

Regular Council Meeting Agenda

Date: March 8, 2022, 7:00 pm

Location: Electronic meeting live streamed at: <https://video.isilive.ca/tecumseh/live.html>.

Pages

- A. Roll Call**
- B. Order**
- C. Report Out of Closed Meeting**
- D. Moment of Silence**
- E. National Anthem**
- F. Land Acknowledgement**

We acknowledge that we are on land and surrounded by water, originally inhabited by Indigenous Peoples who have travelled this area since time immemorial. This territory is within the lands honoured by the Wampum Treaties; agreements between the Anishinaabe, Haudenosaunee, Leni Lenape and allied Nations to peacefully share and care for the resources around the Great Lakes. Specifically, we would like to acknowledge the presence of the Three Fires Confederacy Ojibwe, Odawa, Potawatomi and Huron/Wendat Peoples. We are dedicated to honouring Indigenous history and culture while remaining committed to moving forward respectfully with all First Nations, Inuit and Métis.

- G. Disclosure of Pecuniary Interest**
- H. Minutes**

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| 1. Regular Council Meeting - February 22, 2022 | 6 - 18 |
| 2. Public Council Meeting - February 22, 2022- ZBA 6067 Walker Road | 19 - 21 |
| 3. Public Council Meeting - February 22, 2022 - ZBA 1401-1429
Lesperance Road | 22 - 26 |
| 4. Special Council Meeting - February 22, 2022 - Digital Strategy/Business
Continuity Strategy | 27 - 30 |

I. Supplementary Agenda Adoption

J. Delegations

1. Essex Region Conservation Authority - Transition Plan and 2021 Annual Report 31 - 31

Re: Tim Byrne, CAO/Secretary-Treasurer; Tania Jobin, Chair; and Kieran McKenzie, Vice-Chair.

2021 Annual Report video can be viewed [here](#).

2022 Draft Budget can be viewed [here](#).

K. Communications - For Information

1. Town of Aurora dated March 2, 2022 32 - 33

Re: Mayor Mrakas - Request to Dissolve Ontario Land Tribunal

2. City of Thorold dated February 17, 2022 34 - 35

Re: Dissolve Ontario Land Tribunal

3. Town of Gravenhurst dated February 18, 2022 36 - 38

Re: Dissolution of the Ontario Land Tribunal

4. Town of Plympton-Wyoming dated February 25, 2022 39 - 44

Re: Support for Resolution from Town of Halton Hills on Dissolve Ontario Land Tribunal

5. City of Markham dated February 28, 2022 45 - 46

Re: Dissolve Ontario Land Tribunal

6. Township of West Lincoln dated March 1, 2022 47 - 48

Re: Support for Resolution from Town of Halton Hills on the Dissolution of the Ontario Land Tribunal

7. County of Prince Edward dated February 23, 2022 49 - 49

Re: Renovictions and other bad faith evictions

8. Township of Alnwick/Haldimand dated February 23, 2022 50 - 51

Re: Year of the Garden 2022 Proclamation

9. Norfolk County dated February 18, 2022 52 - 54

Re: Year of the Garden 2022 Proclamation

- | | | |
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| 10. | Township of Adelaide Metcalfe dated February 15, 2022 | 55 - 56 |
| | Re: Support for Resolution from City of Brantford - Closing the Revolving Door of Justice | |
| 11. | Township of Puslinch dated February 16, 2022 | |
| | Re: Funding Support for Infrastructure Projects - Bridge/Culvert Replacements in Rural Municipalities | |
| 12. | Municipality of Shuniah dated February 22, 2022 | 57 - 57 |
| | Re: Support for Resolution from Town of Bracebridge on Joint and Severable Reform | |
| 13. | Town of Bracebridge dated February 24, 2022 | 58 - 59 |
| | Re: Item for Discussion - Hospital Capital Funding | |
| 14. | Town of South Bruce Peninsula dated February 25, 2022 | 60 - 61 |
| | Re: Municipal Accommodation Tax and Crown Campgrounds | |
| 15. | Town of Collingwood dated March 3, 2022 | 62 - 63 |
| | Re: Termination of Membership to Ontario Municipal Water Association | |

L. Communications - Action Required

- | | | |
|----|--|---------|
| 1. | Ontario Farmland Trust dated February 22, 2022 | 64 - 64 |
| | Re: 2022 Farmland Forum | |
| | It is recommended: | |
| | That the Mayor and Members of Council be authorized to attend the Virtual March 23, 2022 Farmland Forum, at a cost of \$50 per person in accordance with the Town's Professional Development Policy and subject to funding in the 2022 Budget. | |

M. Committee Minutes

- | | | |
|----|--|---------|
| 1. | Police Services Board - February 10, 2022 | 65 - 70 |
| 2. | Town of Tecumseh Business Improvement Area - February 16, 2022 | 71 - 74 |

N. Reports

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| 1. | Development Services | |
| a. | DS-2022-07 Consent Agreement, 3425 11th Concession Storm Drain Conversion to a Municipal Drain | 75 - 82 |

b.	DS-2022-09 Annual Status Report on the Tecumseh Transit Service for 2021 and Update on Initiation of On-Demand Pilot Program	83 - 97
2.	Legislative & Clerk Services	
a.	LCS-2022-09 Restricted Acts of Council after Nomination Day - Lame Duck Provisions	98 - 103
b.	LCS-2022-10 Award Nominations	104 - 110
3.	Technology & Client Services	
a.	TCS-2022-03 2022 Lifecycle and 5 Year Capital Works Plan	111 - 118
4.	Public Works & Engineering Services	
a.	PWES-2022-06 Riverside Drive Multi-Use Pathway Project Update	119 - 138
b.	PWES-2022-07 2022 Supply of Various Vehicles	139 - 160
c.	PWES-2022-11 Active Transportation Fund - Multi-Use Recreational Trail - Lesperance Road and Little River Boulevard	161 - 171
O.	By-Laws	
1.	By-Law 2022-010	172 - 181
	Being a by-law to authorize the execution of a Consent Agreement between The Corporation of the Town of Tecumseh and Dana Azar	
2.	By-Law 2022-011	182 - 183
	Being a by-law to amend By-law No. 2019-01 appointing members to the Cultural and Arts Advisory Committee for the term of Council ending 2022.	
3.	By-Law 2022-012	184 - 188
	Being a by-law to authorize the execution of a Letter of Agreement between The Corporation of the Town of Tecumseh and Her Majesty the Queen in Right of Ontario as represented by the Minister of Transportation for Ontario relating to funding under the Dedicated Gas Tax Funds for Public Transportation program.	
4.	By-Law 2022-013	189 - 213
	A By-law to govern the proceedings of Council and its committees/local boards, the conduct of its members and the calling of meetings	
P.	Unfinished Business	

1. March 8, 2022

214 - 216

Q. New Business

R. Motions

1. Confirmatory By-Law 2022-014

217 - 218

S. Notices of Motion

T. Next Meeting

Tuesday March 22, 2022

4:30 pm In Camera Meeting

5:00 pm Public Council Meeting - ZBA 7035 10th Concession

5:45 pm Public Council Meeting - ZBA 13354 Riverside Drive

6:15 pm Public Council Meeting - ZBA 292 Lesperance Road

7:00 pm Regular Council Meeting

U. Adjournment

Regular Meeting of Council

Minutes

Date: Tuesday, February 22, 2022
Time: 7:00 pm
Location: Electronic meeting live streamed at:
<https://video.isilive.ca/tecumseh/live.html>.

Present:
Mayor, Gary McNamara
Deputy Mayor, Joe Bachetti
Councillor, Bill Altenhof
Councillor, Andrew Dowie
Councillor, Brian Houston
Councillor, Rick Tonial

Absent:
Councillor, Tania Jobin

Also Present:
Chief Administrative Officer, Margaret Misek-Evans
Director Community & Recreation Services, Paul Anthony
Director Public Works & Engineering Services, Phil Bartnik
Director Community Safety & Fire Chief, Wade Bondy
Director People & Culture, Michelle Bonnici
Director Technology & Client Services, Shaun Fuerth
Director Development Services, Brian Hillman
Director Financial Services & Chief Financial Officer, Tom Kitsos
Director Legislative Services & Clerk, Laura Moy
Deputy Clerk & Manager Legislative Services, Jennifer Alexander
Manager Water Services, Brad Dupuis
Manager Planning Services & Local Economic Development, Chad Jeffery
Water Quality Compliance/Water Employee, Nicole Bradley
Manager Special Projects, Kerri Rice

A. Roll Call

B. Order

The Mayor calls the meeting to order at 7:00 pm.

C. Report Out of Closed Meeting

There was no closed meeting.

D. Moment of Silence

The Moment of Silence is waived in light of the electronic holding of this meeting.

E. National Anthem

The National Anthem is waived in light of the electronic holding of this meeting.

F. Land Acknowledgement

We acknowledge that we are on land and surrounded by water, originally inhabited by Indigenous Peoples who have travelled this area since time immemorial. This territory is within the lands honoured by the Wampum Treaties; agreements between the Anishinaabe, Haudenosaunee, Leni Lenape and allied Nations to peacefully share and care for the resources around the Great Lakes. Specifically, we would like to acknowledge the presence of the Three Fires Confederacy Ojibwe, Odawa, Potawatomi and Huron/Wendat Peoples. We are dedicated to honouring Indigenous history and culture while remaining committed to moving forward respectfully with all First Nations, Inuit and Métis.

G. Disclosure of Pecuniary Interest

There is no pecuniary interest declared by a Member of Council.

H. Minutes**1. Regular Council Meeting - February 8, 2022****2. Public Council Meeting - February 8, 2022 - Antaya Drain****3. Special Council Meeting - Oldcastle Stormwater Master Plan****Motion: RCM - 46/22**

Moved by Councillor Rick Tonial

Seconded by Councillor Brian Houston

That the February 8, 2022 minutes of the Regular Council meeting, the February 8, 2022 minutes of the Public Council meeting and the February 8, 2022 minutes of the Special Council Meeting, as were duplicated and delivered to the members, **be adopted**.

Carried

I. Supplementary Agenda Adoption**Motion: RCM - 47/22**

Moved by Deputy Mayor Joe Bachetti

Seconded by Councillor Bill Altenhof

That the supplementary items added to the Regular Meeting agenda regarding By-law 2022-007 on the Guidelines for Temporary Patio and Patio Expansions

and delegate authority for inspection of Temporary Patio and Patio Expansions for 2022; and By-Law 2022-008 regarding funding under the Municipal Modernization Fund – Intake 3 - Corporate Records and Information Management Service Review, **be approved.**

Carried

J. Delegations

There are no Delegations presented to Council.

K. Communications - For Information

- 1. Town of Bracebridge dated February 9, 2022**
Re: Joint and Several Liability Reform
- 2. Township of South Glengarry dated February 7, 2022**
Re: Joint and Several Liability
- 3. Municipality of Central Elgin dated January 25, 2022**
Re: Joint and Several Liability
- 4. Township of South Glengarry dated February 7, 2022**
Re: Municipal requirements to take over and maintain abandoned operating cemeteries
- 5. Township of Perth South dated February 9, 2022**
Re: Support for City of Sarnia resolution on Catch and Release Justice
- 6. Township of Adelaide Metcalfe dated February 15, 2022**
Re: Support for the City of Brantford's resolution on Closing the Revolving Door of Justice
- 7. Township of Front of Yonge dated February 14, 2022**
Re: Dissolving the Ontario Land Tribunal
- 8. Town of Halton Hills dated February 9, 2022**
Re: Dissolve Ontario Land Tribunal
- 9. City of Sarnia dated February 15, 2022**
Re: Dissolve Ontario Land Tribunal
- 10. Municipality of Shuniah dated February 8, 2022**
Re: Northwestern Ontario Municipal Association resolution for expansion of the Northern Ontario School of Medicine

11. Township of Clearview dated February 9, 2022

Re: Funding Support for Infrastructure Projects Bridge/Culvert Replacements

12. Township of Puslinch dated February 16, 2022

Re: Funding Support for Infrastructure Projects - Bridge/Culvert Replacements in Rural Municipalities

13. Township of Limerick dated January 19, 2022

Re: Gypsy Moth Spraying

14. Town of Tecumseh dated February 14, 2022

Re: Feedback to the Ministry of Municipal Affairs and Housing on Increasing Housing Affordability in Ontario

The Mayor asks if the Town's Arborist look into has any means of protecting the Town's trees from the gypsy moth.

Motion: RCM - 48/22

Moved by Councillor Brian Houston
Seconded by Councillor Bill Altenhof

That Communications - For Information 1 through 14 as listed on the Tuesday, February 22, 2022 Regular Council Agenda, **be received**.

Carried

L. Communications - Action Required

There are no Communications- Action Required items presented to Council.

M. Committee Minutes

1. Tecumseh Accessibility Advisory Committee - February 10, 2022

Motion: RCM - 49/22

Moved by Councillor Brian Houston
Seconded by Councillor Rick Tonial

That the February 10, 2022 minutes of the Tecumseh Accessibility Advisory Committee, as were duplicated and delivered to the members, **be accepted**.

Carried

N. Reports

1. Chief Administrative Officer - People & Culture

- a. CAO-2022-03 Tecumseh 100th Anniversary Celebration Update

Motion: RCM - 50/22

Moved by Councillor Bill Altenhof
Seconded by Councillor Brian Houston

That Report CAO-2022-03 regarding the Tecumseh 100th Anniversary Celebration Update, **be received**.

Carried

- b. CAO-PC-2022-02 Non-Union and Council Economic Salary Adjustment 2022

Motion: RCM - 51/22

Moved by Councillor Brian Houston
Seconded by Councillor Andrew Dowie

That Report CAO-PC-2022-02 entitled "Non-Union and Council Economic Adjustment for 2022," **be received**;

And that an annual economic adjustment for 2022 of 2.0% **be approved**, effective January 1, 2022, for the Management and Non-union Administrative Staff Wage Grid, in accordance with Compensation and Salary Administration Policy No. 67 review;

And further that an annual economic adjustment for 2022 **be approved** as follows, in accordance with By-Law No. 2006-84, as amended by By-law No. 2019-62, being a by-law to provide for the remuneration of Members of Council:

Mayor 2.0%

Deputy Mayor 0.5%

Councillors 1.0%

Carried

2. Development Services

- a. DS-2022-04 Zoning By-Law Amendment - Existing Garden Suite Temporary Use - Proposed Change to Permanent Additional Residential Unit (Stand Alone) - 7035 10th Concession - Scheduling of a Public Meeting

Motion: RCM - 52/22

Moved by Councillor Andrew Dowie
Seconded by Councillor Bill Altenhof

That the scheduling of a public meeting, on March 22, 2022 at 5:00 p.m., in accordance with the *Planning Act*, for an application seeking to amend the Zoning By-law 85-18 by rezoning a 9.6 hectare (23.7 acre) parcel of land situated on the west side of 10th Concession Road (7035 10th Concession Road), approximately 600 metres north of its intersection with County Road 8, in order to permit a stand-alone Additional Residential Unit on the property, in accordance with subsection 4.1.2 xii) of the Tecumseh Official Plan, **be authorized**.

