.

Director Financial Services & Chief Financial Officer, Tom Kitsos, arrives at the meeting at 6:14 pm.

The applicant, Peter Valente of Valente Development Corporation, and his architect, Stephen Berrill of ADA Architects, advises that they are excited to be developing in the subject area and are looking forward to making this location attractive for residents and businesses. Mr. Valente advises that this opportunity was brought to his attention through his participation in the Community Improvement Plan.

In response to an inquiry, Mr. Valente advises he is not able to confirm at this time whether the condominium units will be offered for purchase, lease, or providing a mixture of the two. He is hopeful to have the development started by early 2020.

Mr. Berrill explains the outdoor amenity spaces of the building including green spaces. The building does not have a roof top patio space to be able to accommodate a garden. It would be challenging to amend the design to add this feature based on the current design presented. Residents will have the use of the parkette at the front of the building.

There is positive feedback provided by the Members on the proposed development. The modern design of the building will improve the area and may attract commercial development while offering affordable housing options to residents.

The Mayor opens the floor for delegations from the audience.

Tamra Teno, 12420 Little River Road

Ms. Tamra Teno speaks to how she likes the development and how it will enhance the area. She inquires on how this development application affects infilling and intensification targets outlined in the County's Official Plan. The Manager Planning Services advises that intensification of development is a positive step for the municipality and should be promoted, even once the target is met.

She inquires about the rationale for the 3-story set back from the 6-storey in the building design. The Manager Planning Services advises that the Tecumseh Main Street Program calls for 4-storeys and that this proposal was designed in keeping with the Program.

6. Communications

1. Notice of Public Meeting

Re: Zoning By-Law Amendment for Southfield Drive Intersection

Motion: PCM - 34/19

Moved By	Councillor Brian Houston
Seconded By	Councillor Tania Jobin

That Communications - For Information item A as listed on the Tuesday, June 25, 2019 Public Council Meeting Agenda are received.

Carried

7. Reports

1. PBS-2019-11 D19 VALTEC, Proposed OPA and ZBA, 11870 Tecumseh Road

Motion: PCM - 35/19

Moved By Councillor Andrew Dowie

Seconded By Councillor Rick Toniai

That Report PCM-2019-11 D19 VALTEC, Proposed OPA and ZBA 11870 Tecumseh Road be received.

Carried

8. Adjournment

Motion: PCM - 36/19

Moved By Councillor Bill Altenhof

Seconded By Deputy Mayor Joe Bachetti

That there being no further business, the Tuesday, June 25, 2019 meeting of the Public Council Meeting now adjourn at 6:33 pm.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk

Minutes of a Special Meeting of Council
The Council of the Corporation of the Town of Tecumseh

Tecumseh Council meets in special session on Tuesday, June 24, 2019, in the Council Chambers, 917 Lesperance Road, Tecumseh, Ontario at 6:00 pm.

1. Call to Order

The Mayor calls the meeting to order at 6:00 pm.

2. Roll Call

Present:

Mayor

Deputy Mayor

Councillor

Councillor

Councillor

Councillor

Councillor

Gary McNamara

Joe Bachetti

Bill Altenhof

Andrew Dowie

Brian Houston

Tania Jobin

Rick Tonial

Also Present:

Chief Administrative Officer

Director Parks & Recreation Services

Director Public Works & Environmental Services

Director Planning & Building Services

Director Financial Services & Chief Financial Officer

Director Corporate Services & Clerk

Deputy Clerk & Manager Legislative Services

Manager Strategic Initiatives

Manager Recreation Programs & Events

Margaret Misk-Evans

Paul Anthony

Phil Bartnik

Brian Hillman

Tom Kitsos

Laura Moy

Jennifer Alexander

Lesley Racicot

Kerri Rice

3. Disclosure of Pecuniary Interest

There is no pecuniary interest declared by a Member of Council.

4. Report of the Closed Meeting

The Mayor reports that a Closed Meeting of Council was held earlier this evening, on June 24, 2019, at 6:00 pm, in accordance with Section 239 (2) (e) and (f) of the Municipal Act, 2001 which permits a meeting, or part of a meeting, to be closed to the public when the matter to be considered is litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

At the meeting, the Town's Legal Counsel provided an update and advice regarding the Lottery Fee Litigation involving a class action by charities operating bingo lottery events at the Classic III Bingo Hall, located in the Town of Tecumseh.

Motion: SCM- 13/19

Moved By

Deputy Mayor Joe Bachetti

Seconded By

Councillor Rick Tonial

That the June 24, 2019, Closed meeting report by the Mayor regarding the Lottery Fee Litigation be accepted.

Carried

5. Delegations

The Director Parks & Recreation Services provides the Members with an update on the design process since the last meeting held in January. He has met with community groups to discuss the design features and program requirements.

a. **Craig Goodman, Principal and Sebastian Spataro, Senior Associate CS&P Architects Inc.**

Mr. Craig Goodman unveils the schematic designs for the SportsPlex. There are three design options with costs provided to the Members. In all options, parking has doubled to allow 365 parking spots.

Design option "A" includes all the program requirements discussed during the consultation process. Most of the design has not changed from the conceptual drawings from January, with the exception of the aesthetics of the building and reducing the exterior glass. The structure of the main soccer hall has changed to reduce costs. The cost estimate for this design is \$54.05 Million.

Design option "B" is more streamlined which will reduce the cost of the project. This option has smaller workspaces and community rooms, which will decrease the amount of programming that can be offered. This option allows the Town to have flexibility and the ability to construct the building in stages. The cost estimate for this design is \$49.65 Million.

Design option "C" is further refined by not including the gymnasium. There are opportunities to phase in an addition. The cost estimate for this design is \$42.65 Million

Motion: SCM- 14/19

Moved By Councillor Rick Toniai
Seconded By Councillor Bill Altenhof

That members of the audience be permitted as a delegation to address Council regarding Agenda Item 7a - Report PRS-2019-09 Multi-Use SportsPlex Updated Design, Costing, Funding, and Fundraising.

Carried

b. **Tecumseh Pickleball Association, Jo-Anne Neilson Re: Pickleball Association**

Jo-Anne Neilson presents on behalf of the Tecumseh Pickleball Association their support for the SportsPlex to include a double gym. She provides an overview of the sport and explains pickleball's growing popularity, which is capturing the likes of seniors and youth. Their membership continues to grow and they would like to expand their season to year round. This would require facility space indoors, which is currently not available due to other sport programming.

c. **Brandon Pottie and Chris Robillard, Tecumseh Saints Basketball Club**

Mr. Brandon Pottie, Mr. Chris Robillard, and members of the Tecumseh Saints Basketball Club present their support for the SportsPlex. Mr. Pottie explains the lack of indoor facilities has prevented the expansion of their basketball program. Currently, their program has over 250 members ranging from ages 7 to 19. This year, the Club was not able to run full programming for their members due to lack of gym space availability. The Club is requesting that the SportsPlex design include a gymnasium.

Mr. Pottie has submitted his written comments to the Clerk for the record.

d. **Aaron Howell, Tecumseh Minor Baseball Association**

Mr. Aaron Howell on behalf of the Tecumseh Minor Baseball Association expresses his support for the SportsPlex. He explains the baseball

program in regards to practices, games in season, and skill development during the off-season. The Association has expended considerable money and time for indoor facilities located outside of Tecumseh. They would like the opportunity to move into the new SportsPlex.

The proposed upgrades to McAuliffe Park to a turf infield is raised. Mr. Howell is excited on the upgrades as it will provide an advantage which no other Association has available to salvage games due to inclement weather.

Mr. Howell has submitted his written comments to the Clerk for the record.

e. Ryan Mendonca, Tecumseh Soccer Club

Mr. Ryan Mendonca speaks on behalf of the Tecumseh Soccer Club to support the new SportsPlex. He explains that the Club could fill the facility three to four days a week. The new SportsPlex will allow more flexibility in program times and opportunity for kids to try the sport.

f. Bill Marra, Hôtel Dieu Grace

Mr. Bill Marra, on behalf of Hôtel Dieu Grace, supports the new SportsPlex and the opportunity to have a Cardio Rehab Wellness facility. This opportunity can double the services offered in the region. He explains the services provided and the size of facility required. The location is ideal for patients not having to travel into the City.

g. Richard Zarour, Optimist Club of St. Clair Beach

On behalf of the Optimist Club of St. Clair Beach, Mr. Zarour expresses to the Members his support for the SportsPlex.

6. Communications

There are no Communications presented to Council.

7. Reports

a. PRS-2019-09 Multi-Use SportsPlex Updated Design, Costing, Funding, and Fundraising

Motion: SCM- 15/19

Moved By Deputy Mayor Joe Bachetti
Seconded By Councillor Bill Altenhof

That the Town of Tecumseh authorize staff to proceed with Multi-Use SportsPlex Option A, as presented by CS&P Architect and apply to the Investing in Canada Infrastructure Program (ICIP) grant program;

And that the project final design, construction documents, tendering and completion of the construction commence upon securing the following sources of funding:

- a. 27% from Municipal reserves, debt financing, proceeds from fundraising
- b. 73% from senior levels of government through the ICIP grant program (application pending);

And further that fundraising as per Option 1, be established to create a fundraising program and commence fundraising for the project;

And furthermore that upon final project funding commitment and approval, a contract project manager be secured to oversee the project from final design, construction drawings, tendering award of construction contract and final completion of the project, with associated costs referred to the 2020 budget cycle;

And further moreover that administration be authorized to negotiate with Hôtel-Dieu Grace Healthcare (HDGH) an agreement for the construction of a cardio rehabilitation centre addition to the project, inclusive of exterior construction and services and interior finishes, fixtures and furnishings, at HDGH's cost, along with an annual operating lease agreement for Council's consideration.

Carried

8. Adjournment

Motion: SCM- 16/19

Moved By Deputy Mayor Joe Bachetti
Seconded By Councillor Bill Altenhof

That there being no further business, the Monday, June 24, 2019 meeting of the Special Council Meeting now adjourn at 7:50 pm.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk

Minutes of a Special Meeting
The Council of the Corporation of the Town of Tecumseh

Tecumseh Council meets in special session on Tuesday, June 25, 2019, in the Council Chambers, 917 Lesperance Road, Tecumseh, Ontario at 6:00 pm.

1. Call to Order

The Mayor calls the meeting to order at 4:30 pm.

2. Roll Call

Present:

Mayor

Deputy Mayor

Councillor

Councillor

Councillor

Councillor

Councillor

Gary McNamara

Joe Bachetti

Bill Altenhof

Andrew Dowie

Brian Houston

Tania Jobin

Rick Tonial

Also Present:

Chief Administrative Officer

Director Parks & Recreation Services

Director Public Works & Environmental Services

Director Planning & Building Services

Director Financial Services & Chief Financial Officer

Director Corporate Services & Clerk

Director Fire Services & Fire Chief

Deputy Clerk & Manager Legislative Services

Manager Engineering Services

Manager Roads & Fleet

Manager Strategic Initiatives

Margaret Misek-Evans

Paul Anthony

Phil Bartnik

Brian Hillman

Tom Kitsos

Laura Moy

Doug Pitre

Jennifer Alexander

John Henderson

Kirby McArdle

Lesley Racicot

3. Disclosure of Pecuniary Interest

There is no pecuniary interest declared by a Member of Council.

4. Delegations

a. Ryan Langlois, P. Eng, Dillon Consulting

Re: Tecumseh Storm Drainage Master Plan

The Director Public Works & Environmental Services introduces the principle Water Resource Engineer, Ryan Langlois P. Eng., on this project. He explains that this is one of three Master Plan's currently in process, along with the Oldcastle Hamlet Storm Drainage Master Plan and Upper Little River Watershed Stormwater Master Plan that is being completed. He provides a brief background to the Plan and outlines the numerous consultations with residents and stakeholders, which is also outlined in Report No. PRES-2019-35 Storm Drainage Master Plan, Filing of Notice of Completion.

The next steps after this meeting is to make the Storm Drainage Master Plan available to the public for review. Once the 30-day review period is complete, a report to Council will summarize any public comments and seek Council's adoption of the Storm Drainage Master Plan (Study).

Ryan Langlois explains the purpose of this Study is to identify the vulnerabilities in the Town's storm drainage system, and recommend solutions to impacts resulting from extreme weather events. This is an extensive study, which provides the Town with a long-range plan in providing added resiliency in assessing areas prone to surface flooding. It is noted that this Study is the first of its kind in the area to use 2D modeling, the latest in storm water technologies, to assist in developing an extensive storm sewer and over land flow model.

Mr. Langlois outlines the recommendations in the Storm Drainage Master Plan. The recommended improvements will cost \$106.59 Million.

In repose to an inquiry, the Director Public Works & Environmental Services explains that the local servicing policies contained within the Development Charges Background Study does not permit any storm water projects to be eligible for the Development Charge.

The Director Planning & Building Services explains to the members that municipalities' are investigating into a mechanism to collect funds for these types of storm water projects, similar to the water and wastewater rates.

The validation of the model in the Study is raised. A member explains that it is critical to have a verified and validated model so that other Engineers reviewing this Study will feel comfortable in the predictions that are generated.

The Director Public Works & Environment Services advises that the Study will be reviewed and updated every five years.

5. **Communications**

There are no communications presented to Council.

6. **Reports**

a. **PWES-2019-35 Storm Drainage Master Plan, Filing the Notice of Completion**

Motion: SCM-17/19

Moved By Councillor Andrew Dowie
Seconded By Councillor Bill Altenhof

That the Public Works & Environmental Services Report PWES-2019-35 Storm Drainage Master Plan, Filing the Notice of Study Completion be received;

And that the Notice of Study Completion be advertised in the local newspaper and the Town's social media accounts to initiate the mandatory 30-day public review period.

Carried

7. **Adjournment**

Motion: SCM- 18/19

Moved By Councillor Tania Jobin
Seconded By Deputy Mayor Joe Bachetti

That there being no further business, the Tuesday, June 25, 2019 meeting of the Special Council Meeting now adjourn at 5:25 pm.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk



July 4th 2019

Laura Moy, Director Staff Services/Clerk
917 Lesperance Rd.
Tecumseh, Ontario
N8N 1W9
Tel. 519 735 2184
Fax. 519 735 6712

Dear Town of Tecumseh,

The Black Tie Tailgate Planning Committee members, Bob Boughner and Mike Brain would like to make a request of council at the upcoming council meeting for July 9th 2019. The Black Tie Tailgate Planning Committee would like to request a noise by-law extension for August 16th 2019 from 7:30 PM to 12:30 AM.

On August 16th 2019, the Windsor-Essex Care for Kids Foundation will be hosting a Black Tie Tailgate Fundraising event at the Beach Grove Golf and Country Club and will include live entertainment from Nashville country music star, Jake Maurer. The event will start at 6 pm, however the live entertainment for the night will not begin until 7:30 pm and conclude at 12:00 am. The type of noise expected will be live musical instruments and vocals played through loud speakers/amplifiers as well as announcements of live auction items and short speeches. A majority of the noise will be live music.

We request that you would please consider our request to appear before council on July 9th 2019.

Sincerely,

2019 Black Tie Tailgate Planning Committee

**BLACK
TIE
TAIL
GATE**

SAVE *the* DATE

**AUG 16
2019**

**BEACH
GROVE**
GOLF & COUNTRY CLUB



LIVE PERFORMANCE FROM

**JAKE
MAURER**



SPONSORSHIP ★ PACKAGES ★

Contact Ashley Weeres, Windsor-Essex Care for Kids Foundation at 519-985-2608 or Ashley.Weeres@wrh.on.ca to purchase tickets.

BIG GUNS

\$25,000

- Recognition as Executive Level Sponsor
- 18 Event Tickets
- Specialty Hors d'oeuvres
- Premium Alcohol & BBQ
- Dedicated VIP Hostess and Private Bar
- Pre-Party with Jake Maurer
- Transportation to and from Black Tie Tailgate
- VIP Parking Available
- Logo on Recognition Screens
- Logo Recognition on W.E. Care for Kids and Windsor Spitfire's Foundation Website
- Recognition on W.E. Care for Kids Donor Wall in Met Hospital
- Spitfire Suite to any Regular Season Game*
- Access to Exclusive Pre-Tailgate Virtual Auction
- Additional Event Tickets Available at Discounted Rate of \$200/Ticket

BONANZA

\$15,000

- 14 Event Tickets
- Specialty Hors d'oeuvres
- Premium Alcohol & BBQ
- Dedicated VIP Hostess and Private Bar
- Pre-Party with Jake Maurer
- Transportation to and from Black Tie Tailgate
- VIP Parking Available
- Logo on Recognition Screens
- Logo Recognition on W.E. Care for Kids and Windsor Spitfire's Foundation Website
- Recognition on W.E. Care for Kids Donor Wall in Met Hospital
- Spitfire Suite to any Regular Season Game*
- Access to Exclusive Pre-Tailgate Virtual Auction
- Additional Event Tickets Available at Discounted Rate of \$225/Ticket

RIDE A COWBOY

\$7,000

- 10 Event Tickets
- Specialty Hors d'oeuvres
- Assigned Wait Staff
- Pre-Party with Jake Maurer
- VIP Parking Available
- Logo on Recognition Screens
- Logo Recognition on W.E. Care for Kids and Windsor Spitfire's Foundation Website

HOOT N' A HOLLER

\$3,500

- 6 Event Tickets
- Specialty Hors d'oeuvres
- Assigned Wait Staff
- Pre-Party with Jake Maurer
- VIP Parking Available
- Logo on Recognition Screens
- Logo Recognition on W.E. Care for Kids and Windsor Spitfire's Foundation Website

Individual All Inclusive Tickets – \$275. Limited quantity to be released May 28

*Subject to Availability



Corporation of the Town of LaSalle

5950 Malden Road, LaSalle, Ontario N9H 1S4
Phone: 519-969-7770 Fax: 519-969-4029 www.lasalle.ca

June 19, 2019

Mayor Drew Dilkens
350 City Hall Square West
P. O. Box 1607, Suite 202
Windsor, Ontario N9A 6S1

Dear Mayor Drew Dilkens:

Re: Support of a new regional hospital for Windsor-Essex County

The Council of the Town of LaSalle, at its regular meeting held Tuesday, June 11, 2019, gave consideration to the Town of Lakeshore's correspondence requesting support of a new regional hospital for Windsor-Essex County, a copy of which is enclosed.

At the meeting, LaSalle Council passed the following resolution:

"That the correspondence received from Town of Lakeshore dated May 24, 2019 requesting support of a new regional hospital for Windsor-Essex County BE APPROVED; and that a copy of this Motion be sent to the City of Windsor, Essex County Municipalities, local MPPs, the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Horwath, Leader of the New Democratic Party, and the Honourable Christine Elliott, Minister of Health and Long-Term Care.

Carried."

Please consider this letter as confirmation of the Town of LaSalle's support of the above matter.

Regards,



Linda Jean
Deputy Clerk
519-969-7770 x1256
/ns

Encls.

Cc: The Hon. Doug Ford, The Hon. Andrea Horwath, The Hon. Christine Elliott, Tracey Ramsey MP, Lisa Gretzky MPP, Taras Natyshak MPP, Percy Hatfield MPP, Rick Nicholls MPP, County of Essex, Essex County Municipalities





May 24, 2019

Mayor Drew Dilkens
350 City Hall Square West
P.O. Box 1607, Suite 202
Windsor, Ontario N9A 6S1

Attention: Mayor Drew Dilkens

Dear Mayor Dilkens,

RE: Support of a new regional hospital for Windsor-Essex County

At their meeting of May 21, 2019 the Council of the Town of Lakeshore duly passed the following resolution number 283-05-2019.

