

**Cultural & Arts Advisory Committee Meeting  
Agenda**

Monday, September 16, 2019, 7:00 pm  
Tecumseh Town Hall - Sandwich South Room

**Pages**

1. **Call to Order**
2. **Roll Call**
3. **Disclosure of Pecuniary Interest**
4. **Delegations**
5. **Communications**
  - a. Cultural and Arts Advisory Committee Minutes - June 17, 2019 2 - 3
  - b. Cultural and Arts Advisory Committee Minutes - July 15, 2019 4 - 5
6. **Reports**
7. **Unfinished Business**
  - a. Culture Days
  - b. Municipal Culture Grant Funds
8. **New Business**
  - a. 2020 Budget 6 - 6
  - b. Call for Committee Applications
  - c. McAuliffe Park - Washroom Mural
9. **Next Meeting**

October 21, 2019
10. **Adjournment**

Minutes of the Cultural and Arts Advisory Committee  
for the Corporation of The Town of Tecumseh

A meeting of the Cultural & Arts Advisory Committee for the Town of Tecumseh was scheduled to be held on June 17, 2019, in the Sandwich South Meeting Room at Town Hall, 917 Lesperance Road, Tecumseh at 7:00 pm.

**1. Call to Order**

The Chairperson calls the meeting to order at 7:18 pm.

**2. Roll Call**

**Present:**

Councillor  
Member  
Chair  
Vice-Chair  
Member

Bill Altenhof  
Marian Drouillard  
Rhonda Dupuis  
Charles Gray  
Rita Ossington

**Also Present:**

Manager of Committee & Community Services

Christina Hebert

**Absent:**

Member  
Member  
Member

Dwayne Ellis  
Christopher McNamara  
Kyrsten Solcz

**3. Disclosure of Pecuniary Interest**

None reported.

**4. Delegations**

None.

**5. Communications**

**a. Cultural and Arts Advisory Committee Minutes - May 27, 2019**

**Motion: CAAC - 11/19**

Moved By                      Member Rita Ossington  
Seconded By                Vice-Chair Charles Gray

**That** the minutes of the May 27, 2019 meeting of the Cultural and Arts Advisory Committee as were duplicated and delivered to the Committee members, are accepted.

**Carried**

**b. City of Windsor News Release dated May 29, 2019 Re: Calling All Young Artists**

**Motion: CAAC - 12/19**

Moved By                      Member Marian Drouillard  
Seconded By                Vice-Chair Charles Gray

**That** Communications - For Information Item B as listed on the June 17, 2019 Cultural and Arts Advisory Committee Agenda be received.

**Carried**

**6. Reports**

None.

**7. Unfinished Business****a. Culture Days**

The Committee concurs with planning an 'open studio' tour for this year's Culture Days, taking place September 27 - 29.

It is recommended that the open studio tour be scheduled for the Saturday to encourage greater attendance, from 10:00 am – 3:00 pm approximately.

Showcasing the BIA Banners within the tour is suggested, as well as inquiring if Art Galia Inc. would be interested in participating.

Member Marian Drouillard reminds Members of the upcoming Culture Days webinar on June 26. As the Members' schedules conflict with the webinar, Member Marian Drouillard will share content information following the webinar.

**8. New Business****a. Municipal Culture Grant Funds**

Discussion ensues regarding the creation of a municipal grant program, geared toward cultural initiatives and similar in nature to the City of Windsor, Town of Essex and other area municipalities funding programs.

The program would support local funding initiatives to assist development of the creative community.

The Vice Chair offers to research area municipalities programs for the Committee's review.

**9. Next Meeting**

The next meeting of the Cultural & Arts Advisory Committee will be held on July 15, 2019.

**10. Adjournment****Motion: CAAC - 13/19**

Moved By Vice-Chair Charles Gray  
Seconded By Member Rita Ossington

**That** there being no further business, the June 17, 2019 meeting of the Cultural and Arts Advisory Committee now adjourn at 7:46 pm.

**Carried**

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Rhonda Dupuis, Chair

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Charles Gray, Vice-Chair

Minutes of the Cultural and Arts Advisory Committee  
for the Corporation of The Town of Tecumseh

A meeting of the Cultural & Arts Advisory Committee for the Town of Tecumseh was scheduled to be held on July 15, 2019, in the Sandwich South Meeting Room at Town Hall, 917 Lesperance Road, Tecumseh at 7:00 pm.

**1. Call to Order**

The meeting was adjourned at 7:15 pm due to a lack of quorum. No discussion was held and no decisions were made.

**2. Roll Call**

**Present:**

Councillor  
Member  
Member  
Member

Bill Altenhof  
Marian Drouillard  
Rita Ossington  
Kyrsten Solcz

**Also Present:**

Manager of Committee & Community Services

Christina Hebert

**Absent:**

Chair  
Member  
Vice-Chair  
Member

Rhonda Dupuis  
Dwayne Ellis  
Charles Gray  
Christopher McNamara

**3. Disclosure of Pecuniary Interest**

**4. Delegations**

**5. Communications**

**a. Cultural and Arts Advisory Committee Minutes - June 17, 2019**

**Motion: CAAC - 14/19**

**That** the minutes of the June 17, 2019 meeting of the Cultural and Arts Advisory Committee as were duplicated and delivered to the Committee members, are accepted.

**6. Reports**

**7. Unfinished Business**

**a. Culture Days**

**b. Municipal Culture Grant Funds**

**8. New Business**

**9. Next Meeting**

The next meeting of the Cultural & Arts Advisory Committee will be held on September 16, 2019.

**10. Adjournment**

**Motion: CAAC - 15/19**

**That** there being no further business, the July 15, 2019 meeting of the Cultural and Arts Advisory Committee now adjourn at \_\_\_\_\_ pm.

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Rhonda Dupuis, Chair

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Charles Gray, Vice-Chair

**Town of Tecumseh  
Year-to-Date Variance  
Cultural Committee 7700**

	2019 Approved Budget	December YTD Actuals	2019 Year-to-Date Variance	2019 Year-to-Date % Committed
<b>REVENUES</b>				
Transfers from Reserves				
4-9580 Transfer from Reserves	2,000		-2,000	
<b>Total Transfers from Reserves</b>	<b>2,000</b>		<b>-2,000</b>	
<b>TOTAL REVENUES</b>	<b>2,000</b>		<b>-2,000</b>	
<b>EXPENDITURES</b>				
Maintenance Materials & Supplies				
5-2400 Materials & supplies	1,000	417	-583	42
5-5830 Miscellaneous	1,000	110	-890	11
<b>Total Maintenance Materials &amp; Supplies</b>	<b>2,000</b>	<b>527</b>	<b>-1,473</b>	<b>26</b>
Professional Services				
5-4040 Professional Fee - Other	5,000	382	-4,618	8
<b>Total Professional Services</b>	<b>5,000</b>	<b>382</b>	<b>-4,618</b>	<b>8</b>
Other				
5-2250 Miscellaneous Service	1,700		-1,700	
5-5610 Advertising	300	350	50	117
<b>Total Other</b>	<b>2,000</b>	<b>350</b>	<b>-1,650</b>	<b>18</b>
<b>Expenditures Before Transfers</b>	<b>9,000</b>	<b>1,259</b>	<b>-7,741</b>	<b>14</b>
<b>TOTAL EXPENDITURES</b>	<b>9,000</b>	<b>1,259</b>	<b>-7,741</b>	<b>14</b>
<b>NET EXPENDITURES</b>	<b>7,000</b>	<b>1,259</b>	<b>-5,741</b>	<b>18</b>