Carried

- b. DS-2022-05 Zoning By-Law Amendment - Proposed Additional Residential Unit - 13554 Riverside Drive - Scheduling of a Public Meeting

Motion: RCM - 53/22

Moved by Councillor Brian Houston
Seconded by Councillor Rick Tonial

That the scheduling of a public meeting, on March 22, 2022 at 5:45 p.m., in accordance with the *Planning Act*, for an application seeking to amend Zoning By-law 2065 by rezoning a 0.32 hectare (0.79 acre) parcel of land situated on the north side of Riverside Drive (13554 Riverside Drive), approximately 65 metres (213 feet) east of its intersection with Christy Lane, in order to permit an Additional Residential Unit within a proposed new single-unit dwelling, in accordance with subsection 4.2.2 vii) of the Tecumseh Official Plan, **be authorized**.

Carried

- c. DS-2022-06 Zoning By-Law Amendment - Proposed Additional Residential Unit (Attached) - 292 Lesperance Road - Scheduling of a Public Meeting

Motion: RCM - 54/22

Moved by Councillor Brian Houston
Seconded by Councillor Bill Altenhof

That the scheduling of a public meeting, on March 22, 2022 at 6:15 p.m., in accordance with the *Planning Act*, for an application seeking to amend the Zoning By-law 1746 by rezoning a 719.8 square metre (7,748 square foot) parcel of land situated on the east side of Lesperance Road (292 Lesperance Road), immediately adjacent to the Lesperance Road/Little River intersection, in order to permit an attached Additional Residential

Unit within the basement of the existing single-unit dwelling on the property, in accordance with subsection 4.2.2 vii) of the Tecumseh Official Plan, **be authorized**.

Carried

3. Legislative & Clerk Services

- a. LCS-2022-03 COVID-19 Economic Recovery - Temporary Outdoor Patio for 2022

Motion: RCM - 55/22

Moved by Deputy Mayor Joe Bachetti
Seconded by Councillor Rick Tonial

That Report LCS-2022-03 entitled "COVID-19 Economic Recovery – Temporary Outdoor Patios for 2022" **be received**;

And that By-Law No. 2022-007 being a by-law to adopt the Temporary Outdoor Patio Guidelines 2022 (Guidelines), as appended to Report LCS-2022-03, **be approved**;

And further that the Chief Building Official **be authorized** to inspect all temporary patios to ensure compliance with the Guidelines;

And furthermore that Council **support** extension of existing liquor licenses to December 31, 2022 for temporary patios for businesses in compliance with the Guidelines;

And further moreover that the extension of existing liquor licenses to temporary patios on Town property **be subject to** an Encroachment Agreement with the Town in form and content satisfactory to the Town's Solicitor;

And further moreover that the Mayor and the Clerk **be authorized** to execute Encroachment Agreements with business owners requesting to encroach onto Town property for the purpose of establishing a Temporary Outdoor Patio.

Carried

- b. LCS-2022-04 Municipal Modernization Fund - Intake 3 Transfer Payment Agreement - Corporate Records and Information Management Service Review

Motion: RCM - 56/22

Moved by Councillor Brian Houston
Seconded by Councillor Bill Altenhof

That LSC-2022-04 entitled “Municipal Modernization Fund Intake 3 Transfer Payment Agreement – Corporate Records and Information Management Service Review” **be received**;

And that By-law No. 2022-008 being a by-law to authorize the Mayor and Clerk to execute a Transfer Payment Agreement for Municipal Modernization Funding Intake 3 to fund a third party review of the Corporate Records and Information Services for the Town, **be adopted**.

Carried

c. LCS-2022-05 Closure and Sale of Portions of Desro Drive

Motion: RCM - 57/22

Moved by Councillor Brian Houston
Seconded by Councillor Rick Tonial

That Report LCS-2022-05 entitled “Closure and Sale of Portions of Desro Drive” **be received**;

And that the Clerk **be authorized** to provide notice in accordance with the Town’s Sale of Land By-law No. 2003-09 and Notice By-law No. 2003-06 of the intent to close as a highway that portion of Desro Drive described as Parts 1, 2, 20, 21 and 22 of Plan 12R-19278 in the Town of Tecumseh, County of Essex (Subject Lands) and to declare the lands surplus to the needs of the Town and authorizing the Subject Lands to be sold to the abutting property owners, subject to the Town retaining an easement over Parts 1, 20 and 21;

And further that following notification, the Clerk **be directed** to a By-law for Council’s consideration to: authorize the closure of a portion of Desro Drive; declare the Subject Lands to be surplus to the needs of the Town; and authorize the Subject Lands to be sold to the abutting property owners, subject to a reservation of an easement over 1, 20 and 21;

And furthermore that the cost incurred by the Town to close up and convey the Subject Lands **be funded** from the operating budget of Legislative Services & Clerks with costs **to be recovered** at the time of sale to abutting property owners.

Carried

- d. LCS-2022-06 Closure and Sale of a Portion of Brouillette Manor

Motion: RCM - 58/22

Moved by Deputy Mayor Joe Bachetti
Seconded by Councillor Brian Houston

That Report LCS-2022-06 entitled “Closure and Sale of a Portion of Brouillette Court” **be received;**

And that the Clerk **be authorized** to provide notice in accordance with the Town’s Sale of Land By-law No. 2003-09 and Notice By-law No. 2003-06 of the intent to close as a highway that portion of Brouillette Court described as Part 1 Plan 12R-28795 in the Town of Tecumseh, County of Essex (Subject Lands) and to declare the Subject Lands surplus to the needs of the Town and authorizing the Subject Lands to be sold to 1230839 Ontario Ltd.;

And further that following notification, the Clerk **be directed to** prepare a By-law for Council’s consideration to: authorize the closure of a portion of Brouillette Court; declare the Subject Lands to be surplus to the needs of the Town; and authorize the Subject Lands to be sold to 1230839 Ontario Ltd.;

And furthermore that the cost incurred by the Town to close up and convey the Subject Lands **be assigned to** 1230839 Ontario Ltd.

Carried

- e. LCS-2022-07 Request to Purchase Portion of County Road 46 Right-of-Way

Motion: RCM - 59/22

Moved by Councillor Rick Tonial
Seconded by Councillor Brian Houston

That Report LCS-2022-07 entitled “Request to Purchase Portion of Right-of-Way abutting 4795 County Road 46” **be received;**

And that Town owned lands abutting the south side of 4795 County Road 46 **be retained;**

And further that the request to purchase the Town Land **be declined.**

Carried

4. Public Works & Engineering Services

- a. PWES-2022-09 Annual Reports for Year 2021 Town of Tecumseh Water Distribution System

Motion: RCM - 60/22

Moved by Councillor Bill Altenhof
Seconded by Councillor Rick Tonial

That the 2021 Ministry of the Environment, Conservation and Parks Annual Report and the Summary Report for the Town of Tecumseh Water Distribution System (260004969) for the Year 2021, as prepared in accordance with the Safe Drinking Water Act, O. Reg. 170/03, Section 11 – Annual Reports and Schedule 22 - Summary Reports, **be adopted**.

And that the Annual Report and the Summary Report **be made available** for public viewing through the Town of Tecumseh Website.

Carried

- b. PWES-2022-10 Regional Food and Organics and Biosolids Waste Management Project

Motion: RCM - 61/22

Moved by Councillor Andrew Dowie
Seconded by Deputy Mayor Joe Bachetti

That Report PWES-2022-10 entitled "Regional Food and Organics and Biosolids Waste Management Project" **be received**;

And that Council **endorse** the Essex-Windsor Solid Waste Authority (EWSWA) Board resolution (Resolution 7-2022) that was adopted at its Wednesday January 12, 2022 meeting, as contained in the EWSWA Letter to the Town dated January 19, 2022;

And further that Council **approve** Tecumseh's participation in the EWSWA led regional organics program;

And furthermore that the Clerk **provide notification** to the County of Essex of Tecumseh's intention to participate in the EWSWA led regional organics program no later than March 7, 2022.

Carried

- c. PWES-2022-12 Tecumseh Water Distribution System MECP 2021 Inspection Report

Motion: RCM - 62/22

Moved by Councillor Bill Altenhof
Seconded by Councillor Rick Tonial

That the Ministry of the Environment, Conservation and Parks Inspection Report for the Tecumseh Water Distribution System, dated February 1, 2022, **be received**.

Carried

O. By-Laws

1. By-Law 2022-007

Being a by-law to adopt Guidelines for Temporary Patio and Patio Expansions and delegate authority for inspection of Temporary Patio and Patio Expansions for 2022

2. By-Law 2022-008

Being a by-law to authorize the execution of an Agreement with Her Majesty the Queen in right of Ontario, as represented by the Minister of Municipal Affairs and Housing for funding under the Municipal Modernization Fund – Intake 3 - Corporate Records and Information Management Service Review

Motion: RCM - 63/22

Moved by Councillor Bill Altenhof
Seconded by Councillor Brian Houston

That By-Law 2022-007 being a by-law to adopt Guidelines for Temporary Patio and Patio Expansions and delegate authority for inspection of Temporary Patio and Patio Expansions for 2022.

That By-Law 2022-008 being a by-law to authorize the execution of an Agreement with Her Majesty the Queen in right of Ontario, as represented by the Minister of Municipal Affairs and Housing for funding under the Municipal Modernization Fund – Intake 3 - Corporate Records and Information Management Service Review.

Be given first and second reading.

Carried

Motion: RCM - 64/22

Moved by Councillor Brian Houston
Seconded by Councillor Rick Tonial

That By-Law 2022-007 being a by-law to adopt Guidelines for Temporary Patio and Patio Expansions and delegate authority for inspection of Temporary Patio and Patio Expansions for 2022.

That By-Law 2022-008 being a by-law to authorize the execution of an Agreement with Her Majesty the Queen in right of Ontario, as represented by the Minister of Municipal Affairs and Housing for funding under the Municipal Modernization Fund – Intake 3 - Corporate Records and Information Management Service Review.

Be given third and final reading.

Carried

P. Unfinished Business

1. February 22, 2022

The Members receive the Unfinished Business listing for Tuesday, February 22, 2022.

Q. New Business

There are no new business items presented to Council.

R. Motions

1. Confirmatory By-law 2022-009

Motion: RCM - 65/22

Moved by Councillor Bill Altenhof
Seconded by Councillor Brian Houston

That By-Law 2022-009 being a by-law to confirm the proceedings of the Tuesday, February 22, 2022, regular meeting of the Council of The Corporation of the Town of Tecumseh **be given** first, second, third and final reading.

Carried

S. Notices of Motion

There are no Notices of Motion presented to Council.

T. Next Meeting

Tuesday, March 8, 2022

4:30 pm In-Camera Meeting

5:30 pm Court of Revision - Antaya Drain

6:15 pm Public Council Meeting - Official Plan Amendment and Zoning By-law
Amendment - Home Hardware

7:00 pm Regular Council Meeting

U. Adjournment

Motion: RCM - 66/22

Moved by Deputy Mayor Joe Bachetti

Seconded by Councillor Rick Toniai

That there being no further business, the Tuesday, February 22, 2022 meeting of
the Regular Council **be adjourned** at 8:31 pm.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk

Public Meeting of Council

Minutes

Date: Tuesday, February 22, 2022
Time: 5:30 pm
Location: Electronic meeting live streamed at:
<https://video.isilive.ca/tecumseh/live.html>.

Present: Deputy Mayor, Joe Bachetti
Councillor, Bill Altenhof
Councillor, Andrew Dowie
Councillor, Brian Houston
Councillor, Rick Tonial

Absent: Mayor, Gary McNamara
Councillor, Tania Jobin

Also Present: Chief Administrative Officer, Margaret Misek-Evans
Director Technology & Client Services, Shaun Fuerth
Director Development Services, Brian Hillman
Director Financial Services & Chief Financial Officer, Tom Kitsos
Director Legislative Services & Clerk, Laura Moy
Deputy Clerk & Manager Legislative Services, Jennifer Alexander
Manager Planning Services & Local Economic Development, Chad Jeffery

A. Roll Call

B. Call to Order

The Mayor calls the meeting to order at 5:30 pm.

C. Land Recognition

We acknowledge that we are on land and surrounded by water, originally inhabited by Indigenous Peoples who have travelled this area since time immemorial. This territory is within the lands honoured by the Wampum Treaties; agreements between the Anishinaabe, Haudenosaunee, Leni Lenape and allied Nations to peacefully share and care for the resources around the Great Lakes. Specifically, we would like to acknowledge the presence of the Three Fires Confederacy Ojibwe, Odawa, Potawatomi and Huron/Wendat Peoples. We are dedicated to honouring Indigenous history and culture while remaining committed to moving forward respectfully with all First Nations, Inuit and Métis.

D. Disclosure of Pecuniary Interest

There is no pecuniary interest declared by a Member of Council.

E. Introduction and Purpose of Meeting

The purpose of the meeting is to hear public comment on a Zoning By-law Amendment application that has been submitted for a 41.0 hectare (101.3 acre) parcel of land at 6067 Walker Road. The purpose of the application is to amend Zoning By-law 85-18 by: i) rezoning the 0.51 hectare (1.26 acre) non-farm related residential lot (6067 Walker Road), from "Agricultural Zone (A)" to a site specific "Agricultural Zone (A-34)" in order to establish a maximum lot area of 0.51 hectares (1.26 acres); and ii) rezoning the 40.4 hectare (99.8 acre) agricultural parcel from "Agricultural Zone (A)" to a site specific "Agricultural Zone (A-35)" in order to prohibit a residential dwelling from being constructed.

The Manager Planning Services & Local Economic Development outlines the Zoning By-law Amendment application on the subject property as appended in the agenda. He explains the purpose of the related consent application which was conditionally granted provided certain conditions were met including the adoption of the subject zoning by-law amendment that would prohibit the construction of a dwelling on the farmland.

F. Delegations

1. Tracey Pillon-Abbs, RPP, Pillon Abbs Inc., Applicant

Tracey Pillon-Abbs indicates that she is available to answer any questions on the application. There are no questions by the Members.

G. Communications

1. Notice of Public Meeting dated January 28, 2022
2. County of Essex dated February 9, 2022
Re: COA Submissions, D19 6067WA, Revenberg Holdings Ltd.
3. Essex Region Conservation Authority dated February 9, 2022
Re: Zoning By-Law Amendment, 6067 Walker Road

Motion: PCM - 04/22

Moved By Councillor Rick Toniai
Seconded By Councillor Brian Houston

That Communications - For Information 1 through 3 as listed on the Tuesday, February 22, 2022 Public Council Meeting Agenda, **be received.**

Carried

H. Reports

1. DS-2022-03 Zoning By-Law Amendment, D19 6067 Walker Road, Scheduling of a Public Meeting

Motion: PCM - 05/22

Moved By Councillor Brian Houston
Seconded By Councillor Andrew Dowie

That Report DS-2022-03 Zoning By-Law Amendment, 6067 Walker Road, Scheduling of a Public Meeting, **be received**.