WHEREAS a new regional hospital in Windsor-Essex County is desperately needed and would help improve the quality of healthcare in Windsor-Essex County; and

WHEREAS Windsor-Essex County has an opportunity to obtain a new regional hospital, which will serve all of the region for decades to come; and

WHEREAS almost half of the population of Windsor-Essex County, currently reside in the County of Essex / outside of the City of Windsor; and

WHEREAS growth statistics indicate that the municipalities in the County of Essex are increasing in size and population, which is a trend that is expected to continue and will likely result in the majority of the population of Windsor-Essex County residing in the County of Essex / outside of the City of Windsor; and

WHEREAS the current location of the majority of hospital services in the extreme northwest corner of Windsor-Essex County, does not adequately serve the residents living in the County of Essex / outside the City of Windsor; and

WHEREAS the share of local funding for any new regional hospital in Windsor-Essex County is to be shared equally between the City of Windsor and the County of Essex.

NOW THEREFORE BE IT HEREBY RESOLVED THAT that the Town of Lakeshore supports placing any new regional hospital services, in a location that serves the majority of the residents of Windsor-Essex County; and

BE IT FURTHER RESOLVED THAT that the Town of Lakeshore supports moving forward with the proposed location for the new regional hospital, which will serve the region as a whole, and should help improve healthcare for the majority of residents in Windsor-Essex County; and



LAKESHORE.CA

Town of Lakeshore

419 Notre Dame Street, Belle River, ON N0R 1A0
519.728.2700 Toll Free: 1-877-249-3367 www.lakeshore.ca

BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the City of Windsor, County of Essex, Town of Tecumseh, Town of Lasalle, Town of Amherstburg, Town of Essex, Town of Kingsville, Municipality of Leamington, the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Horwath, Leader of the New Democratic Party, the Honourable Christine Elliott, Minister of Health and Long-Term Care, Ms. Lisa Gretzky, MPP for Windsor West, Mr. Taras Natyshak, MPP for Essex, Mr. Percy Hatfield, MPP for Windsor-Tecumseh, and Mr. Rick Nicholls, MPP for Chatham-Kent-Leamington.

Carried Unanimously

Should you require any additional information with respect to the above matter, please contact the undersigned.

Sincerely,



Kristen Newman
Director of Legislative and Legal Services

KN/ml

cc: The Hon. Doug Ford
The Hon. Andrea Horwath
The Hon. Christine Elliott
Tracey Ramsey MP
Lisa Gretzky MPP
Taras Natyshak MPP
Percy Hatfield MPP
Rick Nicholls MPP
County of Essex
Town of Amherstburg
Town of Essex
Town of Kingsville
Town of Lasalle
Municipality of Leamington
Town of Tecumseh

premier@ontario.ca
ahorwath-q@ndp.on.ca
christine.elliott@pc.ola.org
tracey.ramsey@parl.gc.ca
lgretzky-q@ndp.on.ca
tnatyshak-q@ndp.on.ca
phatfield-q@ndp.on.ca
rick.nicholls@pc.ola.org

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000



RECEIVED JUN 28 2019

19-3276

JUN 21 2019

Your Worship
Mayor Gary McNamara
Town of Tecumseh
917 Lesperance Road
Tecumseh Ontario N8N 1W9

RECEIVED JUN 28 2019

Dear Mayor Gary McNamara *Gary*

I am writing to offer my congratulations on your recent approval for flood mitigation project funding under the federal National Disaster Mitigation Program. Funding for your project in the amount of \$180,000.00 is included in a Bilateral Contribution Agreement that has been executed between Canada and Ontario.

Our government is committed to building the resilience of communities and families to the impacts of climate change and recognizes the importance of local flood mitigation projects in achieving that goal. The financial impacts of extreme weather events have been increasing in recent years for families, insurers, and all levels of government. In Ontario, most of these costs arise from flooding. Your work to improve flood resilience in your community is important to helping our province address the challenges posed by climate change.

As an additional step towards addressing the challenges posed by flooding, our government has shown leadership by creating an internal task force to consult with municipal, Indigenous, and industry leaders to hear directly from people in flood prone areas how we can prepare for floods and better respond to them when they happen.

Staff at my ministry are available to assist in navigating the National Disaster Mitigation Program as you undertake this work. Should you have any questions, please feel free to contact the ministry at national.disaster.mitigation.program@ontario.ca. Also, please note that under the agreement between Canada and Ontario for National Disaster Mitigation Program projects, Public Safety Canada must be consulted prior to any public announcement. Please contact the ministry at the above email before making any public announcement or sharing information about federal funding for your project with the media.

Once again, my congratulations on your funding approval. I extend my best wishes as you work to improve flood resilience in your community.

Sincerely,



Steve Clark
Minister

Ministry of the Solicitor General

Office of the Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

Ministère du Solliciteur général

Bureau du commissaire des incendies
et de la gestion des situations
d'urgence

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tél. : 647-329-1100
Télééc. : 647-329-1143



June 25, 2019

Your Worship Gary McNamara
Town of Tecumseh
917 Lesperance Road
Tecumseh, ON N8N1W9

Dear Mayor:

It is the responsibility of municipalities to ensure they are in compliance with the Emergency Management and Civil Protection Act (EMCPA).

The Office of the Fire Marshal and Emergency Management (OFMEM) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and has determined that your municipality was compliant with the EMCPA in 2018.

The safety of your citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. You are to be congratulated on your municipality's efforts in achieving compliance in 2018.

I look forward to continuing to work with you to ensure your continued compliance in 2019.

If you have any questions or concerns about the compliance monitoring process, please contact your Emergency Management Field Officer.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jon Pegg", with a long, sweeping horizontal stroke at the end.

Jon Pegg
Chief of Emergency Management

cc: Doug Pitre - CEMC
Christopher Pape - Field Officer - St.Clair Sector



TOWNSHIP OF WARWICK

"A Community in Action"

6332 Nauvoo Road, R.R. #8, Watford, ON N0M 2S0

Township Office: (519) 849-3926 / 1-877-849-3926

Watford Arena: (519) 876-2808

Website: www.warwicktownship.ca

Works Department: (519) 849-3923

Fax: (519) 849-6136

E-mail: info@warwicktownship.ca

June 26, 2019

The Honourable Doug Downey, Attorney General of Ontario
Ministry of the Attorney General
720 Bay Street
11th Floor
Toronto, ON M7A 2S9

Dear Honourable Sir:

Re: Resolution Regarding Enforcement for Safety on Family Farms

Please be advised that Warwick Township Council adopted the following resolution at their regular meeting on June 17, 2019:

WHEREAS agriculture is the second largest industry in Ontario, contributing \$13.7 billion annually to Ontario's GDP and is essential for putting food on the tables of millions of people here and around the world;

AND WHEREAS in recent months there has been a steady increase in harassment of farmers and livestock transporters by activists opposed to animal agriculture and the consumption of animals;

AND WHEREAS the protests have become blatantly illegal in nature with extremist groups trespassing onto private property, unlawfully entering into buildings and removing animals without fear of prosecution and even promoting and publishing their crimes on social media;

AND WHEREAS maintaining proper biosecurity is essential to ensure the health and well-being of the animals cared for on these agricultural operations;

AND WHEREAS the recent attacks on farmers homes and businesses have resulted in no criminal charges laid, leaving farmers feeling unprotected by the Ontario legal system and afraid for the welfare of themselves, their families, their employees and the animals they care for;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Township of Warwick requests that Hon. Doug Downey work with his fellow MPP's and agricultural leaders to find a better way forward to ensure stronger enforcement of existing laws - or new legislation - to ensure the safety of Ontario's farm families, employees and animals;

AND BE IT FURTHER RESOLVED THAT this motion be circulated to Hon. Doug Downey, Ministry of the Attorney General, Hon. Doug Ford, Premier of Ontario, Hon. Sylvia Jones, Solicitor General and Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs and all Municipalities in the Province of Ontario, AMO, and ROMA.

- Carried.

Yours truly,

A handwritten signature in dark ink, appearing to read 'A. Gubbels', written in a cursive style.

Amanda Gubbels
Administrator/Clerk
Township of Warwick

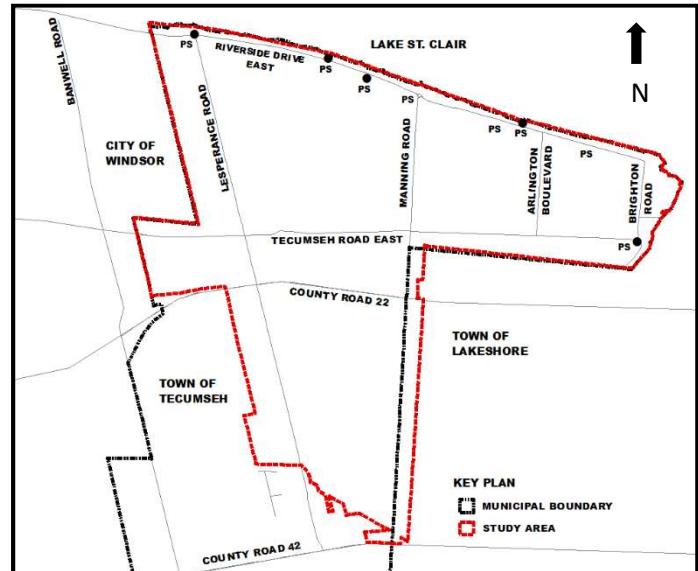
cc: The Honourable Doug Ford, Premier of Ontario
The Honourable Sylvia Jones, Solicitor General
The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
All Ontario Municipalities
Association of Municipalities of Ontario (AMO)
Rural Ontario Municipal Association (ROMA)

The Corporation of the Town of Tecumseh (Town) has now completed the Storm Drainage Master Plan to address the impacts of surface flooding for the study area shown on the key plan. This Storm Drainage Master Plan has confirmed the factors contributing to surface flooding resulting from significant storm events, based on which various alternative solutions were evaluated to confirm the recommended surface flooding solutions. A long-term implementation strategy for these solutions has also been recommended.

The Storm Drainage Master Plan was completed in accordance with Approach 2 of the Municipal Class Environmental Assessment (EA) (Municipal Engineers Association, 2015), which satisfies the requirements for the following Schedule B projects:

Storm Pump Station Improvements

- Replace the existing Lesperance Road Pump Station with an upgraded facility;
- Expand the existing West St. Louis Pump Station;
- Decommission the St. Mark's Pump Station and replace the existing Scully Pump Station with an upgraded facility for the consolidated Scully/St. Mark's service area;
- Replace the existing PJ Cecile Pump Station with an upgraded facility; and
- New storm pump station along Southwind Crescent.



Underground/Aboveground Storage

- Construct a surface storage facility within the "Tecumseh Soccer Fields" adjacent to École Secondaire L'Essor;
- Construct a surface storage facility within Buster Reaume Park; and
- Construct an underground/surface storage facility within Tecumseh Centre Park.

The Storm Drainage Master Plan document illustrates the decision-making process for the study. All documents are available for public review from July 5, 2019 to August 9, 2019 online at <https://www.tecumseh.ca/en/town-hall/plans-studies-and-reports.aspx#Storm-Drainage-Master-Plan> and in hard copy at the following location:

Tecumseh Town Hall
917 Lesperance Road
Tecumseh, ON
N8N 1W9

If you have any comments, questions or concerns regarding the information provided in the report, please provide written comments to one of the following team members no later than **August 9, 2019**:

Phil Bartnik, P.Eng.
Director Public Works & Environmental Services
Town of Tecumseh
917 Lesperance Road
Tecumseh, Ontario, N8N 1W9
Ph: (519) 735-2184 ext. 148
Email: TecumsehDrainageMP@dillon.ca

Flavio Forest, P.Eng.
Project Manager
Dillon Consulting Limited
3200 Deziel Drive, Suite 608
Windsor, Ontario, N8W 5K8
Ph: (519) 948-4243 ext. 3233
Email: TecumsehDrainageMP@dillon.ca

Interested persons are encouraged to review the document and provide comments to the Town of Tecumseh by **August 9, 2019**. If, after consulting with the Town of Tecumseh staff, you have outstanding environmental issues that have not been addressed through the Municipal Class EA process, you can request the Minister of the Environment, Conservation and Parks (MECP) to issue a Part II Order. Any Part II Order request must be submitted to MECP by **August 9, 2019**, using a standard form developed by MECP.

The standard Part II Order request form is available on the Ontario government Forms Repository website (<http://www.forms.ssb.gov.on.ca/>) and searching "Part II Order" on the Repository's main page. A copy of the completed form and any supporting information must also be sent to the Director of Environmental Assessment and Permissions Branch and Town Clerk.

If no Part II Order requests are received by **August 9, 2019**, the project will be considered to have met the requirements of the Municipal Class EA and may proceed.

Minister
Ministry of the Environment,
Conservation and Parks
77 Wellesley Street West
11th Floor
Toronto, ON M7A 2T5

Director, Environmental
Assessment and Permissions Branch
Ministry of the Environment,
Conservation and Parks
135 St. Clair Avenue West, 1st Floor
Toronto, ON M4V 1P5

Town of Tecumseh
Office of the Town Clerk
917 Lesperance Road
Tecumseh, ON, N8N 1W9

If no request for a Part II Order is received, the project will proceed to design and construction as outlined in the planning documentation.

Minutes of the Court of Revision Meeting
for the Lachance Drain

A meeting of the Court of Revision for the Lachance Drain was held on Tuesday, June 25, 2019, in Council Chambers, 917 Lesperance Road, Tecumseh, Ontario at 5:30 pm.

1. Call to Order

The Mayor calls the meeting to order at 5:30 pm.

2. Roll Call

Present:

Mayor

Councillor

City of Windsor Representative

Gary McNamara

Brian Houston

Ed Sleiman

Also Present:

Chief Administrative Officer

Director Public Works & Environmental Services

Director Corporate Services & Clerk

Deputy Clerk & Manager Legislative Services

Assistant Drainage Superintendent

Manager Engineering Services

Margaret Misek-Evans

Phil Bartnik

Laura Moy

Jennifer Alexander

Cameron Hedges

John Henderson

3. Disclosure of Pecuniary Interest

There is no pecuniary interest declared by a Member of Council.

4. Introduction and Purpose of Meeting

The purpose of the meeting is to hear from any affected owner who wishes to appeal his/her assessment or any part thereof as set out in the Drainage Report, prepared by Mr. Mark Hernandez, P.Eng., of Dillon Consulting Ltd, dated May 3, 2019.

5. Delegations

There are no delegations presented to Council.

6. Communications

a. Notice of First Sitting of Court of Revision dated June 5, 2019

Re: Repair and Improvement to the Lachance Drain

b. Essex Region Conservation Authority Email dated June 12, 2019

Re: Acknowledging Receipt of Notice for the First Sitting of the Court of Revision Meeting

c. PWES-2019-32 Request to Consider Engineer's Report - Lachance Drain

Motion: CR - 10/19

Moved By

Councillor Brian Houston

Seconded By

Ed Sleiman

That the Drainage Report and Specifications for the Lachance Drain as prepared by Mr. Mark Hernandez, P.Eng., of Dillon Consulting Ltd., dated May 3, 2019, be received;

And that third and final readings be given to the by-law after the 40 day appeal period has elapsed.

Carried

d. By-law 2019-42 Repair and Improve Lachance Drain

Motion: CR - 11/19

Moved By Councillor Brian Houston
Seconded by Ed Sleiman

That Communications - For Information A through D as listed on the June 25, 2019 Court of Revision Agenda are received.

Carried

7. Adjournment

Motion: CR - 12/19

Moved By Ed Sleiman
Seconded By Councillor Brian Houston

That there being no further business, the June 25, 2019 meeting of the Court of Revision now adjourn at 5:37 pm.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk

TOWN OF TECUMSEH BUSINESS IMPROVEMENT AREA (TOTBIA)

BOARD OF MANAGEMENT REGULAR MEETING

Wednesday, April 17, 2019 at the hour of 6:00 PM held at

1189 Lacasse Blvd., Tecumseh, ON | Lacasse Conference Room | Phone: 519-735-3795

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCLOSURE OF PECUNIARY INTEREST**
4. **DELEGATIONS** (15-20 minutes)
5. **EXECUTIVE BOARD NOMINATIONS**
6. **COMMUNICATIONS** (5 minutes)
 - 6.1. Board of Management Minutes: March 13, 2019
7. **REPORTS** (5-10 minutes for each report)
 - 7.1. Chair
 - 7.2. Treasurer's Report - Month End Financial Report
 - 7.3. Coordinator Report
 - 7.4. Council Report
 - 7.5. Committee Reports
8. **UNFINISHED BUSINESS** (5 minutes for each item)
 - 8.1. Memorandum of Understanding
 - 8.2. BIA Office Relocation
 - 8.3. Membership Notice
 - 8.4. Bookkeeping Quotes
 - 8.5. Bike Racks –
 - 8.6. Corporate Credit Card
 - 8.7. Way Finding Signage
9. **NEW BUSINESS** (5 minutes for each item)
10. **IN CAMERA SESSION**
11. **NEXT MEETING**
 - 11.1. Regular BIA Board Meeting: May 8, 2019 at 6:00 PM
12. **ADJOURNMENT**

Board Members:

Candice Dennis, Chair
Paul Bistany, Treasurer
Linda Proctor, Director
Jules Champoux, Director
Joseph Fratangeli, Director
Elisa Braccio, Director
Michael Kennedy, Director
Scott Harris, Director
Brian Houston, Director
Shane Meloche, Director
Andrew Dowie, Councillor
BIA Staff – Paula Rorai, Minute Taker



TECUMSEH TOWN
Life in motion!

A Regular General Meeting of the Town of Tecumseh BIA (TOTBIA) Members held as of Wednesday, *April 17, 2019* at 1189 Lacasse Blvd., Tecumseh, ON, at the hour of 6:00 PM.

(TOTBBM-1-4)
CALL TO ORDER

The meeting was called to order at 6:10 p.m. by Candice Dennis, Chair

(TOTBBM –2-4)
ROLL CALL

Chair	Candice Dennis
Treasurer	Paul Bistany
Director	Linda Proctor
Director	Scott Harris
Director	Michael Kennedy
Director	Joseph Fratangeli
Director	Elisa Braccio
Director	Brian Houston

Regrets:	Director	Jules Champoux
	Councilor	Andrew Dowie
	Director	Shane Meloche
Minute Taker:	Coordinator	Paula Rorai

(TOTBBM – 3-4)

DISCLOSURE OF PECUNIARY INTEREST - Joseph Fratangeli declared pecuniary interest regarding voting on the empty unit at 12317 Lesperance Rd in Lesperance Square that is being consider for the BIA Office Relocation.

(TOTBBM – 4-4)

DELEGATIONS – No delegations at this meeting.

(TOTBBM – 5-4)

EXECUTIVE BOARD NOMINATIONS

C. Dennis hands over the meeting to the Coordinator to conduct the nominations of Chair, Vice Chair and Treasurer for the remainder of 2019

5.1. Chair Nomination

Coordinator P. Rorai asks all Directors to state name, place of business and a short description of themselves.

P. Rorai states Nominations are now open for the position of Chair.

P. Rorai hears a nomination and restates the nomination for Chair.

Candice Dennis is nominated for the position of Chair.

P. Rorai asks C. Dennis if she will accept the position. Candice Dennis accepts the nomination for Chair with the understanding that at the end of December 2019 the Board opens the floor for nominations of Chair as well as the other Executive positions for 2019. There are no other nominations for Chair.

Motion: (BBM-20/19) Moved by: L. Proctor
Second by: P. Bistany

THAT Candice Dennis be appointed as Chair of the BIA Board of Management until December 31, 2019.

CARRIED.