Carried

I. Adjournment

Motion: PCM - 06/22

Moved By Councillor Bill Altenhof
Seconded By Councillor Rick Tonial

That there being no further business, the Tuesday, February 22, 2022 meeting of the Public Council Meeting **be adjourned** at 5:38 pm.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk

Public Meeting of Council

Minutes

Date: Tuesday, February 22, 2022
Time: 6:00 pm
Location: Electronic meeting live streamed at:
<https://video.isilive.ca/tecumseh/live.html>.

Present: Mayor, Gary McNamara
Deputy Mayor, Joe Bachetti
Councillor, Bill Altenhof
Councillor, Andrew Dowie
Councillor, Brian Houston
Councillor, Rick Tonial

Absent: Councillor, Tania Jobin

Also Present: Chief Administrative Officer, Margaret Misek-Evans
Director Community & Recreation Services, Paul Anthony
Director Public Works & Engineering Services, Phil Bartnik
Director Community Safety & Fire Chief, Wade Bondy
Director People & Culture, Michelle Bonnici
Director Technology & Client Services, Shaun Fuerth
Director Development Services, Brian Hillman
Director Financial Services & Chief Financial Officer, Tom Kitsos
Director Legislative Services & Clerk, Laura Moy
Deputy Clerk & Manager Legislative Services, Jennifer Alexander
Manager Planning Services & Local Economic Development, Chad Jeffery

A. Roll Call

B. Call to Order

The Mayor calls the meeting to order at 6:00 pm.

C. Land Recognition

We acknowledge that we are on land and surrounded by water, originally inhabited by Indigenous Peoples who have travelled this area since time immemorial. This territory is within the lands honoured by the Wampum Treaties; agreements between the Anishinaabe, Haudenosaunee, Leni Lenape and allied Nations to peacefully share and care for the resources around the Great Lakes. Specifically, we would like to acknowledge the presence of the Three Fires

Confederacy Ojibwe, Odawa, Potawatomi and Huron/Wendat Peoples. We are dedicated to honouring Indigenous history and culture while remaining committed to moving forward respectfully with all First Nations, Inuit and Métis.

D. Disclosure of Pecuniary Interest

There are no disclosures of pecuniary interest declared by a Member.

E. Introduction and Purpose of Meeting

The purpose of the meeting is to hear public comment on a Zoning By-law Amendment application for a 0.29 hectare (0.71 acre) parcel of land situated at 1401-1429 Lesperance Road. The purpose of the application is to amend Zoning By-law 1746 by rezoning the subject property from “Residential Zone 2 (R2)” and “Residential Zone 2 (R2-25)” to a site-specific “Residential Zone 3” in order to facilitate the construction of a residential development consisting of three, 2.5-storey, six-unit dwellings and establish site-specific lot, building and yard provisions. The R2 zone applies to the two lots containing existing single-unit dwellings while the R2-25 zone applies to the vacant central property that once was occupied by a commercial office building. The subject property is designated “Residential” in the Tecumseh Official Plan.

The Director Development Services reviews the proposed zoning amendment as outlined in the administrative report on the meeting agenda.

F. Delegations

1. Anthony Pipolo and Andrew J. Smith, Applicants

Andrew Smith is a resident of the Town. He explains the vision of the development and that he wanted a similar style of development as the Ste. Anne's Arms development which he understood was what the residents in the area liked. He advises that he hired the same design consultant for his development as the Ste. Anne's Arms.

Anthony Pipolo, Design Consultant, advises the renderings provided in the application for the development include the buildings' colour schemes and site plans. He is available to answer questions from the Members.

The Mayor opens the floor to questions.

A Member inquires about the Applicant's past experience with development in the region. Mr. Smith advises that he has been involved and completed developments in Windsor area for the past 16 years. He has a business office located in the Town and saw an opportunity to build a development that meets the needs of the community and given the success of Ste. Anne's Arms. There is website for residents to review the development plans.

In response to an inquiry about Ste. Anne's Arms and the similarities with this development, the Director confirms that this development is the same

in height, scope, scale and size. The Director outlines the development as high density classification in the Official Plan.

A Member asks if this development will be for rental or ownership. Mr. Smith indicates that they envision this will be a rental development as it is better suited to the community.

2. Rita Ossington and Kevin Chapieski, Residents

Ms. Rita Ossington lives at 1433 Lesperance Road and is joined off-camera by her neighbor Kevin Chapieski, who lives at 12264 Renaud Street. She reads their written comments in opposition to this proposed zoning by-law amendment application. A copy of her written comments is filed with the Clerk's office.

The Mayor opens the floor for questions.

Residents Doug and Sharon Pitre requested Councillor Toniai to address Council on their behalf in support of this application.

In response to an inquiry on the development's setbacks in relation to Ms. Ossington's house, the Director responds that the site plan indicates the most southerly building will be 15 feet from Ms. Ossington's property line and not her house. He clarifies the property is zoned R2 and explains the measurements for building setbacks and range of building separation.

The garbage location for the development and its proximity to Ms. Ossington's house is raised. The Director indicates that they will ensure that there is adequate separation and remarks that there are different types of garbage structures that could be used.

An option of an exit-only driveway on the south end of the development is discussed. The Director advises that it was a better fit to accommodate traffic flow through Arbour Street, which has low volumes of traffic compared to Lesperance Road and which the street intersects Lesperance at a signalized intersection. The Director continues to explain that a traffic impact study had been undertaken and supports the use of one driveway connecting to Arbour Street.

A Member asked for clarification on the land-use planning principles considered for a change in zoning on a residential property to a higher density classification and a transient population, a term introduced by Ms. Ossington. The Director explains planning principles through the lens of owning your home or renting which are both acceptable forms of living accommodations. He notes the Town needs to ensure adequate housing types and tenure are available for the community. The character of an area is a challenging question. The Director explains that the provincial shift in affordable housing and the character of neighbourhoods are evolving as the need for greater intensification and the use of existing infrastructure in existing neighbourhoods are highlighted as a means to

ensuring the amount of housing stock available is sufficient to meet housing needs. He explains the Official Plan criteria used to evaluate a zoning by-law amendment application.

The Mayor reiterates that no decision on the zoning by-law amendment application will be made at this meeting.

G. Communications

1. Notice of Public Meeting dated January 28, 2022
2. Lesperance Plaza Inc., dated February 4, 2022
Re: 1401-1429 Lesperance Road, Zoning By-Law Amendment Application
3. Essex Region Conservation Authority dated February 14, 2022
Re: Zoning By-law Amendment 1401, 1415 and 1429 Lesperance Road
4. Email from Joyce and Jim McCauley dated February 17, 2022
Re: Apartments/Condominiums in the 1400 block of Lesperance Road
5. Letter from Shawn Eggett dated February 18, 2022
Re: 1401-1429 Lesperance Road, Zoning By-Law Amendment Application

Motion: PCM - 07/22

Moved By Councillor Brian Houston
Seconded By Councillor Rick Tonial

That Communications - For Information 1 through 5 as listed on the Tuesday, February 22, 2022 Public Council Meeting Agenda, **be received.**

Carried

H. Reports

1. DS-2022-02 Zoning By-Law Amendment, 1401-1429 Lesperance, Scheduling of a Public Meeting

Motion: PCM - 08/22

Moved By Deputy Mayor Joe Bachetti
Seconded By Councillor Brian Houston

That Report DS-2022-02 Zoning By-law Amendment, 1401-1429 Lesperance, Scheduling of a Public Meeting **be received**.

Carried

I. Adjournment

Motion: PCM - 09/22

Moved By Councillor Rick Tonial
Seconded By Councillor Bill Altenhof

That there being no further business, the Tuesday, February 22, 2022 meeting of the Public Council Meeting **be adjourned** at 6:49 pm.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk

Special Meeting of Council

Minutes

Date: Tuesday, February 22, 2022
Time: 4:30 pm
Location: Electronic meeting live streamed at:
<https://video.isilive.ca/tecumseh/live.html>.

Present:
Mayor, Gary McNamara
Deputy Mayor, Joe Bachetti
Councillor, Bill Altenhof
Councillor, Andrew Dowie
Councillor, Brian Houston
Councillor, Rick Tonial

Absent:
Councillor, Tania Jobin

Also Present:
Chief Administrative Officer, Margaret Misk-Evans
Director Community & Recreation Services, Paul Anthony
Director Public Works & Engineering Services, Phil Bartnik
Director Community Safety & Fire Chief, Wade Bondy
Director People & Culture, Michelle Bonnici
Director Technology & Client Services, Shaun Fuerth
Director Development Services, Brian Hillman
Director Financial Services & Chief Financial Officer, Tom Kitsos
Director Legislative Services & Clerk, Laura Moy
Deputy Clerk & Manager Legislative Services, Jennifer Alexander
Manager Planning Services & Local Economic Development, Chad Jeffery

A. Roll Call

B. Call to Order

The Mayor calls the meeting to order at 4:30 pm.

C. Land Acknowledgement

We acknowledge that we are on land and surrounded by water, originally inhabited by Indigenous Peoples who have travelled this area since time

immemorial. This territory is within the lands honoured by the Wampum Treaties; agreements between the Anishinaabe, Haudenosaunee, Lenni Lenape and allied Nations to peacefully share and care for the resources around the Great Lakes. Specifically, we would like to acknowledge the presence of the Three Fires Confederacy Ojibwe, Odawa, Potawatomi and Huron/Wendat Peoples. We are dedicated to honouring Indigenous history and culture while remaining committed to moving forward respectfully with all First Nations, Inuit and Métis.

D. Disclosure of Pecuniary Interest

There is no pecuniary interest declared by a Member of Council.

E. Delegations

1. Digital Strategy and Disaster Recovery/Business Continuity Strategy Presentation

Digital Strategy Presentation - Susan Chase, Project Manager and Senior Consultant; Andy Will, Senior Consultant, and Prasanna Gunasekera, Consultant; Perry Group Consulting Ltd.

Disaster Recovery/Business Continuity Strategy Presentation - Gary Walker, Senior IT Consultant; Perry Consulting Group Ltd.

The Director Technology & Client Services provides a background on the final reports for the Tecumseh's Digital Strategy and Business Continuity and Disaster Recovery Strategy. He notes that these strategies were recommended in the Information Technology Service Review last year. The Town applied to the Municipal Modernization Fund Program - Intake 2 and received funding for these two strategies. He highlights the public engagement opportunities for feedback, council workshops, and staff input into the strategies.

The representatives from Perry Group present the Digital Strategy and Business Continuity and Disaster Recovery as appended to the agenda.

Councillor Tonial joins the meeting at 4:55 pm.

A Member inquires about online services and continuous improvement to meet the needs of the community. Susan Chase indicates that there is opportunity for community engagement and suggests regular workshops with the community for feedback on the digital services provided by the Town. She also recommends an annual report to Council on the status of the recommended projects in the Digital Strategy.

The Mayor leaves the meeting at 5:02 pm.

The return on investment in digital services is raised, and the consultant advises that through the Information Technology Service Review there is a recommendation for effective project management and methodology by having someone responsible to oversee the scope of these projects. She explains that measures such as business analysis, service reviews and

optimizations can assist in defining what is required and costs to implement digital services.

Next steps will be for Administration to develop an implementation plan. The Digital Strategy and a summary of the Business Continuity and Disaster Recovery Strategy will be available on the Town's website for review.

Motion: SCM - 08/22

Moved By Councillor Andrew Dowie
Seconded By Councillor Brian Houston

That the PowerPoint entitled "Digital Strategy Report to Council" presented by Perry Group Consulting Inc., **be received**.

Carried

F. Communications

There are no Communication items presented to Council.

G. Reports

1. TCS-2022-01 Digital Strategy

Motion: SCM - 09/22

Moved By Councillor Andrew Dowie
Seconded By Councillor Brian Houston

That Report TCS-2022-01 Digital Strategy **be received**;

And that the independent third party final report, "Tecumseh Digital Strategy Final Report, February 2022" as prepared by Perry Group Consulting Inc. **be endorsed**;

And further that the independent third party final report "Tecumseh Digital Strategy Final Report, February 2022" as prepared by Perry Group Consulting Inc. **be posted** to the Town of Tecumseh website in accordance with the requirements of the Municipal Modernization Program Intake 2;

And furthermore that Administration **report back** to Council with a framework for the implementation of recommendations found in the Digital Strategy.

Carried

2. TCS-2022-02 Business Continuity and Disaster Recovery Strategy

Motion: SCM - 10/22

Moved By Councillor Andrew Dowie

Seconded By Councillor Bill Altenhof

That Report TCS-2022-02 entitled "Business Continuity and Disaster Recovery Strategy", **be received**;

And that the independent third party final summary report, "Tecumseh Business Continuity and Disaster Recovery Strategy Summary Report – February 2022" as prepared by Perry Group Consulting Inc. **be endorsed**;

And further that the independent third party final summary report "Tecumseh Business Continuity and Disaster Recovery Strategy Summary Report – February 2022" as prepared by Perry Group Consulting **be posted** to the Town of Tecumseh website in accordance with the requirements of the Municipal Modernization Program Intake 2;

And furthermore that Administration **report back** to Council with a framework for the implementation of report recommendations regarding business continuity and disaster recovery.

Carried

H. Adjournment

Motion: SCM - 11/22

Moved By Councillor Bill Altenhof

Seconded By Councillor Rick Tonial

That there being no further business, the Tuesday, February 22, 2022 meeting of the Special Council Meeting **be adjourned** at 5:27 pm.

Carried

Gary McNamara, Mayor

Laura Moy, Clerk



February 24, 2022

Town of Amherstburg
Town of Essex
Town of Kingsville
Town of LaSalle
Municipality of Leamington
Municipality of Lakeshore
Township of Pelee
Town of Tecumseh
City of Windsor

admin@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

Attention: Municipal Council Clerks (for distribution)

**RE: ESSEX REGION CONSERVATION AUTHORITY 2022 DRAFT BUDGET
30 DAY NOTICE TO MEMBER MUNICIPALITIES**

Please find attached the 2022 Draft Budget for the Essex Region Conservation Authority (ERCA) as approved for circulation by the Board of Directors, on February 17, 2022. The Board of Directors has approved a 2.5% increase in municipal levies totalling \$85,684, as detailed in the attached levy allocation schedule.

Ontario Regulation 139/96 requires that participating municipalities receive a minimum a 30-day notice for which a meeting where a weighted and recorded vote will be taken, respecting non-matching levies. The weighted vote will take place on Thursday, April 14, 2022 at the regular meeting of the ERCA Board of Directors.

Should you have any questions regarding this 2022 Draft Budget, please feel free to contact Mr. Tim Byrne, tbyrne@erca.org or by phone 519-776-5209 ext. 350.

Thank you,

Tim Byrne
CAO/Secretary-Treasurer

Shelley McMullen
CFO/Director, Finance and Corporate Services

Attachments: [ERCA 2022 Draft Budget, Discussion & Analysis](#)

From: [Switzer, Barbara](#) on behalf of [Regional Clerk](#)
Subject: Regional Council Decision - Town of Aurora Resolution - Request to Dissolve Ontario Land Tribunal (OLT)
Date: Wednesday, March 2, 2022 3:28:51 PM

On February 24, 2022 Regional Council received the communication from the Town of Aurora dated February 22, 2022 and supported the motion, *amended as follows*:

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and

WHEREAS an Official Plan is developed through months of public consultation to ensure, “that future planning and development will meet the specific needs of (our) community”; and

WHEREAS our Official Plan includes provisions that encourage development of the “missing middle” or “gentle density” to meet the need for attainable housing in our community; and

WHEREAS our Official Plan is ultimately approved by the province; and

WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the Town of Aurora Official Plan; and

WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Aurora Official Plan; and

WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of Aurora; and

WHEREAS the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with municipal Official Plans; and

WHEREAS all decisions - save planning decisions - made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process; and

WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings; and

WHEREAS lengthy, costly OLT hearings add years to the development approval process and acts as a barrier to the development of attainable housing;

NOW THEREFORE BE IT RESOLVED that *the Government of Ontario be requested to immediately engage municipalities to determine an alternative land use planning appeals process in order to dissolve the OLT and eliminate one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and*

BE IT FURTHER RESOLVED That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and

BE IT FINALLY RESOLVED That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for consideration.

Regards,

Christopher Raynor | Regional Clerk, Regional Clerk's Office, Corporate Services

The Regional Municipality of York | 17250 Yonge Street | Newmarket, ON L3Y 6Z1

O: 1-877-464-9675 ext. 71300 | christopher.raynor@york.ca | york.ca

Our Mission: **Working together to serve our thriving communities – today and tomorrow**



Office of the City Clerk

Katie Viccica
905-227-6613 ext. 224
katie.viccica@thorold.ca

City of Thorold

3540 Schmon Parkway P.O. Box. 1044
Thorold, ON L2V 4A7

February 17, 2022

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier,

RE: Dissolve Ontario Land Tribunal

At its meeting held on February 15, 2022, Thorold City Council adopted the following resolution with respect to the Ontario Land Tribunal:

Whereas Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and

Whereas an Official Plan is developed through months of public consultation to ensure, “that future planning and development will meet the specific needs of (our) community”; and

Whereas our Official Plan includes zoning provisions that encourage development of the “missing middle” or “gentle density” to meet the need for attainable housing in our community; and

Whereas our Official Plan is ultimately approved by the Province; and

Whereas it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the Town of Aurora Official Plan; and

Whereas it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Aurora Official Plan; and

Whereas municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of Aurora; and

Whereas the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with

municipal and provincially approved official plans or consistent with provincial plans and policy;
and

Whereas all decisions—save planning decisions—made by Municipal Council are similarly only subject to appeal by judicial review and such appeals are limited to questions of law; and

Whereas Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

Whereas towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the Province in expensive, time consuming and ultimately futile OLT hearings; and

Whereas lengthy, costly OLT hearings act as a barrier to the development of attainable housing;

1. Now Therefore Be It Resolved That The Council Of The City Of Thorold requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario;
and

2. That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and

3. That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Your favorable consideration of this request is appreciated.

Yours truly,

Katie Viccica
Legislative Assistant

Cc: Minister of Municipal Affairs and Housing
Leader of the Opposition
Leaders of the Liberal and Green Party
MPPs in the Province of Ontario
Large Urban Mayors' Caucus of Ontario
Small Urban GTHA Mayors and Regional Chairs of Ontario
AMO
All Ontario Municipalities



February 18, 2022

Hon. Doug Ford, Premier of Ontario
Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, Ontario M7A 2J3

Sent via email: doug.fordco@pc.ola.org

Re: Dissolution of the Ontario Land Tribunal, Town of Gravenhurst

Dear Premier Ford

At the Town of Gravenhurst Council meeting of Tuesday February 15, 2022, Council passed the following motion:

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy;

AND WHEREAS an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of (our) community";

AND WHEREAS our Official Plan includes provisions that encourage developments to meet the need for attainable housing in our community;

AND WHEREAS our Official Plan includes provisions that encourage developments to meet certain environmental standards which are voided by the Provincial Policy Statement;

AND WHEREAS our Official Plan is ultimately approved by the District of Muskoka, as delegated from the Province, in accordance with the Planning Act;

AND WHEREAS it is within the legislative purview of Municipal Council to adopt Official Plan amendments or approve Zoning By-law changes that better the community or fit within the vision of the Town of Gravenhurst Official Plan;



AND WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Gravenhurst Official Plan;

AND WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or "OMB"), an unelected, appointed body that is not accountable to the residents of the Town of Gravenhurst;

AND WHEREAS the OLT has the authority to make a final decision on planning matters based on a "best planning outcome" and not whether the proposed development is in conformity with municipal Official Plans and consistent with Provincial Planning Policy;

AND WHEREAS all decisions—save planning decisions—made by Municipal Councils are only subject to appeal by judicial review and such appeals are limited to questions of law and or process;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

AND WHEREAS municipalities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province or their designate in expensive, time consuming and ultimately futile OLT hearings;

AND WHEREAS lengthy, costly OLT hearings act as a barrier to the development of attainable housing;

AND WHEREAS the existence of the OLT acts as a barrier that restricts municipalities from protecting the environment from development that is uncharacteristic of its community;



NOW THEREFOR BE IT RESOLVED THAT:

1. The Town of Gravenhurst requests the Government of Ontario dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing, and restricting a municipality's ability to enforce self-determined environmentally-friendly development policies in Ontario;
2. A copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and,
3. A copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.
4. A suitable alternative appeal process be investigated by the Province utilizing an elected board of appeal

Sincerely,

A handwritten signature in black ink, appearing to read "Kayla Thibeault".

Kayla Thibeault
Director of Legislative Services / Clerk
Town of Gravenhurst
KT/ds

cc.

Hon. Steve Clark, Minister of Municipal Affairs and Housing steve.clark@pc.ola.org

Andrea Horwath, Leader of the Official Opposition horwatha-gp@ndp.on.ca

Mike Schreiner, Leader of the Ontario Green Party Mschreiner@ola.org

Steven Del Duca, Leader of the Ontario Liberal Party info.leader@ontarioliberal.ca

Ontario Members of Provincial Parliament

Large Urban Mayor's Caucus of Ontario info@ontariobigcitymayors.ca

Small Urban GTHA Mayors of Ontario

Regional Chairs of Ontario

Association of Municipalities of Ontario (AMO) resolutions@amo.on.ca

All Ontario Municipalities



Doug Ford, Premier of Ontario
doug.fordco@pc.ola.org (Sent via email)

February 25, 2022

Re: Dissolve Ontario Land Tribunal

Please be advised that on February 23rd 2022 the Town of Plympton-Wyoming Council passed the following motion supporting the Town of Halton Hills regarding Dissolving the Ontario Land Tribunal (correspondence attached).

Motion 18

Moved by Netty McEwen

Seconded by Gary Atkinson

That Council support correspondence item 'N' from the Town of Halton Hills regarding Dissolving the Ontario Land Tribunal.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at dgiles@plympton-wyoming.ca.

Sincerely,

Denny Giles
Deputy Clerk
Town of Plympton-Wyoming

Cc: (all sent via e-mail)
Honourable Steve Clark, Minister of Municipal Affairs and Housing steve.clark@pc.ola.org
Andrea Horwath, Leader of the Opposition horwatha-gp@ndp.on.ca
All Ontario MPPs
Large Urban Mayor's Caucus of Ontario
Small Urban GTHA Mayors
Regional Chairs of Ontario
Association of Municipalities of Ontario
All Ontario Municipalities

The Corporation of the Town of Plympton-Wyoming

P.O Box 250, 546 Niagara Street, Wyoming Ontario N0N 1T0

Tel: 519-845-3939 Ontario Toll Free: 1-877-313-3939

www.plympton-wyoming.com

February 9, 2022

The Honourable Doug Ford, Premier of Ontario
Via Email

Re: Dissolve Ontario Land Tribunal

Please be advised that Council for the Town of Halton Hills at its meeting of Monday, February 7, 2022, adopted the following Resolution:

Resolution No. 2022-0020

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy;

AND WHEREAS an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of the Town of Halton Hills community";

AND WHEREAS our Official Plan includes provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community;

AND WHEREAS our Official Plan is ultimately approved by the province;

AND WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of Town of Halton Hills Official Plan;

AND WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Halton Hills Official Plan;

AND WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or "OMB"), an unelected, appointed body that is not accountable to the residents of the Town of Halton Hills;

AND WHEREAS the OLT has the authority to make a final decision on planning matters based on a "best planning outcome" and not whether the proposed development is in compliance with municipal Official Plans;

1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2

Tel: 905-873-2600

Toll Free: 1-877-712-2205
haltonhills.ca

Fax: 905-873-2347

AND WHEREAS all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

AND WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings;

AND WHEREAS lengthy, costly OLT hearings add years to the development approval process and act as a barrier to the development of attainable housing;

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

CARRIED

Attached for your information is a copy of Resolution No. 2022-0020.

If you have any questions, please contact Valerie Petryniak, Town Clerk for the Town of Halton Hills at 905-873-2600 ext. 2331 or valeriep@haltonhills.ca.

Yours truly,



Melissa Lawr
Deputy Clerk – Legislation

1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2

Tel: 905-873-2600

Toll Free: 1-877-712-2205
haltonhills.ca

Fax: 905-873-2347

- cc. Minister of Municipal Affairs and Housing
Leader of the Opposition
Leaders of the Liberal and Green Party
MPPs in the Province of Ontario
Large Urban Mayor's Caucus of Ontario
Small Urban GTHA Mayors
Regional Chairs of Ontario
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2

Tel: 905-873-2600

Toll Free: 1-877-712-2205
haltonhills.ca

Fax: 905-873-2347



**THE CORPORATION
OF
THE TOWN OF HALTON HILLS**

Resolution No.: 2022-0020

Title: Dissolve Ontario Land Tribunal

Date: February 7, 2022

Moved by: Mayor R. Bonnette

Seconded by: Councillor C. Somerville

Item No. 15.2

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy;

AND WHEREAS an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of the Town of Halton Hills community";

AND WHEREAS our Official Plan includes provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community;

AND WHEREAS our Official Plan is ultimately approved by the province;

AND WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of Town of Halton Hills Official Plan;

AND WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Halton Hills Official Plan;

AND WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of the Town of Halton Hills;

AN WHEREAS the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with municipal Official Plans;

AND WHEREAS all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

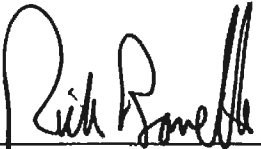
AND WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings;

AND WHEREAS lengthy, costly OLT hearings add years to the development approval process and act as a barrier to the development of attainable housing;

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors’ Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.



Mayor Rick Bonnette



February 28, 2022

The Honorable Doug Ford

Premier of Ontario

Room 281, Legislative Building, Queen's Park

Toronto, ON M7A 1A1

RE: DISSOLVE ONTARIO LAND TRIBUNAL (OLT) (13.2)

Dear Premier:

This will confirm that at its February 23, 2022 meeting, Markham City Council adopted the following resolution:

Whereas Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and,

Whereas an Official Plan is developed through months of public consultation to ensure, “that future planning and development will meet the specific needs of our community”; and,

Whereas our Official Plan includes zoning provisions that encourage development of the “missing middle” or “gentle density” to meet the need for attainable housing in our community; and,

Whereas our Official Plan is ultimately approved by the province; and,

Whereas it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the City of Markham Official Plan; and,

Whereas it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the City of Markham Official Plan; and

Whereas municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of the City of Markham; and,

Whereas the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with municipal Official Plans and Provincial Planning Policy; and,

Whereas Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and,

Whereas towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings; and,

Whereas lengthy, costly OLT hearings act as a barrier to the development of all housing and commercial properties.

1. Now Therefore Be It Resolved That the City of Markham requests the Government of Ontario to instruct the OLT to immediately cease accepting new cases and then dissolve the OLT once its current caseload has been addressed, thereby eliminating one of the most significant sources of red tape delaying the development of housing in Ontario; and,
2. Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and,
3. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Yours sincerely,

Kimberley Kitteringham
City Clerk

cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing
Andrea Horwath, Leader of the Opposition, New Democratic Party
Steven Del Duca, Leader, Ontario Liberal Party
Mike Schreiner, Leader, Green Party of Ontario
All MPPs in the Province of Ontario
Large Urban Mayors' Caucus of Ontario
Small Urban GTHA Mayors
Regional Chairs of Ontario
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

CLERKS DEPARTMENT

March 1, 2022

Hon. Doug Ford, Premier of Ontario
Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, ON
M7A 2J3

Sent via email: doug.fordco@p.ola.org

Dear Premier Ford,

Re: Dissolution of the Ontario Land Tribunal

This is to confirm that at the Feb 28, 2022 Council Meeting the following resolution was adopted with respect to the above noted matter:

That, the Township Clerk be and is hereby authorized to advise the Regional That, the resolution adopted by the Town of Halton Hills Council at their meeting of February 7, 2022, regarding the request for the Government of Ontario to Dissolve the Ontario Land Tribunal; be received and supported.

If you have any questions or concerns regarding the above, do not hesitate to contact the undersigned.

Sincerely,

Joanne Scime, Clerk

cc. Hon. Steve Clark, Minister of Municipal Affairs and Housing
Andrea Horwath, Leader of the Official Opposition
Mike Schreiner, Leader of the Green Party
Steven Del Duca, Leader of the Liberal Party
All Ontario MPPs
Large Urban Mayors' Caucus of Ontario
Small Urban GTHA Mayors of Ontario
Regional Chairs of Ontario
AMO
All Ontario Municipalities

February 23, 2023

Please be advised that during the regular Council meeting of February 22, 2022 the following motion regarding request for action related to "Renovictions" and other bad faith evictions was carried:

RESOLUTION NO. CW-41-2022

DATE: February 10, 2022

MOVED BY: Councillor MacNaughton

SECONDED BY: Councillor Hirsch

WHEREAS tenants in Prince Edward County and throughout Ontario need stable homes and predicable rents;

WHEREAS the Covid-19 pandemic has had a profound destabilizing effect on both the job market and the rental housing market;

AND WHEREAS Citizens and communities are hurt by unscrupulous practices such as bad faith "Renovictions" and false "personal use" evictions which can, and do directly impact the affordable housing crisis, as well as inflict damage (both financial and mental) particularly on our most vulnerable citizens;

THEREFORE BE IT RESOLVED THAT the Corporation of the County of Prince Edward requests that the Government of Ontario:

1. take additional and meaningful steps to address the ever-increasing problem of "Renovictions" and other bad-faith evictions;
2. extend rent control to all tenancies including those first occupied after November 2018 which are currently exempt from rent control restrictions; and

THAT this resolution be circulated to Hon. Doug Ford, Premier of Ontario, MPP Todd Smith, and the Hon. Steve Clark, Minister of Municipal Affairs & Housing, all Ontario Municipalities, and AMO.