5.2. Vice Chair Nomination

P. Rorai states Nominations are now open for the position of Vice Chair.

P. Rorai hears a nomination and restates the nomination for Vice Chair.

Joe Fratangeli is nominated for the position of Vice Chair.

P. Rorai asks if he accept the position. Joe Fratangeli accepts the nomination for Vice Chair with the understanding that at the end of December 2019 the Board opens the floor for nominations of Vice Chair as well as the other Executive positions for 2019. There are no other nominations for Vice Chair.

Motion: (BBM-21/19) Moved by: C. Dennis

Second by: E. Braccio

THAT Joseph Fratangeli be appointed as Vice Chair of the BIA Board of Management until December 31, 2019.
CARRIED.

APPROVED.

5.3. Treasurer Nomination

P. Rorai states Nominations are now open for the position of Treasurer.

P. Rorai hears a nomination and restates the nomination for Treasurer.

Paul Bistany is nominated for the position of Treasurer.

P. Rorai asks if he accept the position. Paul Bistany accepts the nomination for Treasure with the understanding that at the end of December 2019 the Board opens the floor for nominations of Treasurer as well as the other Executive positions for 2019. There are no other nominations for Treasurer.

Motion: (BBM-22/19) Moved by: M. Kennedy

Second by: J. Fratangeli

THAT Paul Bistany be appointed as Treasure of the BIA Board of Management until December 31, 2019.
CARRIED.

APPROVED.

The nominated Chair takes over the Board of Management meeting as of 6:12 p.m.

(TOTBBM – 6-4)

COMMUNICATIONS

6.1 TOTBIA Board of Management Meeting Minutes

Motion: (BBM-23/19) Moved by: J. Fratangeli

Second by: B. Houston

THAT the minutes of the Town of Tecumseh TOTBIA Regular Board of Management Meeting held on March 4, 2019 be approved as distributed.

APPROVED.

CARRIED.

Motion: (BBM-24/19) Moved by: P. Bistany

Second by: L. Proctor

THAT the minutes of the Town of Tecumseh TOTBIA Special Board of Management Meeting held on March 13, 2019 be approved as distributed.

APPROVED.

CARRIED.

6.2 LETTERS FROM –

Thank you and appreciation letter from Colleen Turnbull, Area Manager Windsor/Essex County, Weight Watchers – TOTBIA donated \$50 Tecumseh Dollars for their April 1, 2019 Celebration of Success door prizes.

(TOTBBM – 7-4)

REPORTS

7.1 CHAIR REPORT – None at this time.

7.2 TREASURER REPORT: P. Bistany reports on the following month end financials:

Treasurer's Report for the period ending:

March 31, 2019

Tecumseh BIA		
2019 Month End Financials		
Treasurer's Report for the period ending:		
		March 31, 2019
BIA Operating Account (8111130)	Bank Balance stands at:	\$ 49,112.21
Outstanding Payables	see detail page	\$ 9,812.82
BIA Ledger Balance stands at:		\$ 39,299.39
BIA Reserve Account -		
	Balance last month	\$ 34,301.90
	Interest	\$ 87.39
	Transfer from Operating (see NOTE)	
		\$ 34,389.29
BIA Petty Cash	stands at:	\$ 203.98
Total BIA Current Assets :		\$ 73,892.66
Tecumseh Dollars		
	Current Outstanding	\$ 13,000.00
BIA Liabilities and Equity :	from Sage 50 report	\$ 77,643.05
Total BIA Liabilities and Equity :	December 31, 2018	\$ 90,643.05
Year To Date Levy Tax Requisition: 2019		
	1st Quarter @ March 31	\$ 27,250.00
	2nd Quarter @ June 30	\$ -
	3rd Quarter @ September 30	\$ -
	4th Quarter @ December 31	\$ -
Total Levy received to Date:		\$ 27,250.00

Tecumseh Business Improvement Area**BIA Operating Account - # 8111130****31-Mar-19****Outstanding Payments**

28-Feb-19	Flowers by Phil	arrangement - Late Mrs. Turner	75.00
29-Mar-19	Town of Tecumseh	2 bike repair stations	7,872.33
29-Mar-19	Lacasse SPG	Banner contest pamphlets - Qty 200	276.85
29-Mar-19	Town of Tecumseh	Rec Services - Summer Activities Guide	226.00
29-Mar-19	Shoreline	banner contest ad	265.80
28-Mar-19	Paula Rorai	PPE 2019/03/23	1,096.84
			\$ 9,812.82

Outstanding Receivables**\$ -****Current Ledger for Operating Account**

(Invoices paid in this month)

Date	Reference	Detail	DR	CR
4-Mar-19	Greenerbins Composting Company	TNM - EFT		80.00
6-Mar-19	Mamo Burger	Tecumseh Dollars	130.00	
4-Mar-19	Cogeco phones (on-line payment)		90.28	
11-Mar-19	Receiver General (on-line payment)	2019 February	861.50	
4-Mar-19	Monarch Basic	office supplies	274.63	
14-Mar-19	Paula Rorai	PPE 2019/2/23	1,096.84	
14-Mar-19	Anne Rigo	PPE 2019/2/23	503.67	
15-Mar-19	Kelcom	copier maint	64.39	
29-Mar-19	Town of Tecumseh	2 bike repair stations	7,872.33	
15-Mar-19	Town of Tecumseh	cell phone	45.00	
12-Mar-19	Kanwal Tauseef	NM EFT -		125.00
13-Mar-19	Kanwal Tauseef	NM EFT - refund - changed their minds - not participat	125.00	
13-Mar-19	Kanwal Tauseef	NM EFT - refund - service charge	1.50	
13-Mar-19	Ani & Fabi	NM EFT		80.00
19-Mar-19	Deposit	NM - assorted vendors - chqs		310.00
29-Mar-19	Lacasse SPG	Banner contest pamphlets - Qty 200	276.85	
29-Mar-19	Town of Tecumseh	Rec Services - Summer Activities Guide - ad	226.00	
29-Mar-19	Shoreline	banner contest ad	265.80	
28-Mar-19	Paula Rorai	PPE 2019/03/23	1,096.84	
28-Mar-19	Anne Rigo	PPE 2019/03/23	607.27	
29-Mar-19	Town of Tecumseh	1st Q Levy EFT 00251-0002 V#79		27,250.00
31-Mar-19	INTEREST			65.94

Current Ledger for Petty Cash

2019-03-11	Shoppers	Tecumseh Dollars	60.00
2019-03-11	Michigan Diner	Tecumseh Dollars	25.00
2019-03-19	Shoppers	coffee cream	2.50

Motion: (BBM-25/19)

Moved by: B. Houston

Second by: S. Harris

THAT the Month End Treasurer's Report as of March 31, 2019 be accepted and approved as distributed and filed for audit.
CARRIED.

APPROVED.

Discussion on the outstanding Tecumseh Dollars amount was reiterated and confirmed that the current Tecumseh Dollar Program will be discounted as of December 31, 2019 and a new design, program, name will go into effect as of January 1, 2020. Reasonable notice will be given to the public that current Tecumseh Dollars that do not have a one-year expiry date will have until December 31, 2019 to use and Members to be reimbursed.

7.3 COORDINATOR REPORT – P. Rorai reports

7.3.1 Membership Statistics –

- New businesses in the BIA area:
- Members closed/moved/new owners/names: none currently.
- Total Number of Members currently open/established for business in the Tecumseh BIA:
 - Open – 399
 - Empty Units/Bldgs./Lots – 60
 - Property Owners – 138
 - Grand Total - 597

7.3.2 Welcome Wagon – P. Rorai – differed to next meeting.

7.3.3 Home-Base Business Report – All home-based businesses should be forwarded to Town Hall to confirm proper zoning designation.

7.4 COUNCIL REPORT – B. Houston reports on some of the items from the

March 26, 2019 meeting:

- Reduce bottled water usage and promote the use of municipal water. Quinte West is intending to encourage its residents to reduce purchase of single use plastics and encourages others to do the same.
- Administration recommends acceptance of the resignation of Robert James Mackie from the Committee of Adjustment and Property Standards Committee, that Chris Carpenter be appointed to the Committee of Adjustment and Tony Muscedere be appointed to the Property Standards Committee, in his place; that Shane Meloche be appointed to the vacant Director position on the Business Improvement Area (BIA) Board of Management; and that the resignation of Suzanne Beneteau from the Heritage Committee, be accepted.
- Administration recommends that new land use planning concepts surrounding the 21.6 hectare property situated at the north-east corner of the 8th Concession/North Talbot Road intersection (Del Duca lands) and in relation to the associated Ontario Municipal Board decision (Case NO. PL 160967) dated January 17, 2018, be considered for an April 2019 public meeting timeframe:
 - 7.1..1 Approximately 20.5 hectares (50.6 acres) of land identified for residential uses offering a range of housing types, including single unit dwellings, semi-detached and multi-unit dwellings and retirement homes.
 - 7.1..2 An approximate 0.75 hectare (1.85 acre) commercial parcel situated at the northeast corner of the 8th Concession Road/North Talbot Road intersection. This parcel could accommodate commercial uses in a building having a footprint of approximately 1,200 square meters (13,000 square feet), with associated on-site parking. The types of uses to be permitted include retail, eating establishments, financial institutions, day nursery, adult day care centre, general and professional offices, personal service shop and accessory uses.

April 9, 2019 meeting:

- Ministry of Municipal Affairs and Housing Letter dated March 20, 2019. Re: 2018-2019 Fiscal support for small and rural municipalities. Minister Steve Clark advises that the Town of Tecumseh receive a one-time payment of \$620,201.
- Administration recommends that MADD be permitted to install Program signs at the entrances to the Town of Tecumseh (Town) from Windsor on Tecumseh Road and Riverside Drive, as well as the entrance and exits of the Town on County Road 22, along with County Road 11 and County Road 19, subject to the approval of the County of Essex; And further that MADD Windsor & Essex County be granted licensing privileges under the Use of Official Mark Policy 51 to permit the use of the Town's Official Mark on their Program signs, and further that the Mayor and Clerk be authorized to execute a Trademark Agreement with MADD Windsor and Essex County to permit the Town's Official Mark on the Program signs. MADD is requesting to install ten (10) signs in the Town of Tecumseh.
- Administration recommends that Report CS-2019-09 regarding the Fluoridation of Water, be received and that the draft By-law authorizing fluoridation of drinking water, in accordance with the Fluoridation Act, R.S.O. 1990 c.F.22, be considered.
- Administration recommends the signing of a partnership agreements with Wounded Warriors Canada for the purpose of formalizing support for their mission and services, making use of the mental health programs provided, and identify potential fundraising opportunities to support their programming and services.
- B. Houston announces

- The new Chief Administrative Officer, Margaret Misek-Evans. The Coordinator asks if the Chair would send a welcome letter and invite to attend a Board meeting to the new CAO and to schedule a meeting.
- There will be a special Council meeting on April 23rd at 5:00 PM in chambers for an update on the Tecumseh Road streetscaping and a property protection open house meeting on April 24th at 6:00 PM at L'essor High School.

7.5 COMMITTEE REPORTS

7.5.1 Marketing Committee – Nothing at this time.

7.5.2 Membership Committee

7.5.2.1 Tecumseh Dollar Program – Nothing at this time.

7.5.2.2 Associated Membership – Nothing at this time.

7.5.3 Streetscaping Committee

7.5.3.1 Banner Contest – 15 banners will be installed this year; Award Ceremony is Friday, May 3, 2019 at 7:00 pm at Center Ice Room in the Arena. Council and Miss Tecumseh have been invited to help congratulate the students.

7.5.3.2 Bike Repair Stations – Waiting to hear from Parks & Rec when the two new repair stations will be installed and when to schedule a public announcement of the stations in each park.

7.5.3.3 Bike Racks – Classic Display sent pricing on bike racks that are on sale until mid-April. Several Members have asked for a bike rack to be installed in front of their business on municipal property. It was agreed to obtain quotes on single and multiple bike holder racks in large quantities, also to ask Parks & Rec and Public Works if there are any bike racks on order and ask the membership who would be interested in having a bike rack installed and asking the plaza members if they would like to purchase bike racks from the BIA.

7.5.3.4 CIP – Planning Director would like to schedule meetings with the Streetscaping Committee for ideas suggestions on any current projects i.e. bike racks as well as the BIA participations with the CIP.

7.5.4 Events Committee

7.5.4.1 Night Market – Currently there are 32 vendors who have committed to this year's events. There was a meeting with plaza restaurant owners, plaza owners and AGCO to discuss the option of apply for a Special Occasion Permit to fence in the event area to allow guests to purchase wine/beer at established alcohol licenses restaurants and walk around enclosed area for each night market. A Follow up meeting is needed with AGCO and the plaza management. Reserved Weekend with Suzie as the band for both events.

7.5.4.2 Fall into Health Day – Discussion from the Committee's survey results show that out of 60 surveys distributed to the health and wellness sector Members there were only 2 responses. Feedback is most Members are satisfied with their number of clients/customers and do not want to work let alone pay staff to work on a Sunday. There is a significant lack of participation from BIA Members, volunteers and sponsorships; although the public enjoys the event, the activities, and the park. It was agreed to postpone the event this year and ask the Committee to re-evaluate the purpose event and how best to promote the Members and the area.

Motion: (BBM-26/19)

Moved by: C. Dennis

Second by: L. Proctor

THAT the Fall into Health Day event for 2019 be cancelled and funds earmarked for the Fall into Health Day remain allocated for future BIA events.

CARRIED.

APPROVED.

7.5.4.3 BIA Christmas Party – Date is Saturday, November 23, 2019 at Beach Grove Golf & Country Club and 3 Members have already signed up to purchase tickets.

(TOTBBM – 8-4)

UNFINISHED BUSINESS

8.1 Memorandum of Understanding – differ to next meeting.

8.2 BIA Office Relocation – Board reviews current list of available empty units for consideration and will discuss further at the next board meeting.

8.3 Membership Notice – Nothing new at this time.

8.4 Bookkeeping Quotes – Board reviews the list and will defer at a later date.

- 8.5 Bike Racks & Repair Stations – Board recommends the Coordinator to send request to Members asking if interested in having a bike rack installed on municipal property by their store front. Private property owners if interested can purchase bike racks from the BIA and have them installed.
- 8.6 Corporate Credit Card – Board discusses the information required by WFCU to forward to the Finance Department.

Motion: (BBM-27/19) Moved by: J. Fratangeli
Second by: L. Proctor

THAT the request for a Tecumseh BIA Corporate Credit Card be in the Tecumseh BIA Coordinator's name, and provide the required contact information, designating a maximum card limit of \$5,000.00, which will expire on or before the end of the Coordinator's contract date and **THAT** this information is forwarded to the Town of Tecumseh for consideration to be the guarantee of said Corporate Card.

CARRIED.

APPROVED.

8.7 Way Finding Signage – differ to next meeting.

8.8 BIA Parkette Memorial Bench – It is recommended that the Coordinator contact Shoreline Tecumseh for a date and time to take pictures and write an article on the two volunteers.

(TOTBBM – 9-4)

NEW BUSINESS

9.1 Promotional Item – differ to next meeting.

9.2 Corn Festival Sponsorship – differ to next meeting.

(TOTBBM – 10-4)

IN CAMERA SESSION

B. Houston requests in camera session

Motion: (BBM-28/19) Moved by: B. Houston
Second by: L. Proctor

THAT as per section 239(2) of the Municipal act as it relates to personal matters about an identifiable individual, including municipal or local board employees, the regular BIA Board of Management meeting stops at 8:07 PM to go in to an in-camera session and only BIA Board of Management Directors remain in the room.

CARRIED.

APPROVED.

The Coordinator leaves the conference room.

Motion: (BBM-29/19) Moved by: B. Houston
Second by: L. Proctor

THAT the in-camera session ends, and the regular BIA Board of Management meeting resumes at 8:35 PM.

CARRIED.

APPROVED.

C. Dennis informs the Coordinator to re-enter the conference room.

(TOTBBM – 11-4)

NEXT MEETING

The TOTBIA Annual General Meeting is scheduled on **Wednesday, May 8, 2019** at 6:00 PM in Lacasse Conference Room, 1189 Lacasse Blvd., Tecumseh, ON

(TOTBBM – 12-4)
ADJOURNMENT

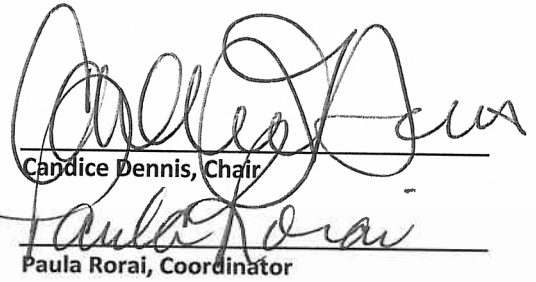
Motion: (BBM- 30/19)

Moved by: M. Kennedy
Second by: J. Fratangeli

THAT there being no further business, the April 17, 2019 regular general meeting of the TOTBIA Board of Management be adjourned at 8:37 PM.

CARRIED.

APPROVED.



Candice Dennis, Chair
Paula Rorai, Coordinator

A Regular General Meeting of the Town of Tecumseh BIA (TOTBIA) Members held as of Wednesday, *May 8, 2019* at 1189 Lacasse Blvd., Tecumseh, ON, at the hour of 6:00 PM.

(TOTBBM-1-5)

CALL TO ORDER

The meeting was called to order at 6:15 p.m. by Candice Dennis, Chair

(TOTBBM –2-5)

ROLL CALL

Chair	Candice Dennis
Treasurer	Paul Bistany
Director	Linda Proctor
Director	Scott Harris
Director	Michael Kennedy
Director	Joseph Fratangeli
Director	Jules Champoux
Director	Shane Meloche
Director	Brian Houston
Councilor	Andrew Dowie

Regrets: Director Elisa Braccio

Minute Taker: Coordinator Paula Rorai

(TOTBBM – 3-5)

DISCLOSURE OF PECUNIARY INTEREST - None at this meeting.

(TOTBBM – 4-5)

DELEGATIONS – No delegations at this meeting.

(TOTBBM – 5-5)

COMMUNICATIONS

5.1 TOTBIA Board of Management Meeting Minutes

Motion: (BBM-31/19) Moved by: P. Bistany
Second by: B. Houston

THAT the minutes of the Town of Tecumseh TOTBIA Regular Board of Management Meeting held on April 17, 2019 be approved as distributed.

APPROVED.

CARRIED.

5.2 **LETTERS FROM** – Kerri Rice, Manager Recreation Programs & Events, Town of Tecumseh – Thank you letter for supporting the 2019 Summer Activity Guide by purchasing an ad on page 4 of the guide.

(TOTBBM – 6-5)

REPORTS

6.1 **CHAIR REPORT** – None at this time.

6.2 **TREASURER REPORT:** P. Bistany reports on the following month end financials:

Tecumseh BIA

2019 Month End Financials

Treasurer's Report for the period ending:		April 30, 2019
BIA Operating Account (8111130)	Bank Balance stands at:	\$ 33,324.39
Outstanding Payables	see detail page	\$ 988.75
BIA Ledger Balance stands at:		<u>\$ 32,335.64</u>
BIA Reserve Account -	Balance last month	\$ 34,389.29
	Interest	\$ 84.79
	Transfer from Operating (see NOTE)	
		<u>\$ 34,474.08</u>
BIA Petty Cash	stands at:	<u>\$ 643.34</u>
<u>Total BIA Current Assets :</u>		<u><u>\$ 67,453.06</u></u>
Tecumseh Dollars	Current Outstanding	\$ 12,940.00
BIA Liabilities and Equity :	from Sage 50 report	\$ 70,954.37
<u>Total BIA Liabilities and Equity :</u>		<u><u>\$ 83,894.37</u></u>
Year To Date Levy Tax Requisition:	1st Quarter @ March 31	\$ 27,250.00
for 2019	2nd Quarter @ June 30	\$ -
	3rd Quarter @ September 30	\$ -
	4th Quarter @ December 31	\$ -
Total Levy received to Date;		<u>\$ 27,250.00</u>

NOTES:

Some of the discrepancy is a result of not having received the balance of HST rebate from 2018. This amount is outstanding and is therefore showing HST recoverable but has not yet been deposited to the bank, so that it is not reflected in bank.

Tecumseh Business Improvement Area**BIA Operating Account - # 8111130****30-Apr-19****Outstanding Payments**

12-Apr-19 Shoreline	ask the experts	988.75
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\$ 988.75**Outstanding Receivables****\$ -****Operating Account - activity**

(Invoices paid in this month)

Date	Reference	Detail	DR	CR
1-Apr-19	Zehrs	Tecumseh Dollars	210.00	
3-Apr-19	Windsor Rock Gym	FIHD EFT pmt - Windsor Rock Gym	295.00	
3-Apr-19	Bank Charges	FIHD EFT pmt - Windsor Rock Gym	1.50	
4-Apr-19	Cogeco phones (on-line payment)		90.28	
10-Apr-19	Receiver General (on-line payment)		935.85	
11-Apr-19	Paula Rorai	PPE 2019/04/06	1,096.84	
11-Apr-19	Anne Rigo	PPE 2019/04/06	575.39	
9-Apr-19	Petty Cash		800.00	
12-Apr-19	Town of Tecumseh	cell	45.00	
12-Apr-19	Shoreline	ask the experts	988.75	
19-Apr-19	Town of Tecumseh	Rec Services - Banner contest ceremony	132.49	
12-Apr-19	Kelcom		65.90	
12-Apr-19	Paula Rorai	Exp - Westin Ottawa, Vista Print TNM postcards, BIA Ref binder	945.93	
15-Apr-19	Deposit			240.00
15-Apr-19	Aunti Aldoo's	NM EFT (Alexandrea Anber)		80.00
15-Apr-19	Justin Renaud	NM EFT (Southwest shores)		80.00
23-Apr-19	Nadine Sandrin	NM EFT (Emma's Dog treats)		50.00
23-Apr-19	Annie Vanrivong	NM EFT (Wolf & Rebel)		50.00
23-Apr-19	Rare Apparel	NM EFT (Tam Nguyen)		50.00
25-Apr-19	Paula Rorai	PPE 2019/04/20	1,096.84	
25-Apr-19	Anne Rigo	PPE 2019/04/20	538.20	
29-Apr	Deposit			130.00
30-Apr-19	The Frosty Pineapple	NM EFT (Maya Fullerton)		80.00
30-Apr-19	INTEREST			94.22

Petty Cash - expenses

Date	Reference	Detail	DR	CR
2019-04-01	OBIAA Conference	cash expenses - multiple receipts	144.50	
2019-04-01	Wrap Shack	volunteer lunch	18.17	
2019-04-07	Dollar Tree	candy for office	8.47	
2019-04-10	Kabobgy	Tecumseh Dollars	135.00	

Motion: (BBM-32/19) Moved by: J. Champoux
Second by: M. Kennedy

THAT the Month End Treasurer's Report as of April 30, 2019 be accepted and approved as distributed and filed for audit.
CARRIED.
APPROVED.

Discussion on the outstanding Tecumseh Dollars amount was reiterated and confirmed that the current Tecumseh Dollar Program will be discounted as of December 31, 2019 and a new design, program, name will go into effect as of January 1, 2020. Reasonable notice will be given to the public that current Tecumseh Dollars that do not have a one-year expiry date will have until December 31, 2019 to use and Members to be reimbursed.

6.3 COORDINATOR REPORT – P. Rorai reports

6.3.1 Membership Statistics –

- New businesses in the BIA area:
 - Kimber Lash Extensions - 13039 Tecumseh Rd E.
 - Tease Beauty Boutique - 14301 Tecumseh Rd. E.
 - The Humble Baker – 12150 Tecumseh Rd E.
- Members closed/moved/new owners/names:
 - Esso Gas Station – 12219 Riverside Dr. E. – now open
- Total Number of Members currently open/established for business in the Tecumseh BIA:
 - Open – 400
 - Empty Units/Bldgs. - 31
 - Empty Lots/– 15
 - Property Owners – 138
 - Grand Total - 584

6.3.2 Grand Openings for Members – Currently there are two grand openings scheduled:

- Thursday, May 16 at 7:00 PM – Tecumseh Home Hardware – New Home Expression Department
- Friday, June 21 at 1:00 PM – Mumma's Burritos – Green Valley Plaza

6.3.3 Welcome Wagon – P. Rorai spoke with Pat Neuman, Regional Director with Welcome Wagon and she has had a very hard time establishing programs in Tecumseh and Windsor; people will be hired and trained then quit. She will send me a composite of the program and a job description that she will post again for Tecumseh and work with the BIA to help hire the right person and create a Welcome Wagon program in Tecumseh.

6.3.4 Home-Base Business Report – BIA office is receiving calls from home-based businesses wanting to join; the Board was asked is this allowed prior to be zoned commercial and residential? There was discussion on the Associate Membership Program wording. B. Houston looked up Kingsville BIA Associate Membership and it was recommended to revise the TOTBIA Associate Membership Program to include similar wording that states the TOTBIA will accept all businesses.

6.4 COUNCIL REPORT – B. Houston reports on some of the items from the April 23 Council Meeting

- Tecumseh Road Mainstreet Detailed Street Design update and some modifications are being proposed:
 - Creation of additional laneways to replace closed driveways with reciprocal access for adjacent properties
 - Reconfiguration of Ticonderoga Park to accommodate a new laneway
 - Change of Lanoue Street to two-way traffic.
 - Leaving some of the overhead electrical wiring in place at the west limit of the project.
- Windsor Pipeline Replacement Project. Enbridge (formerly Union Gas) is replacing approx. 60 km of the existing Windsor natural gas pipeline, an 8-to-10-inch diameter pipeline, with a new 6-inch pipeline to be constructed in the vicinity of the existing pipeline. The 6-inch pipeline will operate at higher pressure. Construction cost is \$88M (est.) and project will occur between Oldcastle and Port Alma, primarily along County Rd. 46, Lakeshore Rd. 309, and Goodreau Line.

- Luc Gagnon, Director Financial Services & Treasurer and Rick Wellwood, Development Officer Re: Retirement Recognition
- City of Brantford dated April 16, 2019 Re: Single Use Plastic Straws. Brantford Council is considering restricting the use of single use plastic straws within their boundaries
- Business Improvement Area dated April 15, 2019 Re: Exceptions to the Town's Noise By-Law and Sign By-Law for the Night Market Events dated June 21 and July 19, 2019. The BIA is requesting an exemption from the Town's Noise By-Law and Sign By-Law for the Town of Tecumseh BIA Night Market events being held on Friday, June 21, 2019 at Green Valley Plaza, 13300 Tecumseh Rd. E. and on Friday, July 19, 2019 located at the Tecumseh Towne Centre Plaza, at 1614 Lesperance Rd. and County Rd. 22 to allow signage in parks and on Town property, and to allow noise between 8pm and midnight.
- Checker Flag Storyboard. It is proposed to place a Checker Flag Speedway Storyboard, which recognizes its physical attributes and historical timeline in the community, located within Cranbrook Park. The cost will be paid for by Mr. John Lucier.
- FIRE-2019-02 Tecumseh Fire Services Q1 Update. Calls for service in the first part of the year have declined versus previous years with 26, 22 and 25 calls in January, February, and March respectively.
- Ministry of the Environment, Conservation and Parks Inspection Report. Administration advises that the Town's water distribution system did not have any non-compliance issues with regulatory requirements as a result of a Ministry inspection on February 28, 2019. The Town's inspection risk rating is 0.00% and the final inspection rating is 100.00%. Those ratings represent the best possible rating achievable.
- Administration recommends that an application for funding under the Investing in Canada Infrastructure Program (ICIP): Rural and Northern Communities Funding Stream – 2019 Intake for a future commitment to the Manning Road Improvement Project Phases 2 and 3 to be completed in 2021-2022.

6.5 COMMITTEE REPORTS

6.5.1 Marketing Committee – Nothing at this time.

6.5.2 Membership Committee

6.5.2.1 Tecumseh Dollar Program – J. Champoux reports on the current Tecumseh Dollar report and presents the Tecumseh Dollar Sale promo that will be placed on Facebook.

6.5.2.2 Associated Membership – Suggestions on how to advertise the new program? Do we ask them to accept Tecumseh Dollars? Can they get the same advertising discounts i.e. Ask The Experts?

6.5.3 Streetscaping Committee

6.5.3.1 Banner Contest –Award Ceremony was Friday, May 3, 2019 at 7:00 pm at Center Ice Room in the Arena and all 15 artists with family attended along with Councilor Brian Houston, Councilor Bill Altenhof and his wife and Miss Tecumseh. Paul McNamara took great pictures of everyone and the banners.

6.5.3.2 Bike Repair Stations – Waiting to hear from Parks & Rec when the two new repair stations will be installed and when to schedule a public announcement of the stations in each park.

6.5.3.3 Bike Racks – Currently we have 6 Members who want bike racks installed in front or around their building/unit on municipal property and Classic Display sent pricing on bike racks that are

6.5.4 Events Committee

6.5.4.1 Night Market – Currently there are 32 vendors who have committed to this year's events. There was a meeting with plaza restaurant owners, plaza owners and AGCO to discuss the option of apply for a Special Occasion Permit to fence in the event area to allow guests to purchase wine/beer at established alcohol licenses restaurants and walk around enclosed area for each night market. A Follow up meeting is needed with AGCO and the plaza management. Reserved Weekend with Suzie as the band for both events.

6.5.4.2 BIA Christmas Party – Date is Saturday, November 23, 2019 at Beach Grove Golf & Country Club and 3 Members have already signed up to purchase tickets.

(TOTBBM – 7-5)

UNFINISHED BUSINESS

8.1 Memorandum of Understanding – differ to next meeting.

8.2 BIA Office Relocation – Board reviews current list of available empty units for consideration and recommends the top two units after the Chair, Treasurer, M. Kennedy and Coordinator take a tour of latest unit.

Motion: (BBM-33/19) Moved by: B. Houston
Second by: S. Harris

THAT the Chair, Vice Chair, Treasurer, Director M. Kennedy and Coordinator be the authority to execute the lease agreement for the new BIA office and report back to the Board at the next meeting.

CARRIED.

APPROVED.

- 8.3 Membership Notice – Nothing new at this time.
- 8.4 Bookkeeping Quotes – differ at a later date.
- 8.5 Corporate Credit Card – required information by WFCU was forward to the Finance Department; waiting confirmation of guarantee with the Town.
- 8.6 Way Finding Signage – S. Meloche will forward a contact information from TODS to the Coordinator to obtain information on placing a way finding sign off of 401 and the Manning Road exits directing the public to the downtown district.
- 8.7 BIA Parkette Memorial Bench – Contacted Shoreline Tecumseh and waiting until end of May for Parks & Rec Department plant flowers and planters and schedule pictures.

(TOTBBM – 9-5)

NEW BUSINESS

- 9.1 Promotional Item – differ to next meeting
- 9.2 Corn Festival Sponsorship – Board agrees to the Bronze sponsorship
- 9.3 Vice Chair requests that funds be allocated in 2020 budget that will cover Coordinator and Vice Chair to attend the OBIAA Conference.

(TOTBBM – 10-5)

IN CAMERA SESSION

Chair requests in camera session

Motion: (BBM-34/19) Moved by: M. Kennedy
Second by: J. Fratangeli

THAT as per section 239(2) of the Municipal act as it relates to personal matters about an identifiable individual, including municipal or local board employees, the regular BIA Board of Management meeting stops at 6:47 PM to go in to an in-camera session and only BIA Board of Management Directors remain in the room.

CARRIED.

APPROVED.

The Coordinator leaves the conference room.

Motion: (BBM-35/19) Moved by: P. Bistany
Second by: J. Champoux

THAT the in-camera session ends, and the regular BIA Board of Management meeting resumes at 7:30 PM.

CARRIED.

APPROVED.

C. Dennis informs the Coordinator to re-enter the conference room.

(TOTBBM – 11-5)

NEXT MEETING

The TOTBIA Annual General Meeting is scheduled on **Wednesday, June 12, 2019** at 6:00 PM in Lacasse Conference Room, 1189 Lacasse Blvd., Tecumseh, ON

(TOTBBM – 12-5)
ADJOURNMENT

Motion: (BBM- 36/19)

Moved by: P. Bistany

Second by: M. Kennedy

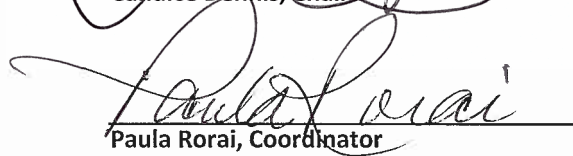
THAT there being no further business, the May 8, 2019 regular general meeting of the TOTBIA Board of Management be adjourned at 9:02 PM.

CARRIED.

APPROVED.



Candice Dennis, Chair



Paula Rorai, Coordinator

Minutes of a Regular General Meeting of the Town of Tecumseh Business Improvement Area (TOTBIA)

A Regular General Meeting of the Town of Tecumseh BIA (TOTBIA) Members held as of Wednesday, *June 12, 2019* at 1189 Lacasse Blvd., Tecumseh, ON, at the hour of 6:00 PM.

(TOTBBM-1-6)

CALL TO ORDER

The meeting is called to order at 6:07 p.m. by Candice Dennis, Chair

(TOTBBM –2-6)

ROLL CALL

Chair	Candice Dennis
Treasurer	Paul Bistany
Director	Linda Proctor
Director	Scott Harris
Director	Michael Kennedy
Director	Jules Champoux
Director	Brian Houston
Councilor	Andrew Dowie

Regrets:	Director	Elisa Braccio
	Vice Chair	Joseph Fratangeli
	Director	Shane Meloche

Minute Taker:	Coordinator	Paula Rorai
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(TOTBBM – 3-6)

DISCLOSURE OF PECUNIARY INTEREST - No disclosure at this meeting.

(TOTBBM – 4-6)

DELEGATIONS – No delegations at this meeting.

(TOTBBM – 5-6)

COMMUNICATIONS

5.1 TOTBIA Board of Management Meeting Minutes

Motion: (BBM-37/19) Moved by: P. Bistany
Second by: B. Houston

THAT the minutes of the Town of Tecumseh TOTBIA Regular Board of Management Meeting held on May 8, 2019 be approved as distributed.

APPROVED.

CARRIED.

5.2 **LETTERS FROM** – Kerri Rice, Manager Recreation Programs & Events - Thank You Corn Festival Sponsorship Letter

(TOTBBM – 6-6)

REPORTS

6.1 CHAIR REPORT – None currently.

6.2 TREASURER REPORT: P. Bistany reports on the following month end financials:

Treasurer's Report for the period ending:		May 31, 2019
BIA Operating Account (8111130)	Bank Balance stands at:	\$ 25,514.95
Outstanding Payables	see detail page	\$ 500.00
Outstanding Receivables	see detail page	\$ -
BIA Ledger Balance stands at:		\$ 25,014.95
BIA Reserve Account -	Balance last month	\$ 34,474.08
	Interest	\$ 87.83
	Transfer from Operating (see NOTE)	
		\$ 34,561.91
BIA Petty Cash	stands at:	\$ 214.82
<u>Total BIA Current Assets :</u>		\$ 59,791.68
Tecumseh Dollars	Current Outstanding	\$ 13,870.00
BIA Liabilities and Equity :	from Sage 50 report	\$ 62,201.35
<u>Total BIA Liabilities and Equity :</u>		\$ 76,071.35
Year To Date Levy Tax Requisition:	1st Quarter @ March 31	\$ 27,250.00
for 2019	2nd Quarter @ June 30	\$ -
	3rd Quarter @ September 30	\$ -
	4th Quarter @ December 31	\$ -
Total Levy received to Date;		\$ 27,250.00
<u>NOTES:</u>		
Some of the discrepancy is a result of not having received the balance of HST rebate from 2018. This amount is outstanding and is therefore showing HST recoverable but has not yet been deposited to the bank, so that it is not reflected in bank.		

BIA Operating Account - # 8111130			31-May-19	
Outstanding Payments				
28-May-19	Town of Tecumseh	2019 Corn Festival Sponsorship - Bronze	500.00	
			\$ 500.00	
Outstanding Receivables				
			\$ -	
Operating Account - activity				
(Invoices paid in this month)				
Date	Reference	Detail	DR	CR
4-May-19	Cogeco phones (on-line payment)		90.28	
6-May-19	Deposit			160.00
6-May-19	The Hungry Pooch	NM EFT (Alina Sherman)		50.00
9-May-19	Shoreline	A t E	791.00	
6-May-19	Paula Rorai	Vista print - TNM Posters	145.07	
9-May-19	Town of Tecumseh	cell	45.00	
9-May-19	Kelcom		116.56	
9-May-19	Anne Rigo	PPE 2019/05/04	503.67	
9-May-19	Paula Rorai	PPE 2019/05/04	1,096.84	
10-May-19	Receiver General (on-line payment)	2019 April	930.95	
14-May-19	Deposit			400.00
17-May-19	Monarch Basic	file storage boxes	146.18	
13-May-19	Zehrs	Tecumseh Dollars	245.00	
17-May-19	Shoreline	2019 Travel Guide	649.75	
17-May-19	Lacasse SPG	15 banners	1,761.11	
23-May-19	Anne Rigo	PPE 2019/05/18	521.77	
23-May-19	Paula Rorai	PPE 2019/05/18	1,096.84	
27-May-19	Jacob Woodwork	NM EFT (Nancy Abou Kazam)		80.00
28-May-19	Cogeco phones (on-line payment)	to pay balance of the month - contract ended increase	20.42	
28-May-19	Town of Tecumseh	Corn Fest Sponsorship	500.00	
29-May-19	Things Made By Jade	NM EFT (Jade Wiens)		50.00
31-May-19	INTEREST			74.48
Petty Cash - expenses				
Date	Reference	Detail	DR	CR
2019-05-02	Shoppers	Tecumseh Dollars	20.00	
2019-05-03	Zehrs	Banner Ceremony - snacks, water etc...	99.06	
2019-05-06	Simply Swimwear	Tecumseh Dollars	50.00	
2019-05-07	Shoppers	air freshener	3.15	
2019-05-08	Staples	page protectors	13.55	
2019-05-08	McDonald's	McHappy Day - 2 coffees	4.20	
2019-05-08	Subway	Board Meeting - food	142.20	
2019-05-08	Circle K (Mac's)	pop & water	21.36	
2019-05-23	Basha Schwarma	Tecumseh Dollars	20.00	
2019-05-23	Jenn's Place	Tecumseh Dollars	55.00	

Motion: (BBM-38/19) Moved by: J. Champoux
Second by: L. Proctor

THAT the Month End Treasurer's Report as of May 31, 2019 be accepted and approved as distributed and filed for audit.
CARRIED.
APPROVED.

Discussion on the outstanding Tecumseh Dollars amount was reiterated and confirmed that the current Tecumseh Dollar Program will be discounted as of December 31, 2019 and a new design, program, name will go into effect as of January 1, 2020. Reasonable notice will be given to the public that current Tecumseh Dollars that do not have a one-year expiry date will have until December 31, 2019 to use and Members to be reimbursed.