CARRIED AS AMENDED

Yours truly,

Catalina Blumenberg, **CLERK**



Proclamation

Event: Year of the Garden 2022

Date: June 18, 2022

"Whereas the Year of the Garden 2022 celebrates the Centennial of Canada's horticulture sector; and

Whereas gardens and gardening contribute to the quality of life of our municipality and create safe and healthy places where people can come together; and

Whereas the Year of the Garden 2022 will highlight and celebrate the important contribution of gardeners, our local gardening organizations, horticultural professionals and local horticultural businesses which contribute to garden culture and the experience garden of our municipality; and

Whereas gardens and gardening have helped us face the challenges of the COVID pandemic; and

Whereas Communities in Bloom in collaboration with the Canadian Garden Council, invites all municipalities to celebrate the Year of the Garden;

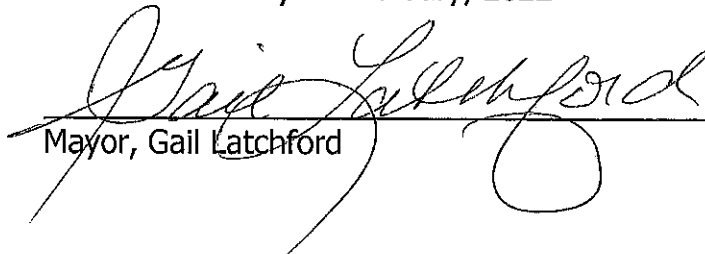
Now Therefore Be It Resolved That I, Mayor Gail Latchford, on behalf of the Township of Alnwick/Haldimand do hereby proclaim 2022 as the Year of the Garden in celebration of the contribution of gardens and gardening to the development of our country, our municipality and the lives of our citizens in terms of health, quality of life and environmental challenges; and

That the Saturday before Father's Day, June 18, 2022, be recognized as Garden Day in the Township of Alnwick/Haldimand as a legacy of Canada's Year of the Garden 2022; and

That the Township of Alnwick/Haldimand is committed to be a Garden Friendly Township supporting the development of its garden culture; and

That all municipalities across Canada be invited to proclaim 2022 to be the Year of the Garden in their respective municipalities, and that a copy of this resolution be provided to all municipalities of Ontario, and for that purpose.

Dated this 3rd day of February, 2022



Mayor, Gail Latchford



Clerks and Bylaw

February 18, 2022

SENT VIA E-MAIL TO:

Joanne Vanderheyden
President of the Federation of Canadian Municipalities
info@fcm.ca

Dear President Vanderheyden,

Re: Year of the Garden Proclamation

On behalf of the Council of the Corporation of Norfolk County, please be advised that upon the recommendation of the Tourism and Economic Development Advisory Board, Council passed the following resolution at the February 15, 2021 Council meeting:

Resolution No. 13

Moved By: Councillor Martin

Seconded By: Councillor Huffman

WHEREAS Norfolk County is known as Ontario's Garden and has a rich agricultural and horticulture industry;

AND WHEREAS Communities in Bloom and "Fleurons du Québec" in collaboration with the Canadian Garden Council, invite all municipalities to celebrate the Year of the Garden 2022;

AND WHEREAS the Year of the Garden 2022 celebrates the Centennial of Canada's horticulture sector;

AND WHEREAS gardens and gardening contribute to the quality of life of our municipality, our climate action goals and create safe and healthy places where people can come together in the spirit of inclusivity and reconciliation;

AND WHEREAS the Year of the Garden 2022 will highlight and celebrate the important contribution of gardeners, our local gardening organizations, horticultural professionals and local horticultural businesses which contribute to garden culture and experience of our municipality;

AND WHEREAS gardens and gardening have helped us face the challenges of the COVID pandemic;

THEREFORE BE IT RESOLVED,

THAT Norfolk County hereby proclaim 2022 as the Year of the Garden in celebration of the contribution of gardens and gardening to the development of our country, our municipality and the lives of our citizens in terms of health, quality of life and environmental challenges;

AND THAT the Saturday before Father's Day, National Garden Day, June 18 in 2022, be recognize as Garden Day in Norfolk County as a legacy of Canada's Year of the Garden 2022;

AND THAT Norfolk County is committed to be a Garden Friendly County supporting the development of its garden culture and is proud to have history, heritage and diversity of gardens;

AND FURTHER THAT all municipalities across Canada be invited proclaim 2022 to be the Year of the Garden in their respective municipalities, and that a copy of this resolution be provided to the Federation of Canadian Municipalities, and for that purpose.

Further information regarding the Year of the Garden Proclamation can be found on the [Year of the Garden Website](#). If any municipality would like to partner with Norfolk County in proclaiming 2022 as the Year of the Garden a draft resolution is attached below.

Should you have any questions regarding this matter or should you require additional information, please contact Kevin Klingenberg, Deputy Clerk at 519-426-5870 x. 1261, or email: Clerks@norfolkcounty.ca

Sincerely,

Kevin Klingenberg
Deputy Clerk
Norfolk County

CC:

- Federation of Canadian Municipalities
- All Ontario municipalities
- Tourism and Economic Development Advisory Board

Year of the Garden 2022 PROCLAMATION

- WHEREAS** the *Year of the Garden 2022* celebrates the Centennial of Canada's horticulture sector;
- WHEREAS** gardens and gardening contribute to the quality of life of our municipality and create safe and healthy places where people can come together;
- WHEREAS** the *Year of the Garden 2022* will highlight and celebrate the important contribution of gardeners, our local gardening organizations, horticultural professionals and local horticultural businesses which contribute to garden culture and the experience garden of our municipality;
- WHEREAS** gardens and gardening have helped us face the challenges of the COVID pandemic;
- WHEREAS** Communities in Bloom in collaboration with the Canadian Garden Council, invites all municipalities to celebrate the Year of the Garden;

NOW THEREFORE BE IT RESOLVED

- THAT** (add name of municipality) **HEREBY PROCLAIMS 2022 as the Year of the Garden** in celebration of the contribution of gardens and gardening to the development of our country, our municipality and the lives of our citizens in terms of health, quality of life and environmental challenges; and
- THAT** the **Saturday before Father's Day**, June 18 in 2022, be recognize as Garden Day in (add name of municipality) as a legacy of Canada's Year of the Garden 2022; and
- THAT** (insert name of Municipality) is committed to be a **Garden Friendly City** supporting the development of its garden culture and is proud to have:
- (name at least two city initiatives that support the garden culture of your city and the spirit of the Year of the Garden); and*
- THAT** all municipalities across Canada BE INVITED to proclaim 2022 to be the **Year of the Garden** in their respective municipalities, and that a copy of this resolution be provided to the FCM, and for that purpose.

DATED AT CITY HALL, (the xx day of (add month), 2021 or 2022

(insert Mayor's name), Mayor



TOWNSHIP OF ADELAIDE METCALFE

2340 Egremont Drive, Strathroy, ON N7G 3H6

T: 519-247-3687 F: 519-247-3411

www.adelaidemetcalfe.on.ca

February 15, 2022

The Corporation of the City of Brantford
Tanya Daniels, City Clerk
PO Box 818
Brantford, ON
N3T 2J2

RE: SUPPORT OF RESOLUTION – CLOSING THE REVOLVING DOOR OF JUSTICE

Please be advised that the Council of the Township of Adelaide Metcalfe, at the regular meeting of February 7, 2022, supported your resolution and the following was passed.

MOVED by Councillor Brodie
SECONDED by Deputy Mayor Hendrikx

THAT Council support the resolution from the City of Brantford regarding “Closing the Revolving Door of Justice”. CARRIED.

WHEREAS the City of Brantford has experienced a substantial increase in criminal activity leaving residents fearful for their personal safety and losing confidence in the criminal justice system; and

WHEREAS the increase in criminal activity is due in part to the failure of the justice system to hold in pre-trial custody many of the likely-to-reoffend individuals, including those who are in serious breach of prior bail conditions, a situation commonly referred to as the “revolving door of justice”; and

WHEREAS those involved in the justice system, from Justices of the Peace to those who have been arrested, acknowledge the “catch and release” bail system contributes to the increase in crime. One individual in particular, who plead guilty to several break and enter charges, together with breaches of probation and release order charges, advised the court during sentencing that he had been arrested 8 times in the previous year and felt that the system bore responsibility for failing to keep him in custody; and that being released repeatedly without the appropriate supports made it all but impossible for him to discontinue the criminal activity he engaged in; and

WHEREAS concerns continue to be raised by businesses, post-secondary institutions in the downtown area and their student bodies, neighbourhood associations, and citizens regarding the increased criminal activity; and



TOWNSHIP OF ADELAIDE METCALFE

2340 Egremont Drive, Strathroy, ON N7G 3H6

T: 519-247-3687 F: 519-247-3411

www.adelaidemetcalfe.on.ca

WHEREAS there is a pressing need for common sense bail reform that gives priority to the dignity and safety of victims over the wellbeing of criminals;

NOW THEREFORE BE IT RESOLVED:

- A. THAT Kevin Davis, Mayor of the City of Brantford, on behalf of the Council of The Corporation of the City of Brantford, correspond with the Honourable David Lametti, Minister of Justice and Attorney General of Canada, insisting that steps be taken immediately by his government to strengthen the bail system, including:
- i. imposing more demanding and stringent surety and supervision requirements; and
 - ii. imposing more substantive and effective consequences for continued breaches of a judicial interim release order (as known as "bail") resulting in pre-trial incarceration, which changes are required to safeguard law abiding citizens and to restore the citizens faith in the criminal justice system; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to Brant/Brantford MP Larry Brock and MPP Will Bouma; and
- C. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the Brantford Police Services Board, Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM) and the Ontario Big City Mayors (OBCM); and
- D. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the heads of all Ontario Municipalities with a request that those municipalities consider adopting a similar resolution; and
- E. THAT the City Solicitor BE DIRECTED to send the letter to be sent to the Honourable David Lametti to Brant County, the Six Nations of the Grand River and the Mississaugas of the Credit First Nation to determine if they are willing to be signatories to the letter.

CARRIED.

Kind regards,

Mike Barnier
Legislative Services Manager/Clerk



COUNCIL RESOLUTION

Resolution No.: 67-22

Date: Feb 22, 2022

Moved By: RON GIARDETTI

Seconded By: MEGHAN CHOMUT

THAT Council hereby supports the resolution from the Town of Bracebridge regarding the Joint and Severable Reform; and

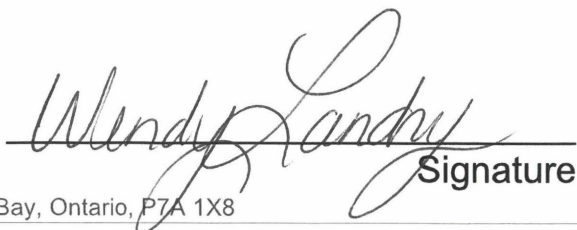
BE IT RESOLVED that a copy of this resolution be forwarded to Attorney General, the Honourable Doug Downey, the Minister of Municipal Affairs and Housing, the Honourable Steve Clark, AMO President, Jamie McGarvey, AMCTO President, Sandra MacDonald and all Ontario Municipalities.

☒ Carried

☐ Defeated

☐ Amended

☐ Deferred


Signature

Municipality of Shuniah, 420 Leslie Avenue, Thunder Bay, Ontario, P7A 1X8

February 24, 2022

Re: Item for Discussion – Hospital Capital Funding

At its meeting of February 23, 2022, the Council of the Corporation of the Town of Bracebridge ratified motions 22-PD-014, regarding the Item for Discussion – Hospital Capital Funding, as follows:

“WHEREAS healthcare funding is a provincial and federal responsibility;

AND WHEREAS from 2009 to 2020 a total of \$415.4 million has been transferred from municipal operations to fund and build provincial hospitals:

AND WHEREAS remaining long-term commitments to hospitals stand at \$117.5 million (as of 2020), which will also be financed from municipal operations;

AND WHEREAS a hospital is one of many public services that contributes to healthy communities;

AND WHEREAS municipal contributions to provincial hospitals takes away from the resources available for other municipal services that contribute to the health and well-being of residents;

AND WHEREAS a community’s total contribution to local hospitals also includes the donations made by benevolent individuals, groups, and businesses along with municipal contributions;

AND WHEREAS a community’s required local share is to pay 10% of capital construction costs and 100% of the cost of equipment, furniture, and fixtures, which includes medical equipment with big ticket prices: MRI machines, CT scanners, and x-ray machines;

AND WHEREAS this translates to a 70% provincial share and 30% local share (individuals, groups, businesses, and municipalities) of the overall cost of provincial hospital operations and capital projects;

AND WHEREAS the adoption of the “design-build-finance” hospital construction model (also known as alternative financing and procurement or P3 projects), has increased local share amounts because they now include the costs of long-term financing;

AND WHEREAS equipment replacement needs are increasingly frequent and increasingly expensive with average equipment lifespan of just ten years;

AND WHEREAS the Association of Municipalities of Ontario has highlighted the “local share” of hospital capital contributions as a major issue in its 2022 Pre-Budget Submission to the Standing Committee on Finance and Economic Affairs;

1000 Taylor Court
Bracebridge, ON
P1L 1R6 Canada

telephone: (705) 645-5264
corporate services and finance fax: (705) 645-1262
public works fax: (705) 645-7525
planning & development fax: (705) 645-4209

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Town of Bracebridge calls for a provincial re-examination of the "local share" hospital capital calculation methodology, to better reflect the limited fiscal capacity of municipalities, and the contributions to health care services they already provide to a community;

AND FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Finance, the Minister of Health, the Minister of Municipal Affairs and Housing, the Local Member of Provincial Parliament, the Association of Municipalities of Ontario, and all Ontario municipalities."

In accordance with Council's direction I am forwarding you a copy of the resolution for you reference.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,

A handwritten signature in black ink, appearing to read 'L McDonald', written in a cursive style.

Lori McDonald
Director of Corporate Services/Clerk



February 25, 2022

The Honourable David Piccini, Minister
Ministry of Environment Conservation and Parks
College Park 5th Floor, 777 Bay St.
Toronto, ON M7A 2J3

Re: Municipal Accommodation Tax and Crown Campgrounds

On January 1st, 2022, the Town of South Bruce Peninsula implemented a Municipal Accommodation Tax (MAT). The tax equates to a 4% fee Levied on short term accommodations including, hotels, motels, rooming houses, bed & breakfast, cottage rentals and campgrounds, for all bookings of 30 days or less.

The Town of South Bruce Peninsula is the first jurisdiction in Ontario to levy the MAT on campgrounds. There are approximately 14 campgrounds within the Town of South Bruce Peninsula. Of those, one is a municipally owned campground, and one is a provincially owned campground, known as the Sauble Falls Provincial Park.

The Town recently amended the MAT program to confirm that our Town owned campground will contribute to MAT in the same manner as all of our privately owned campgrounds.

The Municipal Act states that "the Crown, any agency of the Crown in right of Ontario or any authority....." Is exempt from MAT. As such, the Sable Falls Provincial Park is not participating in the MAT program.

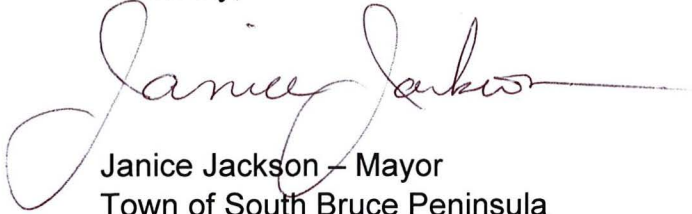
Several campground owners within the Town recently attended a Council meeting and stated their concerns and objections pertaining to the MAT exemption for the Sauble Falls Provincial Park. Town Council and private campground owners believe that this exemption creates an unfair competitive advantage for the provincially operated campground.