6.3 COORDINATOR REPORT – P. Rorai reports

6.3.1 Membership Statistics –

- New businesses in the BIA area:
 - Co Creativ Art Studio – 1133 Lesperance Rd.
- Members closed/moved/new owners/names:
 - Esteem Medical Esthetics - 1695 Manning Rd.
- Total Number of Members currently open/established for business in the Tecumseh BIA:
 - Open – 402
 - Empty Units/Bldgs. - 44
 - Empty Lots/– 17
 - Property Owners – 138
 - Grand Total - 601

6.3.2 Grand Openings for Members – Currently there is one grand opening(s) scheduled:

- Friday, June 21 at 1:00 PM – Mumma's Burritos – Green Valley Plaza

6.3.3 Welcome Wagon – waiting to hear back from the representative.

6.3.4 Home-Base Business Report – nothing currently.

It was agreed to have all reports (month end financials, coordinator, council and committee) be documented and sent to Coordinator before close of business on the Monday a week before the next board meeting.

6.4 COUNCIL REPORT – B. Houston reports on some of the items from the Council Meeting

6.5 COMMITTEE REPORTS

- 6.5.1 Marketing Committee** – The Tecumseh Life 2019 Spring/Summer Magazine is distributed to Board and the public will receive this issue on June 15, 2019. Magazine looks great and Members really like the special discount and have signed up to advertise in the Fall/Winter already.
- 6.5.2 Membership Committee**
- 6.5.2.1** Tecumseh Dollar Program – J. Champoux reports on the current Tecumseh Dollar report. It was recommended to include J. Champoux as an editor on the TOTBIA Facebook account.
- 6.5.2.2** Associated Membership –
- 6.5.2.2.1** Additional wording was incorporated in the description: *‘Businesses outside the current boundary and home-based businesses are also eligible to join through our Associate Membership program. Each application will be judged on its own merits and the TOTBIA Board of Management reserves the right to refuse any application.’*
- 6.5.2.2.2** Board agrees to differ the start up of the Associated Membership program until all aspects of the program has been discussed and decisions made regarding renewal date, etc. and the Constitution must be amended to include the program and presented to the membership at the next AGM. Roll out date is anticipated in March 2020.
- 6.5.3 Streetscaping Committee**
- 6.5.3.1** Bike Repair Stations – Parks & Rec sent maps on where the two repair stations will be installed. Should be completed by the end of June and then schedule a public announcement presenting the stations in each park.
- 6.5.3.2** Bike Racks – 15 bike racks have been ordered and delivery is expected at the end of June.
- 6.5.4 Events Committee**
- 6.5.4.1** Night Market – Currently there are 33 vendors who have committed to this year’s events. It was recommended by the NM Committee to not apply for a general SOP permit and have the licensed owners apply for extended patio permits with the Town and the AGCO.
- 6.5.4.2** BIA Christmas Party – Date is Saturday, November 23, 2019 at Beach Grove Golf & Country Club. M. Kennedy has offered to sponsor the BIA at Beach Grove.
- 6.5.5 Office Relocation Committee**
- 6.5.5.1** Lease Agreement Template – Anticipating a draft copy of the lease agreement for space at 12122 Tecumseh Rd. New Property Owners are asking current property owner pricing on conference table, chairs and one desk and is scheduling a meeting for all parties to meet and discuss issues.
- 6.5.5.2** P. Rorai has received prices from Cogeco on two phone lines bundled with Wi-Fi:
- 6.5.5.2.1** 2 phone lines and Wi-Fi (20 MG) \$49.95 per month
- 6.5.5.2.2** 2 phone lines and Wi-Fi (80 MG) \$79.95 per month
- 6.5.5.2.3** Currently paying \$79.95 for 2 phone lines only
- 6.5.5.3** Waiting to receive quotes from three moving companies.
- 6.5.5.4** Rorai will create a project timeline leading up to August 31, 2019 to evacuate the 1189 Lacasse location and move to the new 12112 Tecumseh Rd E. office location. asking if any Director would like to help plan this event. P. Bistany and B. Houston volunteered to work with P. Rorai on this project.

(TOTBBM – 7-6)

UNFINISHED BUSINESS

- 8.1 Memorandum of Understanding – differ to next meeting.
- 8.2 Membership Notice – Received feedback from Town Treasurer and there has been no status change from MPAC on the privacy of information restrictions; the Town cannot provide personal information from MPAC’s database. The public is free to view the Town’s property tax roll at Town Hall. The property tax roll does include owner name and mailing address of all properties in town.
- 8.3 Bookkeeping – Waiting for quote from Hawkins & Co. Accounting, and from By The Book, and have received a resume
- 8.4 Corporate Credit Card – required information by WFCU was forward to the Finance Department; waiting confirmation of guarantee with the Town. B. Houston offers to contact WFCU for additional information.
- 8.5 Way Finding Signage – P. Rorai reports on information received from TODS:
- Information from TODS Field Account Manager on pricing of two or four signs on both exit ramps (east & west) off the 401 and Manning Road. Sign with Town must go up first; directing traffic to downtown core than BIA can submit application for way-finding signs on 401.

- Two Signs – one on each ramp is \$750 a year
- Four signs – 2 in each direction on both ramps is \$1500 a year
- Need picture of sign by Town
- ETA 3 months to take order/contract

Board agrees to differ this project until 2020.

8.6 BIA Parkette Memorial Bench – P. Rorai will contacted Shoreline Tecumseh to schedule pictures with Board and include with article.

(TOTBBM – 9-6)

NEW BUSINESS

9.1 Vice Chair requests that funds be allocated in 2020 budget that will cover Coordinator and Vice Chair to attend the OBIAA Conference.

(TOTBBM – 10-6)

IN CAMERA SESSION

Chair requests in camera session

Motion: (BBM-39/19) Moved by: P. Bistany
Second by: J. Champoux

THAT as per section 239(2) of the Municipal act as it relates to personal matters about an identifiable individual, including municipal or local board employees, the regular BIA Board of Management meeting stops at 7:49 PM to go in to an in-camera session and only BIA Board of Management Directors remain in the room.

CARRIED.

APPROVED.

The Coordinator leaves the conference room.

Motion: (BBM-40/19) Moved by: P. Bistany
Second by: L. Proctor

THAT the in-camera session ends, and the regular BIA Board of Management meeting resumes at 8:10 PM.

CARRIED.

APPROVED.

C. Dennis informs the Coordinator to re-enter the conference room.

(TOTBBM – 11-6)

NEXT MEETING

The TOTBIA next regular general meeting is scheduled on **Wednesday, July 10, 2019 at 6:00 PM** in Lacasse Conference Room, 1189 Lacasse Blvd., Tecumseh, ON

(TOTBBM – 12-6)

ADJOURNMENT

Motion: (BBM- 41/19) Moved by: B. Houston
Second by: L. Proctor

THAT there being no further business, the June 12, 2019 regular general meeting of the TOTBIA Board of Management be adjourned at 8:19 PM.

CARRIED.

APPROVED.

Candice Dennis, Chair

Paula Rorai, Coordinator



The Corporation of the Town of Tecumseh

Chief Administrative Officer

To: Mayor and Members of Council

From: Margaret Misek-Evans, Chief Administrative Officer

Date to Council: July 9, 2019

Report Number: CAO-2019-05

Subject: Strategic Priorities 2019-2022

Recommendations

It is recommended:

That Report CAO-2019-05 Strategic Priorities 2019-2022 for this term of Council **be received**; and

That the “Town of Tecumseh Strategic Priorities, 2019 – 2022” attached to Report CAO-2019-05 **be adopted**; and

That the CAO **be directed** to incorporate these strategic priorities into objectives and action plans as part of the municipal work plans; and further

That Administration **provide** various reports, develop policies and assign resources to achieve the Strategic Priorities outlined in this report; and furthermore

That progress on these priorities **be provided** annually over the term of the plan, in the first quarter of each year.

Background

On February 15, 2019, members of Council and Senior Administration met to outline the new set of Strategic Priorities for the 2019-2022 term of Council.

During that session, Council re-affirmed the five priorities from the previous plan while outlining new strategies to accomplish them. The discussion was captured by a storyboard artist and the drawing is attached as Attachment 1. As captured by the artist, Council and Administration

discussed the strengths and weaknesses of the Town and potential impacts faced. Council acknowledged the sense of teamwork and how Administration is able to get things done.

Strategy Corp. facilitated the discussion and captured the updates in a report that is attached as Attachment 2. Tecumseh's Senior Management Team further depicted the plan as a flow-chart which is attached as Attachment 3. The flow-chart summarizes both the report from the consultant as well as the storyboard.

Comments

Members of the Senior Management Team met on June 19 to review the Strategic Priorities and outline actions to accomplish them incorporating Council's ideas expressed during the workshop. A report on actions and accomplishments will be provided to Council annually over the term of the plan in the first quarter of each year.

Consultations

All Departments

Financial Implications

Link to Strategic Priorities

Applicable	2017-18 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input checked="" type="checkbox"/>	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been discussed with the Senior Management Team, prepared by the Manager of Strategic Initiatives and recommended for submission by the Chief Administrative Officer.

Prepared by:

Lesley Racicot
Manager Strategic Initiatives

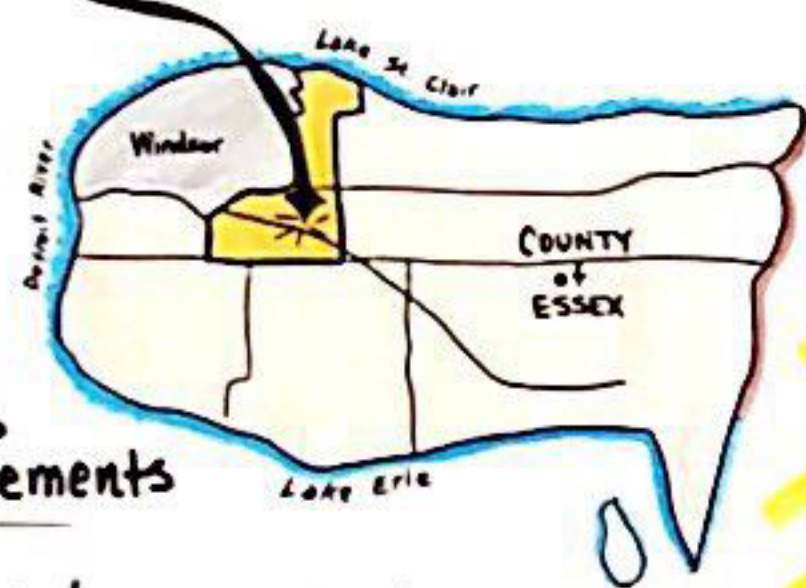
Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

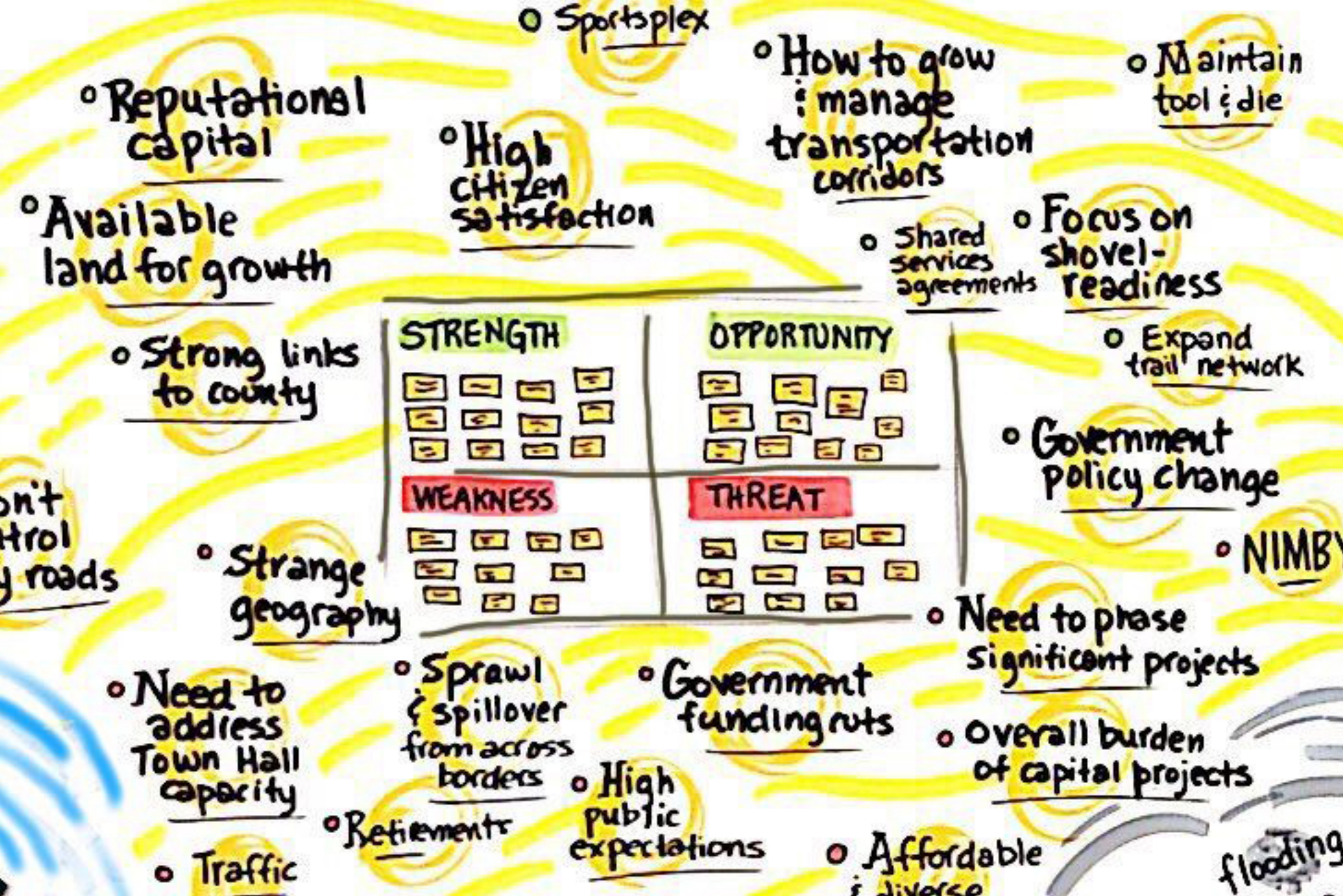
Attachment Number	Attachment Name
1	Strategic Priorities storyboard image
2	Strategic Priorities report as prepared by Strategy Corp.
3	Strategic Priorities flow-chart as prepared by Administration



We work together as a TEAM!
... Admin advises
... Council decides
... Admin implements



How do we create **COMMUNITY IDENTITY** & distinguish ourselves as we grow?



What is our CULTURE as Team Tecumseh?

CUSTOMER SERVICE
... review standards
... response time
... manage expectations

What is STRATEGIC vs. OPERATIONAL?
PUBLIC SAFETY
... roads
... property
... property standards enforcement

Will this require **MORE** budget or **RE-ENGINEER** existing processes?

SPORTSPLEX
... raising funds
... need communication plan
Let's git'er done!



What PRIORITIES should we set?

SERVICE IMPROVEMENT
... Common land bank
... critical to service employment lands
... leadership on WEEDC

LEADERSHIP
Lots of **MOVING PARTS** here still

HOUSING AFFORDABILITY
... it's driven by supply & demand
... people WANT to live here
... need to ensure alternative, diverse housing

SMART CITY
... need it to attract people, investment

TRAINING
... maintain tool & die

PHASE SIGNIFICANT PROJECTS

FLOOD MITIGATION
... it's an ONGOING effort
... all regions dealing with it
... opportunities for collaboration, alternate financing

SOCIAL MEDIA
... tell our STORY

COMMUNITY IMPROVEMENT PROGRAM
... been very successful
... helps create sense of community
... Streetscape plan

NEW INVESTMENT

POLICY LEADERSHIP

What DISRUPTIONS do we face?



We need to become a **SMART CITY**

We are known as a municipality that can **GET THINGS DONE!**



Need to manage expectations & customer service!

a COMMUNITY PROUD of the PAST, CONFIDENT in the FUTURE



TOWN OF
Tecumseh
ONTARIO • CANADA



Strategic Priorities **2019 - 2022**



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Monitoring and
Communicating
Progress

Executive Summary

In the course of the discussion of Strategic Directions by members of Town Council and senior staff, a number of points of consensus or favoured approaches emerged. This Executive Summary outlines several of those conclusions.



A Special Focus on Customer Service

Based on the most recent Citizen Satisfaction Survey, satisfaction with existing Town services, user fees, and service-levels remains very high. Nevertheless, there was a unanimous interest in putting special focus on customer service. This includes enhancing Town communications, and ensuring the focus remains on public concerns, such as property standards, by-law enforcement and road safety

Proceed with the Sportsplex Project

The 2015 Plan introduced the concept of the Sportsplex as a means to advance:

- Community identity
- Community health and wellness
- Economic development

Enthusiasm for the project remains high, subject to appropriate caution about securing funding from private and public partners, and ensuring that the operating plan delivers on the promise of sustainable operations and community benefits.





In addition to continuing the disciplined approach to asset management and state of good repair, other priority areas for incremental infrastructure investments include:

- Expanding the scope and uptake of the Tecumseh Road Community Improvement Plan,
- Continued investment in flood protection infrastructure needed to address Climate Change.

Smart Growth and Economic Development remain priority areas of interest

Council emphasized

- The importance of job creation to facilitate smart growth.
- Moving forward with land development and growth opportunities in the Town.
- Promoting the Town of Tecumseh as a place for business and for life.



Continuous Improvement and Good Governance

Council reiterated its commitment to continuous improvement and focus on delivering best value for money, and on transparency and good governance in all that it does.

Introduction

Envisioning the future and reaffirming priorities

In February, 2019, Council met to set their priorities for the 2019-2022 term. As in previous sessions, Council members considered a vision for the future of Tecumseh. They reflected on their mission as leaders and stewards of the municipal corporation and the community it serves, and on the values that should guide their work and decisions on behalf of current and future residents and businesses.

The results of their deliberations have been synthesized into this report.

Background

The Town of Tecumseh is a recognized leader in using strategic planning to deliver results to its residents and taxpayers.



The Town has used previous strategic plans to ensure that issues that are important to the community and its future receive the attention they deserve. In Tecumseh, priorities are established, integrated into its budgets and plans, and reviewed throughout the Council term.

The matters covered in this document will be a guide to senior management and staff who will reflect the strategic plan in their reports to Council, their work programs and budget proposals, and in allocating talent and resources. Prior to being implemented, each priority addressed in the plan will be discussed at Town

Council, supported by staff reports and advice, and with the opportunity for comment by residents.

The 2015 Strategic Planning and Priority Setting Session adopted a vision, Mission and Values to guide the Town of Tecumseh. The February 2019 Priority Setting Session worked from the foundation of the previous plan. Council reaffirmed the five existing Strategic Priorities while outlining additional strategies within those priorities they want Administration to focus on.

Vision



The Tecumseh of tomorrow will be a community of economic vitality, environmental leadership, and a high quality of life for all of our citizens.

Mission

We will work together strategically to accomplish sustainable growth that integrates the principles of health and wellness in everything we do.

Values

- Fiscal responsibility
- Service Excellence
- Accessibility
- Community Involvement
- Inclusion and Equitable Treatment
- Leadership

Overview of Strategic Goals

What the Town Aspires to Do



Smart Growth

Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.



Sustainable Infrastructure

Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.



Community Health and Wellness

Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.



Continuous Improvement

Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.



Good Governance

Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Strategic Priority 1

Smart Growth

Goal: Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers



Strategies

- **Promote Economic Development**
- **Build on regional partnerships and play a leadership role to promote Tecumseh**
- **Develop Tecumseh as a Sustainable Community**
- **Create and promote new housing supply and affordability**

This means:

- Partnerships with local organizations and regional institutions to promote the area for growth.
- Positive messaging opportunities and promoting the Town, focusing on established expertise.
- Making sure Tecumseh has 'shovel ready' development lands.
- Reducing red-tape and barriers to business and employment attraction efforts.
- Taking advantage of our unique location on Highway 401 and in proximity to U.S./Global markets.
- Improving the digital and cellular infrastructure available in the Town to better serve the contemporary economy.
- Promoting the 4 pillars of sustainability: environment, economy, social and cultural in our own operations and to the community.
- Doing our part to create an affordable and inviting living environment.
- Creating a sense of place and pride to enhance Tecumseh's distinctive image.

Strategic Priority 2

Sustainable Infrastructure

Goal: Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making



Strategies

- **Make Tecumseh a fiscally sustainable Town**
- **Make the Town accessible for everyone**
- **Invest in Infrastructure**

This means:

- Making efforts to align all infrastructure plans with sound policies and best practices in a fiscally responsible way.
- Ensuring growth pays for growth.
- Investing in needed infrastructure including projects that protect us from the effects of climate change.
- Developing and delivering new facilities and programming that are accessible for everyone.

Strategic Priority 3

Community Health and Wellness

Goal: Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities



Strategies

- **Move forward with the Sportsplex project**
- **Build strong and stable neighbourhoods**
- **Develop and deliver comprehensive community services**
- **Celebrate and encourage diversity and inclusion**

This means:

- Seeking firm, prior assurances of capital grants from other governments with the goal of covering a majority of the capital costs of the Sportsplex.
- Developing a fundraising strategy to encourage community based support and communicating the benefits of the Sportsplex to the public.
- Supporting a facility design for the Sportsplex that serves local and regional needs now and into the future.
- Promoting health and wellness goals within the neighbourhood planning context.
- Improving opportunities for increased connectivity within and between neighbourhoods to support an improved pedestrian and cycling environment.
- Promoting or supporting a wide range of indoor and outdoor recreation and leisure opportunities in order to encourage community development.
- Supporting local community groups and events that celebrate the Town's diversity and history.
- Encouraging policies, programs and services to be an inclusive organization and community and reflect the needs of existing residents and newcomers.

Strategic Priority 4

Continuous Improvement

Goal: Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses



Strategies

- **Deliver high quality customer service**
- **Communicate in a transparent and collaborative way**
- **Keep our tax rates competitive**
- **Focus on community safety and standards**

This means:

- Committing to customer service excellence and ongoing outreach with our residents to ensure citizen satisfaction remains high.
- Using tools to help inform continuous improvement on the services we provide.
- Engaging other partners and tools to promote active community dialogue.
- Enforcing by-laws and property standards to keep our community safe and attractive.
- Ensuring policy and budget choices support the maintenance of a competitive tax rate.
- Ensuring engagement, collaboration and transparency guide the work we do.
- Supporting our emergency services partners to prepare our community for day-to-day safety and potential emergencies.

Strategic Priority 5

Leadership & Good Governance

Goal: Demonstrate the Town of Tecumseh's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals



Strategies	
<ul style="list-style-type: none"> • Commit to performance measurement • Maintain “Team Tecumseh” • Build Strategic Relationships • Build effective and active intergovernmental relationships • Create meaningful opportunities for public participation 	<p>This means:</p> <ul style="list-style-type: none"> • Implementing performance measurement and reporting tools. • Ensuring Tecumseh is an employer of choice. • Attracting, training, retaining talent and ensuring proper succession planning is in place for the long-term. • Using our voice on regional teams and with the provincial and federal governments. • Managing the impacts of provincial and federal policy changes. • Exploring shared services agreements with our neighbours to deliver high quality services. • Representing Tecumseh on key issues in the region.

Monitoring and Communicating Progress

This Strategic Plan will guide Council and Administration in developing actions and allocating resources to deliver the items outlined.

In order to deliver results, Tecumseh's Senior Management Team has developed an action plan for delivering on the strategies outlined by Council.

Annual reporting will be conducted to share accomplishments with Council and the community. Communication will be key to sharing the success of this plan.



Town of Tecumseh

917 Lesperance Rd. - Tecumseh, ON - N8N 1W9

Phone: 519 735 2184

www.tecumseh.ca





The Corporation of the Town of Tecumseh

Corporate Services & Clerk

To: Mayor and Members of Council

From: Laura Moy, Director Corporate Services & Clerk

Date to Council: July 9, 2019

Report Number: CS-2019-17

Subject: Request for Noise By-Law Exemption
Windsor-Essex Care for Kids Foundation

Recommendations

It is recommended:

That the Windsor-Essex Care for Kids Foundation (W.E. Care for Kids) **be granted** an exemption from the Town's Noise By-law No. 2002-07, as amended, on Friday, August 16, 2019, to permit musical entertainment from 7:30 pm until 11:30 pm for their Black Tie Tailgate Fundraising event at Beach Grove Golf and Country Club, located at 14134 Riverside Drive;

And that the area residents and OPP **be informed** of this exemption from the Noise By-law;

And further that concerns and/or complaints respecting the emission of sound, resulting from the entertainment, are to **be monitored**.

Background

The Windsor-Essex Care for Kids Foundation (W.E. Care for Kids) has requested an exemption from the Town's Emission of Sounds By-law No. 2002-07, as amended (Noise By-law) for their Black Tie Tailgate Fundraising event at Beach Grove Golf and Country Club (Beach Grove). The exemption has been requested to permit outdoor musical entertainment overlooking the water on Friday, August 16, 2019 from 7:30 pm to 12:30 am. **Appendix 1.**

Comments

The Noise By-law prohibits the emission of sound resulting from:

“The sound from or created by any radio, phonograph, tape player, television, public address system, sound equipment, loud speaker, or any musical or sound producing instrument of whatever kind when the same is played or operated in such a manner or with such volume as to disturb the peace, quiet, comfort or repose of any individual in any office, dwelling house, apartment, hotel, hospital, or any other type of residence,”

at all times in all residential, agricultural and commercial areas. (Table 4-1, Part 4)

Paragraph 6 of the Noise By-law allows for persons to make application to Council for an exemption from the By-law's provisions with respect to any source of sound, or vibration, for which they may be prosecuted. Council may, by resolution, grant the exemption, together with any additional terms or conditions deemed appropriate.

W.E. Care for Kids is seeking an exemption from Council to permit musical entertainment during the Black Tie Tailgate Fundraising special event being planned at Beach Grove Club in its outside area overlooking Lake St. Clair. The exemption requested is until 12:30 am.

Council has approved requests for summer musical entertainment by Beach Grove and W.E. Care for Kids in prior years and granted exemptions to permit music entertainment until 11:30 pm. Granting an exemption to W.E. Care for Kids until 11:30 pm would be consistent with previous Noise By-law exemption approvals.

The OPP has received complaints from area residents **after 11:30 pm**, resulting from outdoor music events held at Beach Grove in prior years.

It is recommended that an exemption to the Noise By-law be granted to W.E. Care for Kids on August 16, 2019, to permit musical entertainment until 11:30 pm at Beach Grove Golf and Country Club, consistent with other events at Beach Grove that have been granted an exemption. It is also recommended that the area residents be informed by W.E. Care for Kids of this exemption from the Noise By-law.

Complaints or concerns from area residents regarding this Noise By-law exemption will be monitored, in particular any concerns which may be raised **after 11:30 pm**.

Consultations

Tecumseh OPP

Financial Implications

There are no financial implications.

Link to Strategic Priorities

Applicable	2017-18 Strategic Priorities
<input type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input type="checkbox"/>	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input type="checkbox"/>	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Sue White
Administrative Assistant to Director Corporate
Services & Clerk

Reviewed by:

Laura Moy, Dipl. M.M., CMMIII HR Professional
Director Corporate Services & Clerk

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
1	Letter from W.E. Care for Kids
2	Invitation to Black Tie Tailgate Fundraising Event



July 4th 2019

Laura Moy, Director Staff Services/Clerk
917 Lesperance Rd.
Tecumseh, Ontario
N8N 1W9
Tel. 519 735 2184
Fax. 519 735 6712

Dear Town of Tecumseh,

The Black Tie Tailgate Planning Committee members, Bob Boughner and Mike Brain would like to make a request of council at the upcoming council meeting for July 9th 2019. The Black Tie Tailgate Planning Committee would like to request a noise by-law extension for August 16th 2019 from 7:30 PM to 12:30 AM.

On August 16th 2019, the Windsor-Essex Care for Kids Foundation will be hosting a Black Tie Tailgate Fundraising event at the Beach Grove Golf and Country Club and will include live entertainment from Nashville country music star, Jake Maurer. The event will start at 6 pm, however the live entertainment for the night will not begin until 7:30 pm and conclude at 12:00 am. The type of noise expected will be live musical instruments and vocals played through loud speakers/amplifiers as well as announcements of live auction items and short speeches. A majority of the noise will be live music.

We request that you would please consider our request to appear before council on July 9th 2019.

Sincerely,

2019 Black Tie Tailgate Planning Committee

**BLACK
TIE
TAIL
GATE**

SAVE *the* DATE

**AUG 16
2019**

**BEACH
GROVE**
GOLF & COUNTRY CLUB



LIVE PERFORMANCE FROM

**JAKE
MAURER**



SPONSORSHIP ★ PACKAGES ★

Contact Ashley Weeres, Windsor-Essex Care for Kids Foundation at 519-985-2608 or Ashley.Weeres@wrh.on.ca to purchase tickets.

BIG GUNS

\$25,000

- Recognition as Executive Level Sponsor
- 18 Event Tickets
- Specialty Hors d'oeuvres
- Premium Alcohol & BBQ
- Dedicated VIP Hostess and Private Bar
- Pre-Party with Jake Maurer
- Transportation to and from Black Tie Tailgate
- VIP Parking Available
- Logo on Recognition Screens
- Logo Recognition on W.E. Care for Kids and Windsor Spitfire's Foundation Website
- Recognition on W.E. Care for Kids Donor Wall in Met Hospital
- Spitfire Suite to any Regular Season Game*
- Access to Exclusive Pre-Tailgate Virtual Auction
- Additional Event Tickets Available at Discounted Rate of \$200/Ticket

BONANZA

\$15,000

- 14 Event Tickets
- Specialty Hors d'oeuvres
- Premium Alcohol & BBQ
- Dedicated VIP Hostess and Private Bar
- Pre-Party with Jake Maurer
- Transportation to and from Black Tie Tailgate
- VIP Parking Available
- Logo on Recognition Screens
- Logo Recognition on W.E. Care for Kids and Windsor Spitfire's Foundation Website
- Recognition on W.E. Care for Kids Donor Wall in Met Hospital
- Spitfire Suite to any Regular Season Game*
- Access to Exclusive Pre-Tailgate Virtual Auction
- Additional Event Tickets Available at Discounted Rate of \$225/Ticket

RIDE A COWBOY

\$7,000

- 10 Event Tickets
- Specialty Hors d'oeuvres
- Assigned Wait Staff
- Pre-Party with Jake Maurer
- VIP Parking Available
- Logo on Recognition Screens
- Logo Recognition on W.E. Care for Kids and Windsor Spitfire's Foundation Website

HOOT N' A HOLLER

\$3,500

- 6 Event Tickets
- Specialty Hors d'oeuvres
- Assigned Wait Staff
- Pre-Party with Jake Maurer
- VIP Parking Available
- Logo on Recognition Screens
- Logo Recognition on W.E. Care for Kids and Windsor Spitfire's Foundation Website

Individual All Inclusive Tickets – \$275. Limited quantity to be released May 9th

*Subject to Availability



The Corporation of the Town of Tecumseh

Financial Services

To: Mayor and Members of Council

From: Tom Kitsos, Director Financial Services & Chief Financial Officer

Date to Council: July 9, 2019

Report Number: FS-2019-07

Subject: 2020 Business Plan and Budget Timetable

Recommendations

It is recommended:

That the proposed 2020 Business Plan and Budget Timetable, as follows, **be approved:**

Council consultation	September 10, 2019
Public engagement	September 12-30, 2019
Table proposed business plan and budget	November 12, 2019
Council deliberations	November 19, 2019
Council consideration and adoption	December 10, 2019

Background

The purpose of this report is to approve the 2020 Business Plan and Budget timetable.

Included within this timetable is a strategy to encourage public awareness and engagement in the budget process, including the Council consultation and budget survey.

Through advertisement in the Shoreline, Essex Free Press, Town website and social media, residents will be encouraged to participate in our fifth annual Budget Survey. The survey will be available on our website from September 12 to September 30. Alternatively, residents can obtain a printed version upon request during that same timeframe.

Posed questions and/or comments along with responses will be posted on the website, on social media and be available upon request at Town Hall by October 11, allowing Council and Administration an opportunity to consider suggestions and/or concerns in the budget development process.

Comments

Generally, Council and Administration set a timetable that can achieve an adopted budget in December. During election years, Council and Administration set a timetable that can achieve an adopted budget in January/February. The timetable proposed for the 2020 operating, lifecycle and reserve budgets is:

Council consultation	September 10, 2019
Public engagement	September 12-30, 2019
Table proposed business plan and budget	November 12, 2019
Council deliberations	November 19, 2019
Council consideration and adoption	December 10, 2019

The major advantages of adopting the annual budget early are:

- Departments may proceed with budgeted service delivery and work plan management as early in the year as possible, and
- Allows for earlier variance analysis and thus provides more time to adjust in-year to adverse circumstances which may arise.

Some disadvantages of adopting the annual budget early are:

- County and School Board levies will not be known, and
- ERCA and EWSWA budgets will not be known.

Administration recommends Council approve the Proposed Business Plan and Budget Timetable seeking adoption in December. Adoption in December allows Council and Administration to confidently commence service/program delivery early in 2020 and maximize utilization of the budget calendar.

Consultations

All Departments

Financial Implications

None

Link to Strategic Priorities

Applicable	2017-18 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
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<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Zora Visekruna, MBA
Financial Analyst

Reviewed by:

Tom Kitsos, CPA, CMA, BComm
Director Financial Services & Chief Financial Officer

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
None	None



The Corporation of the Town of Tecumseh

Fire & Rescue Services

To: Mayor and Members of Council

From: Doug Pitre, Director Fire Services & Fire Chief, C.E.M.C.

Date to Council: July 9, 2019

Report Number: FIRE-2019-05

Subject: Town of Tecumseh Flood Response Plan

Recommendations

It is recommended:

That the Fire Chief's report FIRE-2019-05 regarding the Town of Tecumseh Flood Response Plan **be received** as information;

And that the Town of Tecumseh Flood Response Plan attached to report FIRE-2019-05 **be adopted**.

Background

Ontario municipalities are required to have an Emergency Management Program pursuant to the *Emergency Management and Civil Protection Act, 1990* (Act) and Regulation 380/04. The Act also requires municipalities to adopt emergency response plans to describe the method by which the municipality and its agencies will respond to an emergency. These documents tend to be general in nature and based on an "all-hazards" approach, and municipalities may develop plans to respond to specific types of emergencies.

Areas and neighbourhoods in the Town of Tecumseh can experience flooding throughout the year. Emergency flood response is managed primarily by local authorities. As required, the provincial emergency management structure will activate to support local authorities.

Comments

The Town of Tecumseh Flood Issues Management Group (FIMG) was formed following a presentation by the Essex Region Conservation Authority (ERCA) to Town Council on May 14, 2019. This presentation created an awareness that plans should be put in place now for possible flooding as soon as June and July of 2019. This subgroup would be able to provide information and direction to an Emergency Operation Centre (EOC) if opened in response to a flood emergency. The aim of this plan is to allow for a more coordinated response to an emergency arising from a flood. The members of the FIMG consist of the Chief Administrative Officer, the Fire Chief, Director Public Works and Environmental Services, Director Parks and Recreation, Manager Strategic Initiatives and Manager Roads and Fleet, with support by the Clerk II Administrative staff in Fire Services. This group, together with other key members of the Community Control Group, will commence detailed flood preparedness planning on approval of the attached plan by Council.

Given the imminent nature of possible flooding in the Town, Administration recommends Council approval of the attached plan at this time.

Consultations

Chief Administrative Officer
Public Works & Environmental Services
Essex Region Conservation Authority (ERCA)

Financial Implications

None at this time.

Link to Strategic Priorities

Applicable	2017-18 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
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<input type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by the FIMG and recommended for submission by the Chief Administrative Officer.

Reviewed by:

Doug Pitre
Director Fire Services & Fire Chief, C.E.M.C.

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
1	Town of Tecumseh Flood Response Plan

Town of Tecumseh Flood Response Plan

Mailing Address
917 Lesperance Road
Tecumseh
Ontario N8N 1W9

Tel: 519-735-2184
Fax: 519-735-6712

Version 1.0

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1.0 Introduction

1.1 Purpose

The purpose of the Town of Tecumseh Flood Response Plan (TFRP) is to prepare for the most efficient deployment of resources to achieve the following:

- To provide effective intra-agency and inter-agency cooperation and communication before, during, and after a flood event.
- A coordinated response consistent with prevailing conditions and information provided by external agencies including the Essex Region Conservation Authority (ERCA) Watershed Conditions statements, and/or other sources.
- To define the roles and responsibilities of the municipal departments and supporting agencies involved in a flood emergency.
- To define the procedures to be utilized in minimizing the effects of a flood emergency in the Town of Tecumseh.

1.2 Scope

The TFRP outlines the assistance that will be provided to the municipality and its residents during flood emergencies.

The Town of Tecumseh will work in conjunction with ERCA, stakeholders and Provincial authorities to help prepare for, prevent and/or mitigate where possible, and coordinate a response to flood emergencies.

1.3 Background

The Town of Tecumseh is located east of Windsor, Ontario and south of Lake St. Clair. The majority of Tecumseh's 94.7 square kilometres of land area is used for agriculture. The remainder of the town can be characterised into three separate regions containing typical urban features of residential, recreational, institutional, commercial and industrial development, and approximately 5 kilometres of Lake St. Clair shoreline.

Many areas within the Town limits may succumb quickly to weather events such as intense rainfall or extreme wind conditions. Therefore, an emergency response to flooding requires collaboration between agencies, sectors and departments.

The extent of the initial flood response will depend on the warning time (which will vary based on the cause of the flooding) and on the scale of the flood event. Intense storms may produce a flood in minutes or a few hours.

The Town of Tecumseh has experienced significant fluvial and lake flooding in the past, therefore the municipality, ERCA, and other partner agencies recognize the need for a flood management plan to coordinate flood preparedness and response actions.

1.4 Planning Assumptions

The plan assumes the following:

- ERCA will provide watershed condition statements as they become available.
- The Town of Tecumseh will have the primary responsibility for mitigation, prevention, preparedness, response and recovery in flood emergency/disaster situations.
- Climate change and associated extreme weather events may result in major flooding in certain areas of the Town.
- The Town of Tecumseh and partner agencies will follow the response activities set out in the Town of Tecumseh Emergency Response Plan (TERP), the TFRP and departmental operating procedures.
- Residents of the Town of Tecumseh will take active measures to protect personal property.

1.5 Plan Limitations

- While efforts will be made to assist residents in the protection of their property during a flood emergency, the protection of critical municipal infrastructure must be the first priority to ensure continuity of municipal services to the community.
- The Town will provide sandbags and sand to residents when adequate supplies are available, however, no municipal personnel will be deployed for the protection of private property.
- There may be factors that will adversely affect the municipality's ability to respond to flood emergencies. Response may be delayed if roads become impassable, normal channels of communications may be disrupted and utilities may be unavailable for extended periods of time.
- Response to flooding varies depending on the cause of flooding. In the event of a heavy rain fall or severe summer storm the response and recovery may take place simultaneously as there is little or no time to prepare.