Council fully supports the position of our local campground owners and has passed the following resolution

"And further that the Town sends a letter to the Ministry of Environment Conservation and Parks as well as to MPP Bill Walker requesting the removal of the Municipal Accommodation Tax exemption for all Crown owned campgrounds and that this letter is sent to all Ontario municipalities to seek their support"

By way of this letter, we are asking the province to remove exemptions listed within section 400.1 (1) of the Municipal Act pertaining to Crown owned facilities, specifically campgrounds.

Sincerely,

A handwritten signature in dark ink, appearing to read "Janice Jackson", with a long horizontal flourish extending to the right.

Janice Jackson – Mayor
Town of South Bruce Peninsula
Janice.jackson@southbrucepeninsula.com
519-534-1400 ext. 200

cc. MPP Bill Walker



**Sara Almas
Clerk**

97 Hurontario Street, Box 157
Collingwood, ON L9Y 3Z5
T. 705-445-1030 | F. 705-445-2448
salmas@collingwood.ca

March 3, 2022

Via email: admin@omwa.org

Ontario Municipal Water Association
61 Meadowlark Blvd.,
Wasaga Beach, ON L9Z 3B3

Attn: Mike Mortimer, President & Board of Directors

Dear President Mortimer & Board,

Re: Termination of the Town of Collingwood's Membership in the OMWA

Please be advised that Council of the Corporation of the Town of Collingwood, respectfully wishes to advise you that the Town of Collingwood can no longer remain a member of the Ontario Municipal Water Association. At the regular meeting of Council held January 24th, 2022, Council passed the following motion:

WHEREAS Collingwood is a member of the Ontario Municipal Water Association (OMWA);

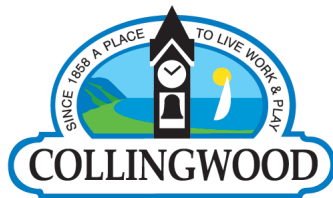
AND WHEREAS the OMWA website lists Mr. Ed Houghton as the Executive Director of OMWA;

AND WHEREAS Mr. Houghton was the CEO of Collus Power Corporation and the Acting CAO for the Town of Collingwood when the Town closed the sale of 50% of its interest in Collus Power Corporation to Powerstream Incorporated in 2012 and subsequently used the proceeds to purchase 2 Sprung buildings for the Town's recreation facilities through a sole-sourced procurement;

AND WHEREAS the Town of Collingwood Council of 2014-2018 asked the Chief Justice of the Superior Court of Ontario to strike a Judicial Inquiry into these 2 transactions in 2018 and the then Associate Chief Justice Frank Marrocco was appointed the Commissioner of the Collingwood Judicial Inquiry;

AND WHEREAS Justice Marrocco released his report on November 2, 2020, in which he found that, "undisclosed conflicts, unfair procurements, and lack of transparency stained both transactions;"

AND WHEREAS Justice Marrocco found that when, "the answers to legitimate questions are dismissive, spun, or obfuscated, public trust further erodes" and that, "the relationship between the public and its municipal government may never be the same;"



AND WHEREAS Justice Marrocco found that Mr. Houghton, “enjoyed unusual influence and freedom in his roles with the Town and Collus corporations” and that Mr. Houghton was a central figure in both transactions;

AND WHEREAS Mr. Houghton’s actions during these two transactions, as found by Justice Marrocco in his report, undermined the credibility and integrity of the Town of Collingwood and had a profound, devastating and lasting impact on our community.

NOW THEREFORE BE IT RESOLVED THAT Council terminate the Town’s membership in OMWA effectively immediately;

AND FURTHER THAT a letter be sent to the OMWA Board and copied to all members of OMWA attaching this motion and the link to Justice Marrocco’s Report, “Transparency and the Public Trust: Report of the Collingwood Judicial Inquiry.”

CARRIED.

Please find here the link to the [Transparency and the Public Trust: Report of the Collingwood Judicial Inquiry](#). Should you require anything further, please do not hesitate to contact the undersigned by email at clerk@collingwood.ca.

Yours truly,

TOWN OF COLLINGWOOD

Sara Almas, *CMM III*
Director of Legislative Services / Clerk

CC: Mike Mortimer, President, OMWA Board of Directors
OMWA Member Municipalities

2022 Farmland Forum

THE FUTURE OF FARMLAND DIVERSIFICATION



ONTARIO FARMLAND TRUST
PROTECTING FARMLAND FOREVER



March 24, 2022

Registration: 8:45 a.m.

Forum: 9:00 a.m. to 1:45 p.m.

ONLINE CONFERENCE



Cost

\$50 per person

\$25 for students

(Use discount code: Student)



Who should attend?

- Farmers
- Land Use Planners
- Researchers
- Environmentalists
- Provincial Policy Makers
- Municipal Councillors
- Land Conservation Enthusiasts

Keynote Speakers:

- **David Phillips**, CM, Senior Climatologist, Environment and Climate Change Canada
- **Evan Fraser**, PhD, Director, Arrell Food Institute & Professor of Geography, University of Guelph
- **Philly Markowitz**, RPP, Economic Development Officer, Grey County



Tickets:

To purchase your ticket, visit
www.ontariofarmlandtrust.ca

For more information, please email
info@ontariofarmlandtrust.ca

Thank you to our 2022 Farmland Forum Supporters:



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Agriculture



Police Services Board for the Town of Tecumseh

Minutes

Date: Thursday, February 10, 2022
Time: 4:30 pm
Location: Electronic meeting live streamed at:
<https://video.isilive.ca/tecumseh/live.html>.

Present:
Mayor, Gary McNamara
Member, Marc Gomes
Member, Christopher Hales
Member, Paul Sweet

Absent:
Deputy Mayor, Joe Bachetti

Also Present:
Secretary, Margaret Misek-Evans, CAO
Recording Secretary, Ellen Preuschat

Absent:
OPP Inspector, Glenn Miller
OPP Staff Sergeant, Jamie Smith
OPP Sergeant Byron Hornick

A. Call to Order

CAO Margaret Misek-Evans called the meeting to order at 4:30 pm.

B. Roll Call

C. Election/Appointment of Officers

1. Appointment of Secretary and Recording Secretary

Motion: PSB - 1/22

Moved by Member Christopher Hales
Seconded by Member Marc Gomes

That the appointment of Margaret Misek-Evans as Secretary and Ellen Preuschat as Recording Secretary for the Tecumseh Police Services Board **be reconfirmed** for the period of February 10, 2022 to the date of the first meeting of the board in 2023.

Carried

2. Election of Chair

Secretary Margaret Misek-Evans called for nominations for Chair of the Tecumseh Police Services Board for the year 2022 and up to the first meeting of the board in 2023. Mayor Gary McNamara nominated Christopher Hales, seconded by Paul Sweet. Following second and third calls for nominations, no further nominations were received. The Secretary asked Mr. Hales if he wishes to stand and he accepted.

Motion: PSB - 2/22

Moved by Mayor Gary McNamara
Seconded by Vice-Chair Paul Sweet

That Christopher Hales be appointed as Chair of the Police Services Board for the Town of Tecumseh for the period of February 10, 2022 to the date of the first meeting of the board in 2023.

Carried

3. Election of Vice Chair

Chair Hales called for nominations for Vice Chair of the Tecumseh Police Services Board for the year 2022 and up to the first meeting of the board in 2023. Mayor McNamara nominated Paul Sweet, seconded by Marc Gomes. Following second and third calls for nominations, no further nominations were received. The Chair asked Mr. Sweet if he wishes to stand and he accepted.

Motion: PSB - 3/22

Moved by Mayor Gary McNamara
Seconded by Member Marc Gomes

That Paul Sweet be appointed as Vice Chair of the Police Services Board for the Town of Tecumseh for the period of February 10, 2022 to the date of the first meeting of the board in 2023.

Carried

D. Disclosure of Pecuniary Interest

There was no pecuniary interest declared by a member of the Board.

E. Approval of the Agenda

Chair Hales explained that members of the Essex County OPP were not able to join today's meeting due to the demonstrations against COVID-19 pandemic restrictions and mandates taking place at the Ambassador Bridge in Windsor. Accordingly, Items G (Delegations), H (OPP Monthly Report) and L (Old Business) will be deferred to the next meeting on April 14, 2022.

Motion: PSB - 4/22

Moved by Mayor Gary McNamara
Seconded by Vice-Chair Paul Sweet

That the Agenda for the Police Services Board Meeting, dated Thursday, February 10, 2022, as amended, **be accepted**.

Carried

F. Approval of the Previous Minutes

1. Police Services Board Regular Meeting - December 17, 2021

Motion: PSB - 5/22

Moved by Member Marc Gomes
Seconded by Vice-Chair Paul Sweet

That the Regular Minutes of the December 17, 2021 Police Services Board Meeting, as duplicated and delivered to the members thereof, **be adopted**.

Carried

G. Delegations

1. PC Sarah Werstein, Essex County OPP

Re: Crime Stoppers Windsor-Essex County

This presentation was deferred to the next board meeting (see E. Approval of the Agenda).

H. OPP Monthly Report

1. OPP Police Services Board Monthly Overview - December 2021

2. OPP Report to Tecumseh PSB - December 2021

This item was deferred to the next board meeting (see E. Approval of the Agenda).

I. Reports

1. PWES-2022-04 Traffic Analysis 2021 Radar Speed Surveys

Motion: PSB - 6/22

Moved by Vice-Chair Paul Sweet
Seconded by Mayor Gary McNamara

That Report PWES 2022-04 Traffic Analysis – 2021 Radar Speed Surveys **be received**.

Carried

J. Communications - Action Required

1. Ontario Association of Police Services Boards dated February 1, 2022

Re: 2022 Spring Conference and AGM (Virtual), May 26-27, 2022

Motion: PSB - 7/22

Moved by Member Marc Gomes
Seconded by Vice-Chair Paul Sweet

That participation by board members and administrative staff in the 2022 Ontario Association of Police Services Boards (OAPSB) Virtual Spring Conference and Annual General Meeting, in accordance with the Town of Tecumseh Professional Development Policy and 2022 budget, **be approved**.

And that sponsorship of the 2022 OAPSB Spring Conference and Annual General Meeting in the amount of \$300 **be approved**.

Carried

K. Communications - For Information Purposes

1. Ministry of the Solicitor General dated January 18, 2022

Re: All Chiefs Memo 2022-0005 re Amendments to the Police Record Checks Reform Act, 2015

2. Ministry of the Solicitor General dated January 19, 2022

Re: All Chiefs Memo 2022-0007 re OIPRD-Service-by-Service-Statistics

3. Solicitor General dated January 21, 2022

Re: Review of Court Security and Prisoner Transportation Transfer Payment Program

Motion: PSB - 8/22

Moved by Vice-Chair Paul Sweet
Seconded by Member Marc Gomes

That correspondence detailed as Items 1-3, Communications for Information, **be received**.

Carried

L. Old Business

1. Community Safety and Policing Grant 2022-23 - 2024-25

Re: Essex County OPP Update

2. LAS Automated Speed Enforcement

Re: CAO Update

These items were deferred to the next board meeting (see E. Approval of the Agenda).

M. New Business

1. Status of Provincial Appointments

Chair Hales confirmed that the provincial appointment term for both Vice Chair Paul Sweet and Member Marc Gomes expires on April 10, 2022. Vice Chair Sweet stated he had reached out to the board's Zone Advisor with the Ministry of the Solicitor General, who indicated a communication on this matter should be forthcoming soon. Mayor McNamara noted that this is an important time for the board to have a full complement and that provincial appointments have been an ongoing issue for years.

Motion: PSB - 9/22

Moved by Mayor Gary McNamara
Seconded by Vice-Chair Paul Sweet

That a letter **be sent** from the Chair of the Tecumseh Police Services Board to the Public Appointments Secretariat requesting the immediate reappointment of Vice Chair Paul Sweet and Member Marc Gomes.

Carried

2. Annual Performance Review - OPP Inspector

Chair Hales noted that the board is required under the *Police Services Act* to complete an annual performance evaluation of the Detachment Commander (DC). He requested that the Recording Secretary circulate a blank 2021 evaluation template to the board members and he will

coordinate the final performance evaluation of the Essex County OPP DC for 2021.

3. Other New Business

There was no other new business discussed by the board.

N. Next Meeting

The next meeting of the board will take place on Thursday, April 14, 2022 at 4:30 p.m.

O. Adjournment

Motion: PSB - 10/22

Moved by Member Marc Gomes

Seconded by Mayor Gary McNamara

That there being no further business to discuss, the Thursday, February 10, 2022 meeting of the Tecumseh Police Services Board **adjourn** at 4:53 pm.

Carried

Christopher Hales, Chair

Margaret Misek-Evans, Secretary

Minutes of a Regular General Meeting of the
Town of Tecumseh Business Improvement Area (TOTBIA)

A Regular General Meeting of the Town of Tecumseh BIA (TOTBIA) Members held as of
Wednesday, February 16, 2022 held electronically at 6:00 PM.
Live stream is available on the BIA website at www.tecumsehbia.com

(TOTBBM-13-02)

Call to Order

The meeting is called to order at 6:05 PM by Paul Bistany, Treasurer.

(TOTBBM –14-02)

Roll Call

Treasurer	Paul Bistany
Director	Jules Champoux
Director	Leo Demarce
Director	Eddy Hammoud
Councillor	Andrew Dowie
Councillor	Brian Houston

Regrets:	Vice Chair	Linda Proctor
	Director	Sandra Zanet
	Director	Jessica Fowler

Absent:	Director	Travis Dorner
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Minute Taker:	Coordinator	Denise Pelaccia
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Guest:

Live Stream:

(TOTBBM – 15-02)

Disclosure of Pecuniary Interest – No disclosures of pecuniary interest at this meeting.

(TOTBBM – 16-02)

Delegations – No delegations at this meeting.

(TOTBBM – 17-02)

Communications

6.1 TOTBIA Board of Management Meeting Minutes

Motion: (BBM-08/02)	Moved by:	Leo Demarce
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	Second by:	Brian Houston
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That the minutes of the Town of Tecumseh TOTBIA Regular General Meeting held on January 19, 2021 be approved as distributed.

Approved.

Carried.

6.2 Letters From– No letters at this time.

(TOTBBM – 18-02)

SUPPLEMENTAY Agenda Adoption- Nothing at this time.

(TOTBBM – 19-02)

Reports

8.1 Chair Report:

Chair Report- January 2022:

- See Agenda attachment.

Motion: (BBM-09/02)

Moved by: Jules Champoux

Second by: Eddy Hammoud

That the Chair Report for January 2022 be accepted.

Approved.

Carried.

8.2 Treasurer Report:

Tecumseh BIA

2021 Month End Financials:

- See PDF of Financial Reports for January 2022 in Agenda.

January 2021 Financial Report:

Motion: (BBM-10/02)

Moved by: Eddy Hammoud

Second by: Brian Houston

That the January 2022 Financial Report be accepted.

Approved.

Carried.

8.3 Coordinator Report – D. Pelaccia reports the following:

- See Agenda attachment.

Motion: (BBM-11/02)

Moved by: Leo Demarce

Second by: Brian Houston

That the Coordinator Report for January 2022 be accepted.

Approved.

Carried.

8.4 Council Report –

- See PDF of Council Reports for January 2022 in Agenda.

Motion: (BBM-12/02)

Moved by: Jules Champoux

Second by: Eddy Hammoud

That the Council Reports for January 2022 be accepted.

Approved.

Carried.

8.5 Committee Reports – (TOTBBM – 20-02)

Marketing Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Membership Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Beautification Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Events Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Governance Committee: (Keep 5-10 minutes.)

- See Agenda attachment.

Motion: (BBM-13/02)

Moved by: Eddy Hammoud

Second by: Leo Demarce

That the Committee Reports for January 2022 be accepted.

Approved.

Carried.

(TOTBBM – 21-02)

Unfinished Business

- Strategic Plan for 2022 - Need to schedule during a special meeting to complete. – Deferred
- MOU- Finalize

(TOTBBM – 22-02)

New Business

- Chair & Vice Chair Elections – Deferred
- Confirmation of Tecumseh BIA Sponsorship Package for 100th Anniversary Celebration – Deferred
- TextHelp- Website AODA Compliancy (Subscription Renewal) – Deferred
- 519Culture- Tecumseh-themed Gift Boxes for Sale (Mother's/Father's Day) – Deferred

(TOTBBM – 23-02)

Next Meeting

The next regular general meeting is scheduled on Wednesday, March 16, 2022 at 6:00 PM and is currently scheduled to be held electronically. The live stream will be available on the BIA website at www.tecumsehbia.com

(TOTBBM – 24-02)
Adjournment

Motion: (BBM-14/02)

Moved by: Brian Houston

Second by: Leo Demarce

That there being no further business, the February 16, 2022 regular general meeting of the TOTBIA Board of Management be adjourned at 7:22 PM.

Carried.

Approved

DRAFT

Paul Bistany, Treasurer

DRAFT

Denise Pelaccia, Coordinator

MINUTES NOT YET APPROVED.



The Corporation of the Town of Tecumseh

Development Services

To: Mayor and Members of Council

From: Brian Hillman, Director Development Services

Date to Council: March 8, 2022

Report Number: DS-2022-07

Subject: Consent Agreement
3425 11th Concession
County Storm Drain Conversion to a Municipal Drain
OUR FILE: B-04-06-21

Recommendations

It is recommended:

That By-law No. 2022-010 being a by-law to authorize the Mayor and Clerk to execute a Consent Agreement between The Corporation of the Town of Tecumseh and Dana Azar, in accordance with Section 53(12) and 51(26) of the Planning Act, R.S.O. 1990, c. P13 and amendments thereto as an alternative means of fulfilling the condition and otherwise acknowledging the obligations which remain outstanding and to be fulfilled in order to satisfy condition 7 of Consent Applications B-04-21, B-05-21 and B-06-21, satisfactory in form to the Town's Solicitor, **be adopted**.

Background

Consent to Sever Application

On March 22, 2021, Consent Applications B-04-21, B-05-21 and B-06-21 were granted provisional consent by the Committee of Adjustment to the Owner of a property on the west side of the 11th Concession, south of its intersection with County Road 42 (3425 11th Concession) (see Attachment 1). The purpose of the Consent Applications was to:

1. sever a vacant residential lot having a frontage of approximately 21.26 metres (69.77 feet), an irregular depth and a lot area of 1,121.89 square metres (12,076 square feet) (Part 1 outlined in red in Attachment 2);
2. sever a vacant residential lot having a frontage of approximately 23.8 metres (78.1 feet), an irregular depth and a total area of 1,020.54 square metres (10,985 square feet) (Part 3 outlined in green in Attachment 2);
3. sever a vacant residential lot having a frontage of approximately 39.85 metres (130.77 feet); an irregular depth and a lot area of 1,531.32 square metres (16,483 square feet) (Part 4 outlined in orange in Attachment 2); and
4. retain a residential lot containing an existing dwelling having a frontage of approximately 21.26 metres (69.77 feet), an irregular depth and a lot area of 1,121.89 square metres (12,076 square feet) (Part 2 outlined in blue in Attachment 2).

Condition 7 of the Committee's Decision requires that the parcel to be retained and the severed lots all be serviced with separate water supplies, storm and sanitary sewer systems to the satisfaction of the Town of Tecumseh Public Works and Water Departments. In accordance with the *Planning Act*, these conditions need to be fulfilled on or before March 26, 2022, or the severance is deemed to be refused.

Comments

Subsequent to the conditional approval of the severances, the Owner endeavored to fulfill Condition 7 in relation to storm drainage and requested approval from the County of Essex to connect to the County's existing enclosed storm drain which is located along the west side of the 11th Concession and abuts the frontages of the proposed lots. The County requires the storm drain be converted to a municipal drain in accordance with Section 4 of the Drainage Act, RSO 1990, as amended (Drainage Act), as a condition of permitting the Owner to install separate storm sewer service connections for each lot.

The Owner agreed to this requirement and has submitted a Petition for drainage under Section 4 of the Drainage Act to start the process. Due to the timelines established by the Drainage Act, the Owner will not be able to complete the works necessary to fulfill Condition 7 of the severance approval prior to the aforementioned March 26, 2022 deadline, which would result in the severance approval lapsing.

In order to address the discrepancy between the consent approval and the Drainage Act timelines, Town Administration, in consultation with the Town Solicitor, provided the Owner with the option of entering into a Consent Agreement. The Agreement would

ensure the aforementioned works are constructed and the storm drainage services installed, and enable the Owner to meet Condition 7 of the Committee's Decision.

The Town Solicitor has reviewed the Consent Agreement, which has been signed by the Owner, and commits the Owner to the future construction of the storm sewer connections. The Consent Agreement is also to be registered on the title of the property to ensure that future Owners are made aware of their responsibilities related to the costs of the drain conversion should the property be sold before these works are constructed.

Summary

Town Administration has reviewed the proposed Consent Agreement and has no concerns. Accordingly, Town Administration recommends that Council authorize the execution of the Consent Agreement, as reviewed by the Town Solicitor.

Consultations

Legislative Services & Clerk
Public Works & Engineering Services
Town Solicitor

Financial Implications

The Consent Agreement requires the Owner to pay the costs incurred by the Town in having its legal counsel prepare the Agreement and attend to the registration over title to the severed lots prior to the creation of the lots and transfer to any future property Owners.

The Owner, and future Owners, will be responsible for the pending assessment costs under the Drainage Act.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Enrico DeCecco, BA (Hons), MCIP, RPP
Planner

Reviewed by:

Chad Jeffery, MA, MCIP, RPP
Manager Planning Services & Local Economic Development

Reviewed by:

Laura Moy, Dipl. M.M.
Director Legislative Services & Clerk

Reviewed by:

Phil Bartnik, P.Eng.
Director Public Works & Engineering Services

Reviewed by:

Brian Hillman, MA, MCIP, RPP
Director Development Services

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
1.	Property Location Map
2.	Approved Consent Sketch



Prepared By:
Development Services

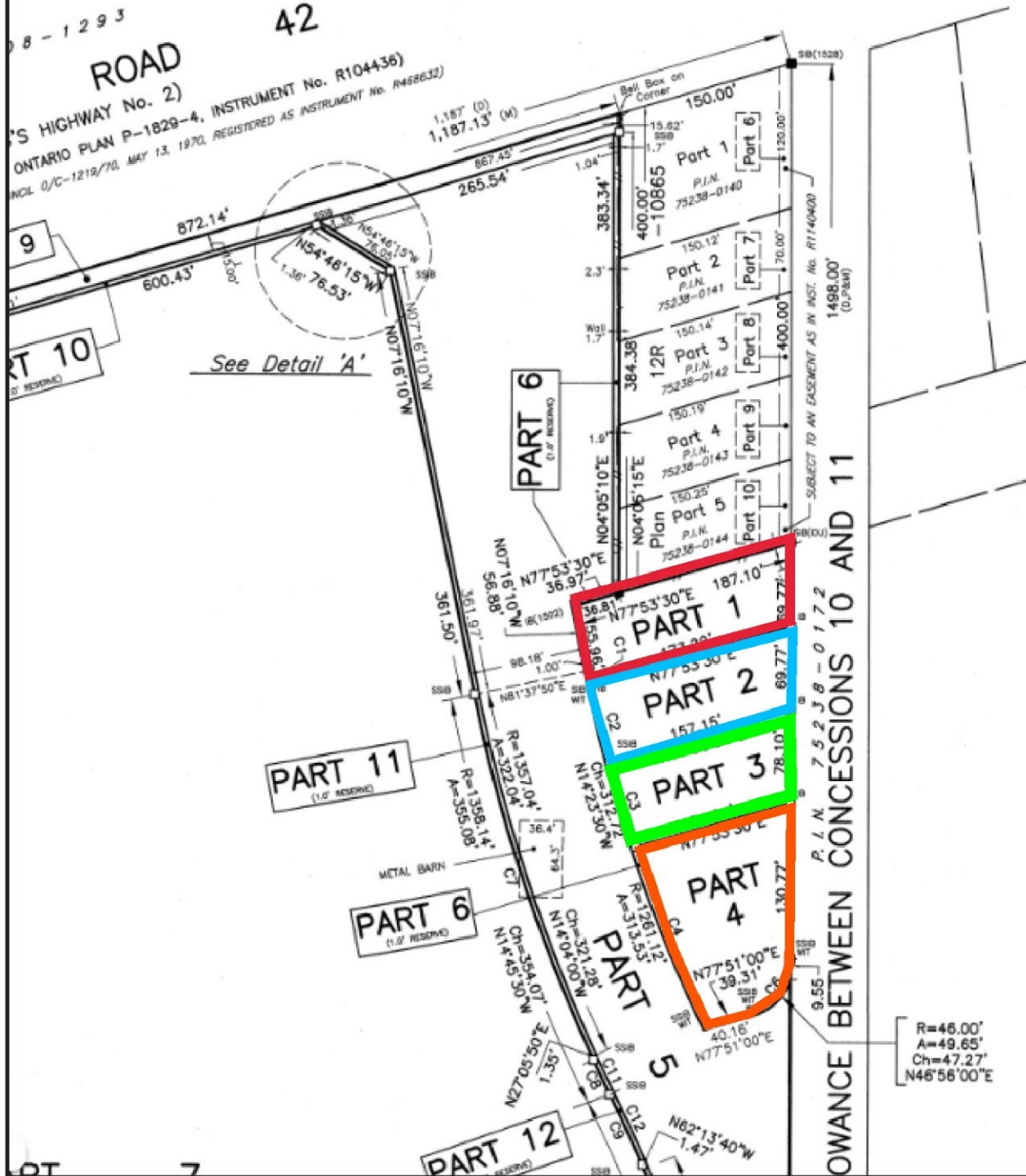


Legend:



Subject
Property

Attachment 1, DS-2022-07
Consent Agreement
3425 11th Concession
Property Location Map



Prepared By:
Development Services



Attachment 2, DS-2022-07
Consent Agreement
3425 11th Concession
Approved Consent Sketch



The Corporation of the Town of Tecumseh

Development Services

To: Mayor and Members of Council

From: Brian Hillman, Director Development Services

Date to Council: March 8, 2022

Report Number: DS-2022-09

Subject: Annual Status Report on the Tecumseh Transit Service for 2021
and Update on Initiation of On-Demand Pilot Project 2022
OUR FILE: T03 TTS

Recommendations

It is recommended:

That DS-2022-09, entitled “Annual Status Report on the Tecumseh Transit Service for 2021 and Update on Initiation of On-Demand Pilot Project”, **be received**;

And that the current waiver of transit fares due to the pandemic **be continued** until March 28, 2022;

And further that transit fares **be waived** as an incentive to use the On-Demand Transit Pilot for a one-month period from March 28, 2022 up to and including April 28, 2022, after which regular transit fares **be reintroduced**.

Executive Summary

This Report provides Council with an overview of ridership totals for the Tecumseh Transit Service (TTS) for the 2021 calendar year. Due to the COVID-19 pandemic, TTS continues to experience lower than pre-COVID-19 ridership levels with no revenues being generated. The lack of revenue during this time is due to the decision of the

Town to eliminate the transit fare early on in the COVID-19 emergency (March 23, 2020). Elimination of transit fares has been a measure implemented by many transit operations across the country in an effort to keep transit riders and drivers safe while continuing to provide this essential service to the community, to maintain access to an alternative transportation mode and to maintain the habit of transit use. The revenue shortfall is expected to be fully offset by Provincial grant funding through the Safe Restart Agreement (SRA) program. In addition, a summary of the tasks being undertaken by Town Administration, Blaise Transit and First Student Canada in order to initiate the on-demand pilot project on March 28 is provided.

Background

The Tecumseh Transit Service (TTS) is now into its thirteenth year of operation since it was introduced to the northerly urban area of the Town in December of 2009. The TTS currently operates on a circuitous route with a one-hour headway covering 30 kilometres and 43 stops. This route was slightly revised in May of 2018 after an extensive public consultation process that resulted in some bus stop locations being removed and others added in an attempt to minimize delays in service. The Town manages the service but contracts the operation and maintenance of the two Town-owned buses to First Student Canada (FSC).

The following statistics provide a summary of the ridership overview of the Tecumseh Transit Service (TTS) for the 2021 calendar year. As expected, due to the COVID-19 pandemic and related Provincial Orders, ridership levels remain lower than pre-pandemic levels of 2019, but are higher than the pandemic-affected 2020. As well, as authorized by Council, transit fees were waived from March 23, 2020 to September 8, 2020 and then from December 19, 2020 to present. These periods correspond with periods of heightened COVID-19 restrictions and were implemented by many transit operations across the country in an effort to keep transit riders and drivers safe while continuing to provide this essential alternative transportation service to the community and maintain ridership habits.