1.6 Authority and Maintenance

The authority for this Town of Tecumseh Flood Response Plan is provided by the Emergency Management and Civil Protection Act, RSO 1990. C.E.9. as an annex to the Town of Tecumseh Emergency Response Plan as authorized by By-law 2005-055.

Responsibility for the annual review, revision and testing of this TFRP shall be assigned to the Town of Tecumseh's Community Emergency Management Coordinator (CEMC).

2.0 Flood Information

“The Ministry of Natural Resources (MNR) defines flooding as an overflow of water associated with a lake, river or stream that threatens the safety, welfare of people and/or damage to public and/or private property. Floods may be caused by natural phenomena (e.g. weather), structural failure (e.g. dams), or human interference (e.g. stream diversion)¹”

2.1 Types of Flooding

The causes of flooding within the Town of Tecumseh could include one of the following, or a combination thereof:

Lake Flooding

Normal water levels in the Great Lakes are largely modulated by precipitation, natural springs and rivers. Great Lakes water levels typically rise during the spring into summer, but major winter snowfalls and excessive rainfall are primary drivers for high water as well. Lake flooding may occur along the shores of the Great Lakes, in some places repeatedly, and can intensify during high wind events and storms. Although water levels in the Great Lakes are in constant flux, the recent observed shifts have been particularly extreme.

Spring Rainfall

In the spring, the predominant form of precipitation changes from solid (snow and ice) to liquid (rain). The impact of spring rainfall will vary depending on a number of factors including:

- How much rain falls
- How much melting occurred before a rain event
- The water content of the existing snow on the ground
- The ground conditions (frozen or unfrozen)

The worst-case scenario is above-zero temperatures combined with rain on frozen ground, or rain on snow with above-average water content. These conditions provide the greatest threat for flooding.

Severe Summer Storms

During high intensity thunderstorms, rainfall is often so heavy (torrential downpours) that the ground is incapable of absorbing the water quickly enough, resulting in very high runoff rates. As a result, flash flooding may occur.

¹ Ministry of Community Safety and Correctional Services – Hazard Based Planning – Guideline for the Development of a Municipal Flood Emergency Plan
https://www.emergencymanagementontario.ca/english/emcommunity/program_resources/hazardbasedplanning/flood_guideline.html

Urban Flooding

Urban flooding may occur when the rainfall exceeds the municipal storm drainage system's ability to handle the volume of rain. Urban flooding is common during flash flood events. This type of flooding occurs in urban/built up areas during thunderstorm events because the surrounding ground surfaces are largely paved over, thereby decreasing the capability of the ground to absorb even small amounts of rainfall quickly enough. During these types of events, the streets may become inundated, sewer systems may surcharge, and basements may fill with water.

Water Main Break

In extreme circumstances, water main breaks could result in large volumes of water being released and result in flooding. During such situations the streets may become inundated, sewer systems may surcharge, and basements may fill with water, creating issues similar to floods caused by natural phenomenon.

2.2 Potential Adverse Effects Caused by Flooding

A flooding event could result in, but is not limited to, the following:

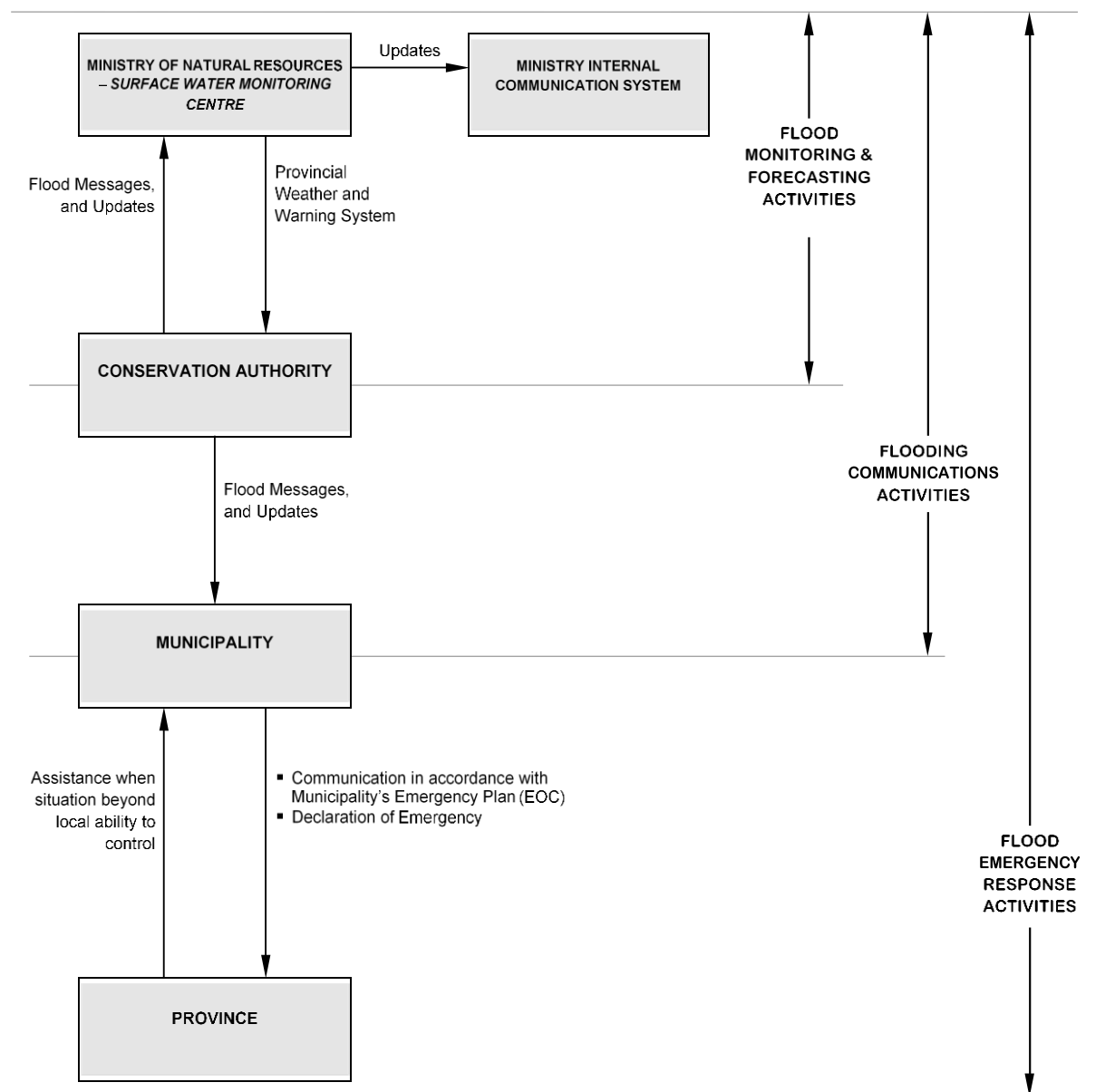
- Threat to life and property
- Destruction of public property, including damage to critical infrastructure
- Utility failure (power, water / wastewater, gas)
- Communications disruption (telephone, internet, radio, television, newspaper production, delivery, etc.)
- Structural damage
- Erosion
- Damage to watershed ecosystems
- Traffic disruptions (road, bridge or rail closures), stranded motorists
- Difficulty in attaining and delivering emergency services (Police, Fire, Paramedic Services, Public Works)
- Food and water shortages
- Evacuation of people and animals
- Crop damage
- Threat to public health (dangerous goods accidents, contaminated water – both potable and non-potable water sources)

3.0 Plan Implementation

The TFRP is intended to provide guidance to initial responding municipal staff to prevent or reduce loss of life or severe injury and /or damage to property and infrastructure during a major flooding event. Subject to determining the severity of the flooding event, the initial responding agency, service or department will immediately contact the Tecumseh CEMC, Mayor, Chief Administrative Officer (CAO) or the local municipal office as to the need to implement *Part 4: Emergency Notification Procedures* of the Town of Tecumseh Emergency Response Plan that sets out the procedures for notifying the Tecumseh Community Control Group (CCG) of an emergency.

4.0 Functional Roles and Responsibilities

Figure 1: Interaction of Agencies – Overview



4.1 Federal Government

Part of Environment Canada's mandate as it relates to this TFRP, is to preserve and enhance the quality of the natural environment, including water, air and soil quality, conserve and protect Canada's water resources, and to carry out meteorology.

Environment Canada's Ontario Storm Prediction Centre in Toronto uses current weather observations in combination with information from weather radars and satellites, a North American lightning detection network and a number of computer models to provide seven-day forecasts for locations across the province.

This information is also used to issue Special Weather Statements, Watches and Warnings when severe weather that could endanger life and property becomes a possibility.

Some weather events can be extremely localized and are not always captured by an observation site. Examples include intense, localized rainfall due to severe thunderstorms during the spring and summer or snow squalls during the fall and winter.

Municipal staff across departments receive regular weather reports, advisories and warnings from Accuweather. These services are provided by severe weather meteorologists located in either Ottawa or Toronto.

4.2 Provincial Government

The Ministry of Natural Resources and Forestry (MNRF) is responsible for Provincial flood emergency management and response including:

- Operating the Provincial Flood Forecasting and Warning System;
- Monitoring and reporting on surface water conditions;
- Issues flood messaging to Conservation Authorities and municipalities regarding status of provincial flood potential;
- Upon declaration of a municipal flood emergency, responds to municipal requests for assistance; and
- MNRF flood messages.

The MNRF provides Provincial Watershed Conditions Statements that include information regarding provincial watershed conditions and their potential for flooding and an outlook regarding expected spring weather conditions, and Provincial Flood Watch information including current technical information about the potential for flooding.

The Ministry of Environment, Conservation & Parks (MECP) provides information to municipalities regarding the safe handling and disposal of hazardous waste and the disposal of sandbags.

The Ministry of Municipal Affairs (MMA) advises municipalities on the Disaster Recovery Assistance for Ontarians (DRAO) and Municipal Disaster Recovery Assistance (MDRA) applications, dispatches Personnel Disaster Assessment Teams (PDAT) to affected municipalities, and activates these programs.

The Ministry of Transport (MTO) provides advice and assistance as needed on debris management to affected municipalities.

The Office of the Fire Marshal and Emergency Management (OFMEM) is responsible for operation of the Provincial Emergency Operations Centre (PEOC).

4.3 Essex Region Conservation Authority (ERCA)

The Essex Region Conservation Authority's role is to establish and undertake programs to promote the conservation, restoration, development and management of natural resources in partnership with local municipalities and the province.

ERCA maintains a flood forecasting and warning system to reduce risk to life and damage to property by providing local agencies and the public with advance notice, information and advice so that they can respond to potential flood emergencies.

The level of municipal response is generally linked to flood levels as described by the Conservation Authority through three levels of advisories:

1. Watershed Conditions Statements

- Safety Bulletins
 - High flows, unsafe banks, melting ice or other factors that could be dangerous for recreational users such as anglers, canoeists, hikers, children, pets, etc. Flooding is not expected.
- Flood Outlook
 - Early notice of the potential for flooding based on weather forecasts calling for heavy rain, snow melt, high wind or other conditions that could lead to high runoff, cause ice jams, lakeshore flooding or erosion.

In cases when a Watershed Conditions Statement is announced and response actions are warranted, the Community Control Group (CCG) may activate to help coordinate planning and preparations. In addition, the CCG may activate to coordinate and integrate provincial activities. This may include pre-positioning resources such as sandbag filling machines and preparing public information for distribution.

During a Watershed Conditions Statement, the municipality should consider assigning their own flood observer/assessor to identify and monitor any sites at risk.

Public information on flood-proofing homes, businesses and threatened infrastructure as well as public safety advisories should be issued. Local authority Emergency Operation Centres (EOC) should create opportunities such as public meetings, local bulletin board postings, local radio or local newsprint articles to provide flood safety awareness to citizens and explain flood response plans. Evacuation plans should be updated by the local authority, as necessary, for potentially affected areas.

- #### 2. Flood Watch Bulletins
- mean that flooding is possible in specific watercourses or municipalities. Municipalities, emergency services and individual landowners in flood-prone areas should prepare.

In cases when a Flood Watch Bulletin is announced and response actions are warranted, The Town of Tecumseh should proactively patrol river banks and/or the lake shoreline on a priority basis and as conditions dictate. Patrols should

include all flood protection works and should specifically observe for the appearance of instability or deficiencies. Public Works should increase monitoring of all pump stations to ensure they are in working order. Public Works will secure sandbags, sandbag equipment, set up a sandbag program, identify low-lying areas, and communicate with citizens regarding mitigation and take measures to protect the Town's infrastructure. If appropriate, Public Works will provide the primary monitoring along roadways where any infrastructure may be at risk.

3. **Flood Warning Bulletins** mean that flooding is imminent or already occurring in specific watercourses or municipalities.

Flood Warning Bulletins are issued when the river stage (water height) is expected to reach or exceed stream channel capacity or when lake levels are expected to breach the shoreline or when flooding is actively occurring along a waterway. The range of response can vary dramatically depending on the magnitude and potential consequences due to flooding. If response actions are warranted, the EOC will be activated with staffing levels and operational hours that reflect the level of response required. Flood Warning Bulletins along populated waterways indicate there is a high probability of damage or risk to public safety due to flooding.

In general, during a flood event the advisories sequence through all three levels, beginning with a Watershed Conditions Statement, but in certain circumstances the first notification for an event may be a Flood Watch Bulletin. The timing of the advisories before a flood event can vary from a few hours to about 72 hours. ERCA distributes these advisories to key stakeholders by email and posts the information on its website. In situations where there is some advance warning (>72 hours) of the potential for flood-producing weather systems, they may alert stakeholders of these conditions prior to releasing a Watershed Conditions Statement, Flood Watch or Warning Bulletin.

4.4 The Corporation of the Town of Tecumseh

Under the Emergency Management and Civil Protection Act (Ontario Regulation 380/04), municipalities have the primary responsibility and authority for response to flooding and flood emergencies, and for the welfare of residents and protection of property. This responsibility is intended to prevent or reduce loss of life or severe injury and/or damage to property and infrastructure within the Corporation of the Town of Tecumseh.

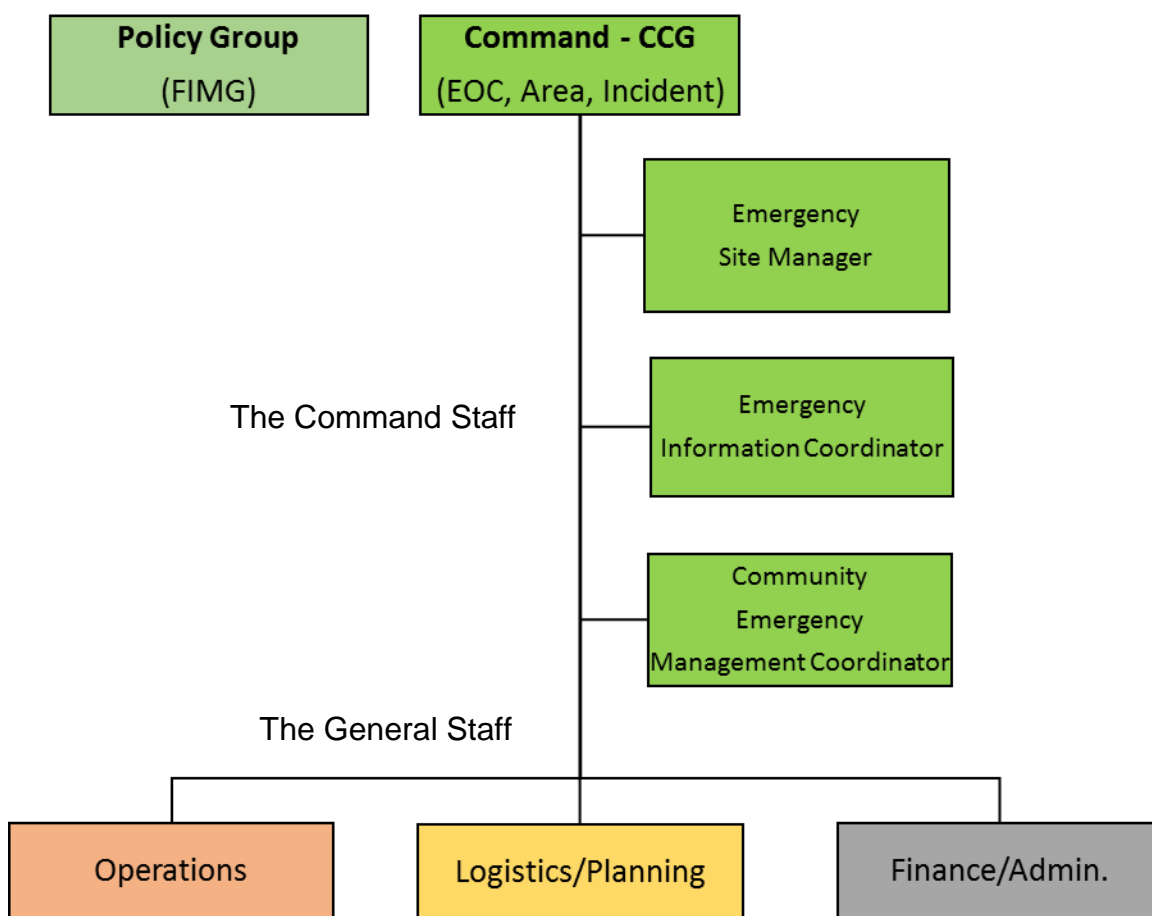
Upon receiving a Flood Watch or Warning, the Town of Tecumseh will:

- Notify appropriate municipal officials, departments and agencies in accordance with the Town of Tecumseh Emergency Response Plan
- Determine the appropriate response to a flood threat and, if warranted, deploy municipal resources to protect life and property.
- If required, declare a flood emergency and implement the TFRP and TERP.
- Request Provincial assistance under the Emergency Management and Civil Protection Act if municipal resources are inadequate to respond to the emergency.
- Maintain liaison with Conservation Authority Flood Coordinators.

4.5 Incident Management System (IMS) Function Descriptions

The Incident Management System (IMS) is a model for command, control and coordination of an emergency. It provides a way of coordinating the efforts of agencies and resources as they work together toward safely responding to an emergency incident. IMS consists of five key functions: Command, Operations, Planning, Logistics and Finance/Administration.

Figure 2: Incident Management System (IMS) Organizational Chart



4.5.1 Community Control Group (CCG)

The emergency response will be directed and controlled by the Community Control Group (CCG) – a group of officials who are responsible for coordinating the provision of the essential services necessary to minimize the effects of an emergency on the community. The CCG is activated as per the TERP based on flood potential, flood forecasts or the onset of flooding as guided by the Community Emergency Management Coordinator. The CCG consists of the following officials:

- Mayor of the Town of Tecumseh, or alternate;
- Chief Administrative Officer, or alternate, who becomes the Operations Officer in the Municipal Emergency Operations Centre (MEOC);
- Community Emergency Management Coordinator (CEMC), or alternate;

- Inspector Ontario Provincial Police (OPP), or alternate;
- Fire Chief, or alternate;
- Public Works Director, or alternate;
- Medical Officer of Health, or alternate;
- Social Services Director, or alternate;
- Emergency Medical Services (EMS) director, or alternate;
- Local electrical utility representative (Essex Power), or alternate, if required or available;
- Emergency Information Coordinator;
- Information Technology Officer (ITO);
- Additional personnel called or added to the CCG may include:
 - Emergency Management Ontario Representative;
 - Essex Region Conservation Authority Representative;
 - Liaison staff from Provincial ministries;
 - Any other officials, experts or representatives from the public or private sector as deemed necessary by the CCG.

The Community Control Group may function with only a limited number of persons depending upon the emergency. While the CCG may not require the presence of all the people listed as members of the control group, all members of the CCG must be notified.

The CCG role is to:

- Evaluate the situation and assess involvement;
- Provide strategic and policy direction to the CEMC;
- Support the activation of the EOC;
- Oversee the implementation of cross department communications; and
- Brief elected and senior officials on the flood threat as well as flood readiness, response and recovery activities.

In addition, when required, the CCG will task a Flood Issues Management Group (FIMG) to analyze specific flood-related issues and situations. The FIMG will then provide decision support and recommendations for CCG resolutions. The CCG will then apply the analysis from the FIMG in the decision making process.

4.5.2 Flood Issues Management Group

During flood events, the CCG may engage subject matter experts to provide research and analysis on legislation and policies. Subject matter experts also provide technical knowledge to support cross-ministry coordination and resolution of complex issues. These experts form the FIMG.

During any significant event, there may be issues that extend beyond normal emergency management activities and that require extraordinary measures to resolve.

While the CCG has decision support systems in place to deal with normal and above normal flood seasons there may be complex situations where engaging additional Provincial-level decision-making support and expertise from key ministries and agencies

is required. The FIMG will address specific, complex flood management issues, including those that have a precedent setting effect on future flood related Provincial decisions and activities that may have a direct influence on Municipal policy.

The primary role of the FIMG is to provide decision-making support to the CCG.

4.5.3 The Command Staff

Site Operations (Emergency Site Manager)

The Emergency Site Manager (ESM) assumes responsibility for the overall coordination of all operations at the emergency site and is the point of contact between the Community Control Group, Community Emergency Management Coordinator, and site operations.

The ESM is responsible for:

- Identifying the flood risk areas.
- Prioritizing response activities.
- Evaluating and identifying equipment and resources needed.

Command Staff assigned to the EMS are responsible for key activities in coordination with the General Staff functional elements.

Community Emergency Management Coordinator (CEMC)

The Community Emergency Management Coordinator (CEMC) is the Emergency Site Manager's point of contact for representatives of other governmental departments and agencies and/or the private sector.

The CEMC also serves as Safety Officer monitoring incident operations and advising the ESM on all matters relating to operational safety, including the health and safety of emergency responder personnel.

Emergency Information Coordinator (EIC)

The Municipal Emergency Information Coordinator will coordinate emergency information tools (such as news releases, news conferences, etc.) advising the public of actions that they should or should not take during the event. Messaging would include:

- Who should evacuate and to where
- What they should do prior to leaving their residence or place of business
- What they should take with them.

Updates on the event would be supplied to the public via the media and copies of news releases should be distributed to staff involved in the event as they may be questioned and/or asked for assistance by the public. Updates should be posted in public areas and evacuation centres.

The EIC should work with stakeholders to develop information for residents returning to their homes and/or businesses. The information should outline the precautions people should take prior to entering their building, turning on utilities, assessing the damage, and cleaning and restoring properties.

4.5.4 The General Staff

Operations

Operations coordinates the operational requirements and the response, directs resources and equipment as required to fulfill emergency management requirements.

- Under authority of the TFRP **Tecumseh Fire Rescue Services** has responsibility for the following:
 - Conduct floodwater rescue, as required.
 - Rescue/evacuate any persons in danger with minimum delay and provide first aid as necessary.
 - Assist OPP with evacuations in the affected areas as required.
- Under authority of the TFRP **Public Works & Environmental Services** has responsibility for the following:
 - Pre-planning of the identified waterfront damage centres that includes garnering knowledge of the location and extent of breaches and pre-planning appropriate evacuation routes.
 - Maintaining a cache of tools and equipment available for immediate deployment to a flood emergency.
 - Maintaining a stock of sandbags, or a process for procuring sandbags and access to clean sand under emergency conditions. This may include keeping a stock of prebuilt sandbags.
 - Deploying filled sandbags to affected areas after consultation with the CEMC and Tecumseh Fire Rescue Services.
 - Supporting Tecumseh Fire Rescue Services to maintain emergency evacuation routes during emergency conditions.
 - Providing operational response regarding public safety and the protection of municipal infrastructure.
 - Providing operational response by identifying municipal areas that may be vulnerable to flooding and responds to requests for deployment of municipal resources and personnel.
 - Ensuring storm infrastructure is maintained in operational condition during the emergency conditions.
 - Consulting with the CEMC and other agencies to implement a debris management plan on behalf of impacted residents and business owners.
- Under authority of the TFRP the **Chief Building Official** has responsibility for the following:
 - Consulting with the CEMC to conduct inspections of evacuated premises and assisting with the coordination of re-occupation where damage of property is suspected.

Logistics/Planning

Planning gathers and shares information critical to the incident in order to develop, disseminate and evaluate incident action plans.

Logistics arranges for and coordinates all material, services, equipment and resources required to manage and resolve the emergency. Logistics tracks usage and current locations of these same items. Logistics is responsible for all service support requirements needed to facilitate effective and efficient incident management, including ordering resources from off-incident locations.

Finance/Administration

Finance/Administration performs duties related to administration, finance and staffing specific to the emergency. This includes keeping track of incident-related costs, purchasing, compensation, and claims. These actions would include:

- Pre-existing contracts with 24/7 suppliers
- Extra-ordinary expenditures
- Expenditure authorities (e.g. who can authorize/sign)
- Human resources considerations (e.g. tracking of overtime, volunteers, collective agreements)
- Potential cost recovery (e.g. third party liability)
- Location and procedure for accessing emergency petty cash
- Donations management
- If applicable, contact Ministry of Municipal Affairs and Housing for Ontario Disaster Relief Assistance Program (ODRAP)

5.0 Recovery Operations

Recovery refers to activities and programs designed to return a situation to an acceptable pre-emergency condition. Recovery activities may be carried out at the local, county or provincial level as is required by the complexity of the flood event. Specific activities at the local level include:

- Policies and procedures for debris removal
- Public education on the appropriate cleanup of property and belongings
- Determining who will carry out property damage assessments
- Identification of vulnerable populations:
 - elderly living alone
 - disabled
 - homeless
- Volunteer management program:
 - identification of areas where volunteers can be of assistance
 - explore the use of existing organizations and define potential costs
 - define registration process for non-affiliated volunteers



The Corporation of the Town of Tecumseh

Planning & Building Services

To: Mayor and Members of Council

From: Chad Jeffery, Manager Planning Services

Date to Council: July 9, 2019

Report Number: PBS-2019-21

Subject: By-law Placing Lands Under Site Plan Control
3230 Moynahan St. and Proposed Lot Addition
Condition of Consent Application B-10/18
OUR FILE: B-10/18

Recommendations

It is recommended:

That a by-law placing a 0.98 hectare (2.4 acre) property located at 3230 Moynahan Street, legally described as Parts 1 and 2 on 12R 3585, along with a 1.13 hectare (2.8 acre) parcel of land proposed to be added to 3230 Moynahan Street, under site plan control in accordance with Section 6.4.5 of the Sandwich South Official Plan and in accordance with Condition No. 6 of Consent Application B-10/18, **be adopted**.

Background

Consent application B-10/18 was granted provisional consent by the Committee of Adjustment at its July 16, 2018 meeting. The purpose of the application was to sever an approximate 1.13 hectare (2.8 acre) vacant industrial parcel of land and add it to the abutting 0.98 hectare (2.4 acre) industrial property municipally known as 3230 Moynahan Street, upon which a manufacturing facility is located (see Attachment 1). The proposed lot addition will accommodate a future expansion to the existing industrial building and associated parking area.

The Committee determined that the application conformed to the Land Division Policies for those lands designated “Business Park” in the Sandwich South Official Plan. Both of the above-noted parcels of land are zoned “Industrial Zone (M1)” in the Sandwich South Zoning By-law.

In addition to standard conditions, the consent was granted subject to the passing of a by-law that would place both the severed parcel and the existing industrial lot to which it is being added under site plan control.

Comments

Subsection 6.4.3 of the Sandwich South Official Plan establishes that new industrial developments shall be subject to site plan control. Accordingly, as part of the Consent approval process, Administration recommended to the Committee of Adjustment that it impose site plan control on the subject property as a condition of the consent approval. This will enable the Town to use the site plan control process to adequately address all servicing and site design issues in the event that any new development is proposed.

Based on the foregoing, Town Administration recommends that Council pass a by-law making the property located at 3230 Moynahan Street, legally described as Parts 1 and 2 on 12R 3585, along with the 1.13 hectare (2.8 acre) parcel of land proposed to be added to 3230 Moynahan Street, subject to site plan control, in accordance with Condition No. 6 of Consent Application B-10/18.

Consultations

Public Works & Environmental Services

Financial Implications

None.

Link to Strategic Priorities

Applicable	2017-18 Strategic Priorities
<input type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that the Town of Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input type="checkbox"/>	Integrate the principles of health and wellness into all of the Town of Tecumseh's plans and priorities.
<input type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Enrico DeCecco, BA (Hons), MCIP, RPP
Junior Planner

Reviewed by:

Chad Jeffery, MA, MCIP, RPP
Manager Planning Services

Reviewed by:

Brian Hillman, MA, MCIP, RPP
Director Planning & Building Services

Recommended by:

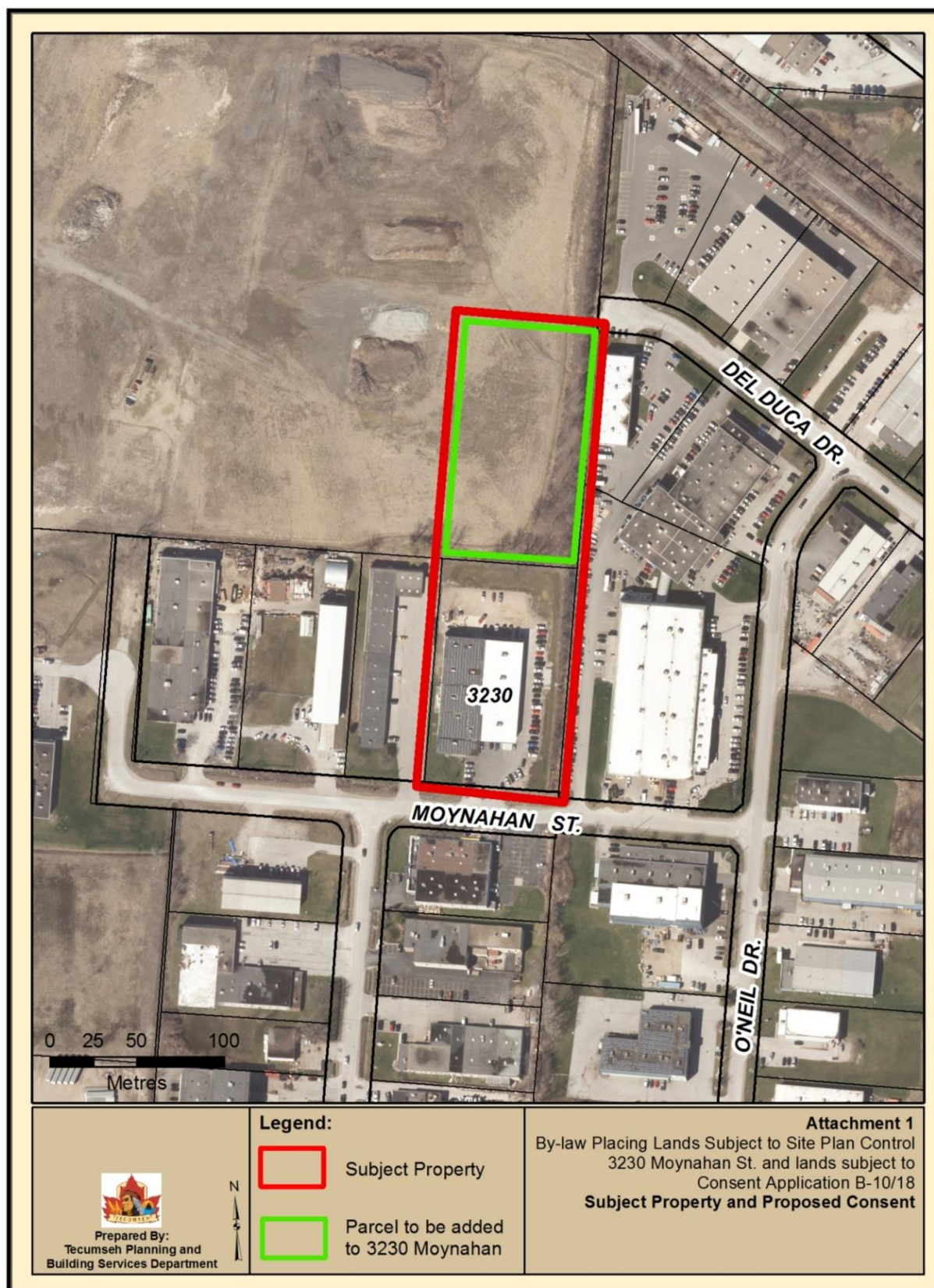
Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

**Attachment
Number**

**Attachment
Name**

1

Subject Property and Proposed Consent Map



The Corporation of the Town of Tecumseh

By-Law Number 2019 -52

Being a By-law to designate as a site plan control area part of the area covered by the Official Plan for lands in the former Township of Sandwich South.

Affecting a 0.98 hectare property located at 3230 Moynahan Street, legally described as Parts 1 and 2 on 12R-3585, along with a 1.13 hectare parcel of land proposed to be added to 3230 Moynahan Street, in accordance with Condition No. 6 of Consent Application B-10/18.

Whereas authority is granted under Section 41 of the *Planning Act, R.S.O. 1990*, and amendments thereto, to the Council of the Corporation of the Town of Tecumseh to pass this By-law;

Now Therefore the Council of The Corporation of The Town of Tecumseh Enacts as follows:

- 1. **That** the 0.98 hectare property located at 3230 Moynahan Street, legally described as Parts 1 and 2 on 12R-3585, along with a 1.13 hectare parcel of land proposed to be added to 3230 Moynahan Street, in accordance with Condition No. 6 of Consent Application B-10/18, and as more particularly depicted on Schedule “A” attached hereto and forming part of this by-law, which by Zoning By-law No. 85-18, is within the “Industrial Zone (M1)”, is hereby designated as a site plan control area pursuant to Section 41 of the *Planning Act, R.S.O. 1990*, and amendments thereto.


Read a first, second and third time and finally passed this 9th day of July, 2019.

Gary McNamara, Mayor

Laura Moy, Clerk

SCHEDULE "A"
PARTS 1 & 2, PLAN 12R-3585 AND
1.13 HA PARCEL PROPOSED TO BE ADDED
AS PER CONSENT APPLICATION B-10/18
TOWN OF TECUMSEH



 Lands Subject to Site Plan Control

This is Schedule "A" to By-law No. 2019-52.
Passed the 9 th day of July, 2019

Signed

Mayor

Clerk

UNFINISHED REGULAR COUNCIL BUSINESS

	Meeting Date	Resolution	Subject	Action/Direction	Depart.	Status/Action Taken
3/17	Mar 14, 2017		Alley Closing Policy	An alley closing policy is requested to establish a uniform process for closing alleys.	CS	In Progress
1/18	January 30, 2018		Video Surveillance	Administration to follow up on video surveillance and potential grant funding for acquiring a system.	ICS	Grant application is being investigated and met with local expert
18/18	April 24, 2018		Cada Library Renovations	It is directed that Administration provide a report on the Cada Library to include consultations with TAAC, SAC, YAC, CAC, and other stakeholders on the current options proposed to refresh or renovate the current library building.	PRS/CAO	Q2 2019 Report
19/18	May 22, 2018		Property Standards By-law	It is directed that Administration harmonize the by-law regarding disconnected tractor-trailers on residential properties to be consistent within the Town.	PBS	In progress
28/18	September 25, 2018		Municipal Tree Cutting	Administration is asked to look into a tree cutting and trimming policy for municipal trees that includes provisions for residents who wish to cost share in tree maintenance.	PWES/CS	In progress
29/18	November 13, 2018		Customer Service Policy	A request is made for a Customer Service Policy.	CS	In progress
02/19	March 26, 2019		Succession Plan	A request is made for a formal Succession Planning Policy.	CS	Next Policies & Priorities Committee Meeting
03/19	April 23, 2019		Manning Road Phases 2 & 3	A request is made for a Public Information Centre (PIC) for Manning Road Phases 2 & 3.	PWES	
04/19	May 14, 2019		Gateway Sign	A request is made for a Report regarding the cost estimates to purchase a Tecumseh Gateway Sign to be erected on South Talbot Road at County Road 9.	PWES	
06/19	May 2019		Licence Plate Covers	It is requested that Administration assist in drafting a notice of motion for the procurement of Town branded licence plate covers.	CS	July 9, 2019 RCM

The Corporation of the Town of Tecumseh

By-Law Number 2019 - 53

Being a by-law to confirm the proceedings of the July 9, 2019 regular meeting of the Council of The Corporation of the Town of Tecumseh

Whereas pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

Whereas pursuant to Section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Tecumseh at this Session be confirmed and adopted by by-law.

Now Therefore the Council of The Corporation of The Town of Tecumseh Enacts as follows:

1. **That** That the actions of the Council of The Corporation of the Town of Tecumseh in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all other action passed and taken by the Council of The Corporation of the Town of Tecumseh, documents and transactions entered into during the July 9, 2019, meeting of Council, are hereby adopted and confirmed, as if the same were expressly embodied in this By-law.
2. **That** the Mayor and proper officials of The Corporation of the Town of Tecumseh are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Tecumseh during the said July 9, 2019, meeting referred to in paragraph 1 of this By-law.
3. **That** the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of The Corporation of the Town of Tecumseh to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 9th day of July, 2019.

Gary McNamara, Mayor

Laura Moy, Clerk

Notice of Motion – June 25, 3019 Regular Meeting of Council

Background:

At the May 28, 2019, Regular Meeting of Council, an inquiry was made on behalf of the Tecumseh Business Improvement Area Board of Management (BIA) about making license plate covers, with the Town's trademark, available to the public.

Licence plate covers with the Town's trademark were previously made available for purchase, by the Town, until the inventory was depleted.

Policy No. 51 sets the guidelines for use of the Official Mark or Trademark of the Town (aka Logo) and permits:

Use of the Official Mark or Trademark by boards affiliated with the Town of Tecumseh including, but not limited to, the Tecumseh BIA and the Tecumseh Police Services Board, may be authorized by Council upon the submission of a Trademark Assignment Agreement to the Clerk.

The BIA was established in accordance with the Municipal Act, 2001:

- to oversee the improvement, beautification and maintenance of municipally-owned land, buildings and structures in the area beyond that provided at the expense of the municipality generally; and
- to promote the area as a business or shopping area.

The BIA is seeking Council's authorization to procure license plate covers with the Town's trademark and to make them available for sale to the public. The BIA hopes their sale of these license plate covers will assist in creating awareness of the BIA and support their efforts in promoting the business and local shopping area. Any funds raised would help to support their beautification efforts of the business improvement area.

The following Strategic Priorities for 2017-2018 adopted by Council would support this request:

- make the Town an even better place to live, work and invest through a shared vision for our residents and newcomers
- steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses
- demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Resolution:

That the Tecumseh Business Improvement Area Board of Management (BIA) be authorized to procure license plate covers, with the Town's trademark, and to make them available for purchase by the public, subject to entering into a Trademark Assignment Agreement, in accordance with Use of the Official Mark or Trademark Policy No. 51.