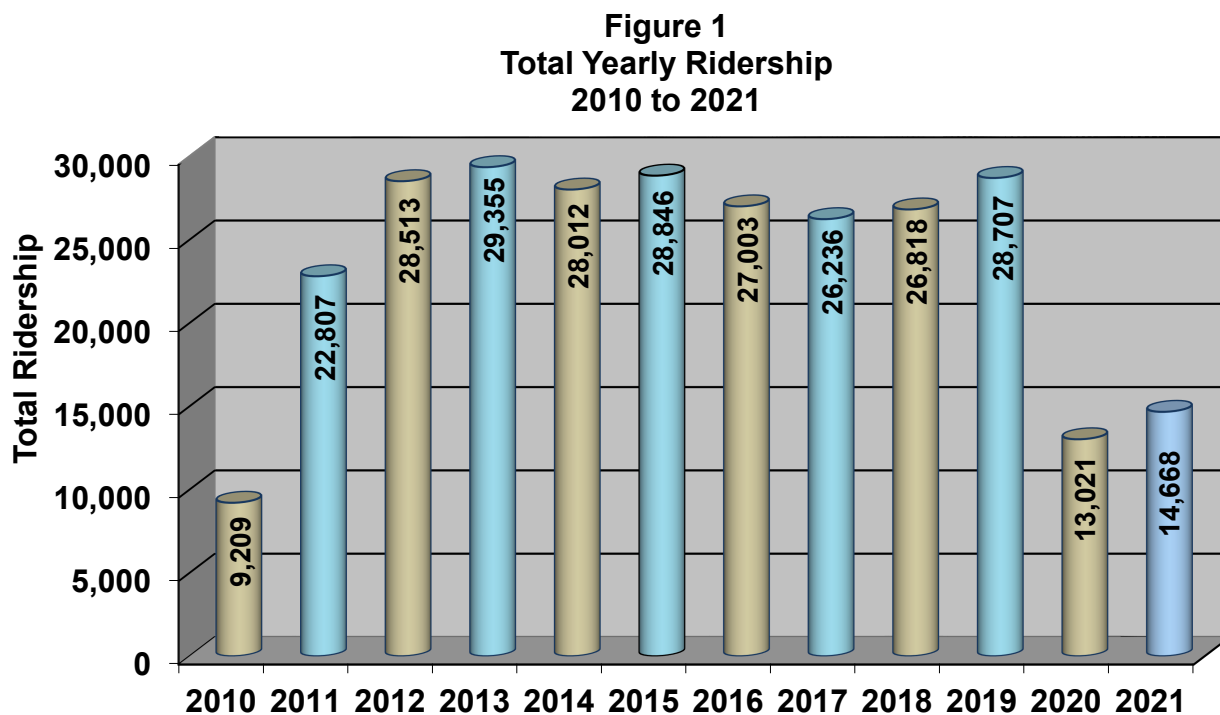
Comments

Ridership Use Analysis

The current route is conveniently accessible to 65 percent of the population of Tecumseh with accessibility being based on a 400-metre walking distance to a bus stop. Within the northerly settlement area of the Town, 72% of the population have reasonable access to the service. When only the urban area north of County Road 22 is considered, the route is accessible to nearly 90% of the population. Over the past

twelve years, the TTS has served approximately 294,000 riders and, in the years prior to the pandemic, it maintained an annual ridership of between 26,000 and 29,000.

Total ridership in 2021 was 14,668 (see Figure 1 below) which represents an increase in ridership of approximately 12% from the 2020 total ridership of 13,021.



The average daily ridership by month for 2021 was consistently higher than the pandemic-affected months of 2020. Only the pre-pandemic months of January to March 2020 had higher daily averages (see Figure 2 below). In 2021, the TTS reached a monthly average daily ridership peak of 77 passengers in November.

Figure 2
Average Daily Ridership by Month
2020 and 2021

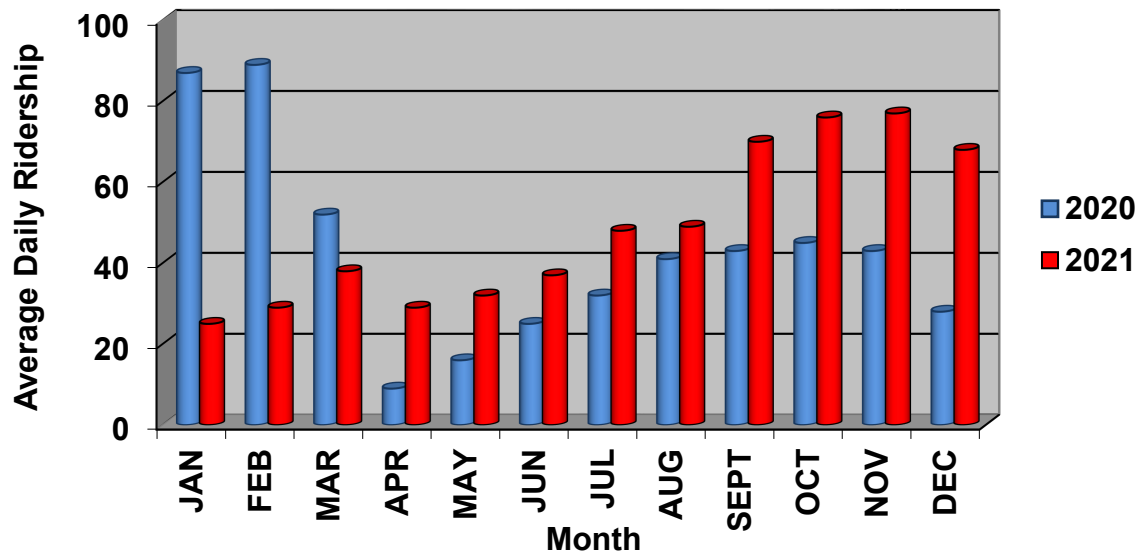


Figure 3 below provides a comparison of total monthly ridership for 2020 and 2021. The 2021 total monthly ridership high of 2,006 occurred in November. Similar to the average daily ridership comparison, total monthly ridership levels were significantly higher in 2021 when compared to the pandemic-affected months of 2020.

Figure 3
Total Monthly Ridership
2020 and 2021

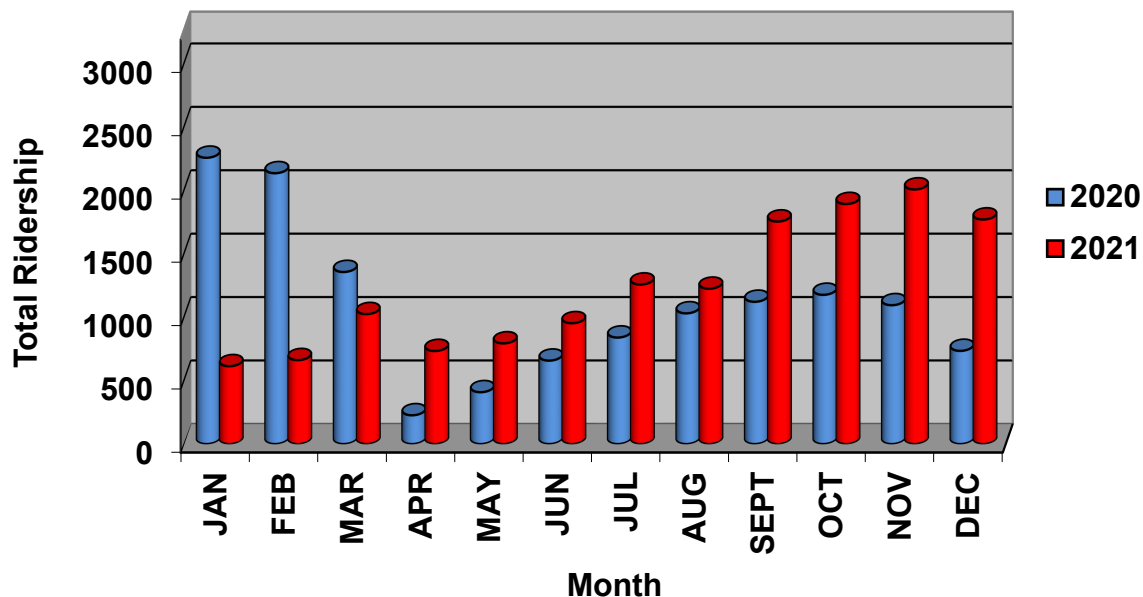
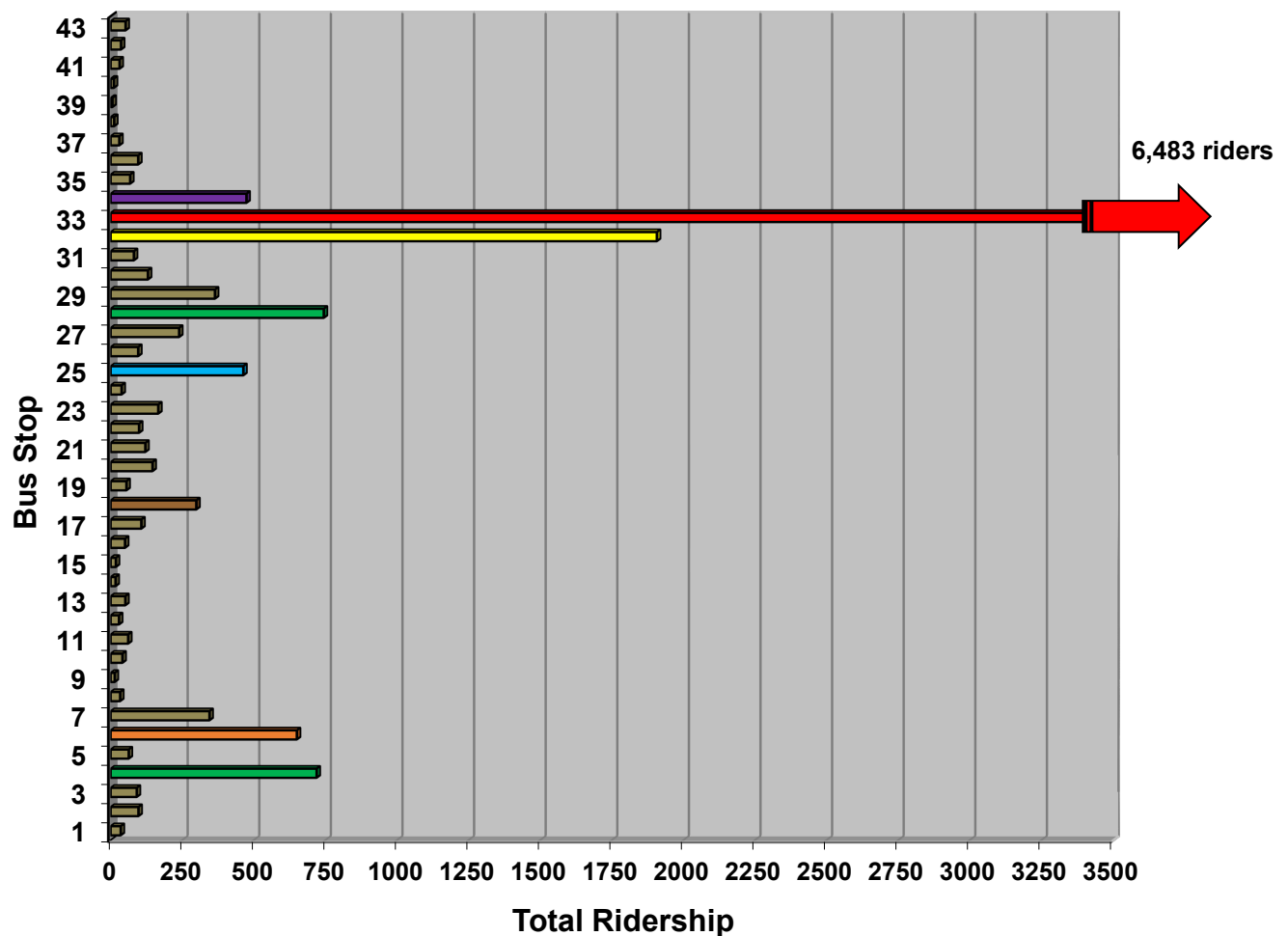


Figure 4 below and Attachment 1 illustrate ridership levels by bus stop for 2021. The bus stop at Tecumseh Mall (red bar) continues to be the most popular stop/destination with 44% of passengers boarding the TTS bus at this location. The next most popular stops in 2021 were:

- the bus stop immediately preceding the Tecumseh Mall stop at Southfield Drive (yellow bar – 13.0% of passengers);
- the bus stop located at the Tecumseh Road municipal parking lot and the bus stop at the Food Basic grocery store plaza (green bars – 5.1% and 4.9% of passengers respectively);
- the bus stop at the Zehr's grocery store plaza (orange bar – 4.4% of passengers)
- the bus stop immediately after the Tecumseh Mall stop at Southfield Drive (purple bar – 3.2% of passengers); and
- the bus stop located on Lesperance Road at Little (blue bar – 3.2% of passengers).

Figure 4
Total Ridership by Bus Stop
2021



As shown in Figure 5 below, the TTS was in highest demand during the afternoon peak period of 2:00 p.m. to 3:00 p.m., which accounted for 10.8% and 13.5% of total ridership. The next highest ridership levels were experienced midday between 12:00 p.m. to 1:00 p.m. and in the morning between 7:00 a.m. and 8:00 a.m., which accounted for 10.8% and 10.0% of ridership, respectively. Ridership is at its lowest during the early morning (6:00 a.m. to 7:00 a.m.) and early evening hours (5:00 p.m. to 6:00 p.m.) at the beginning and end of the daily schedule.

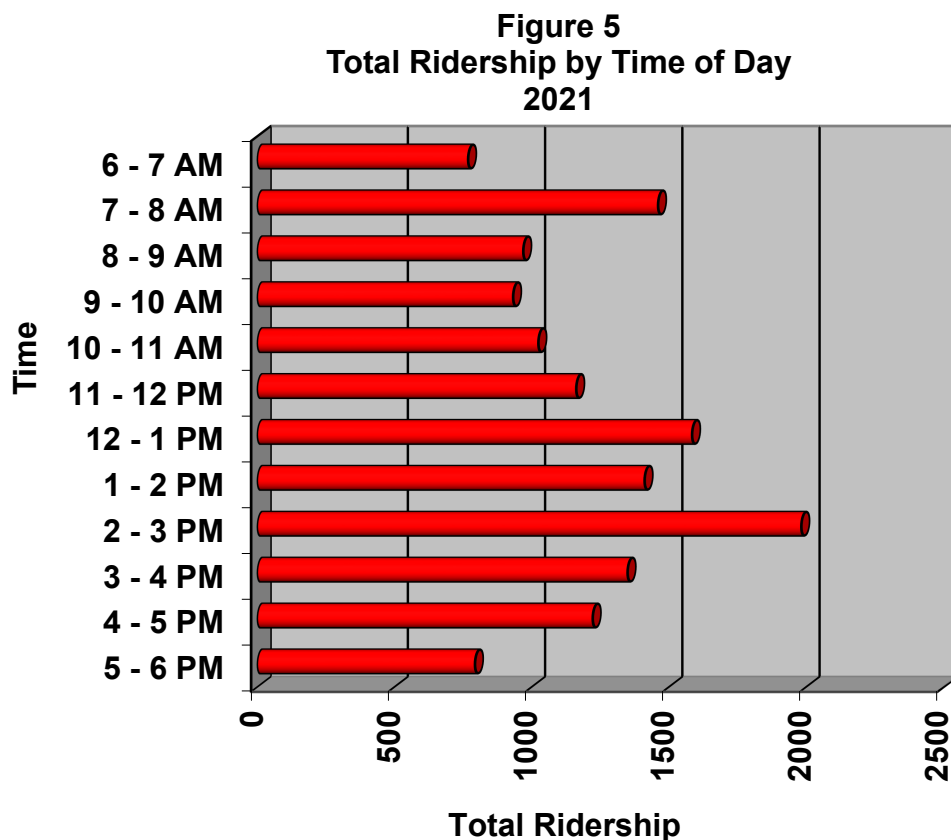
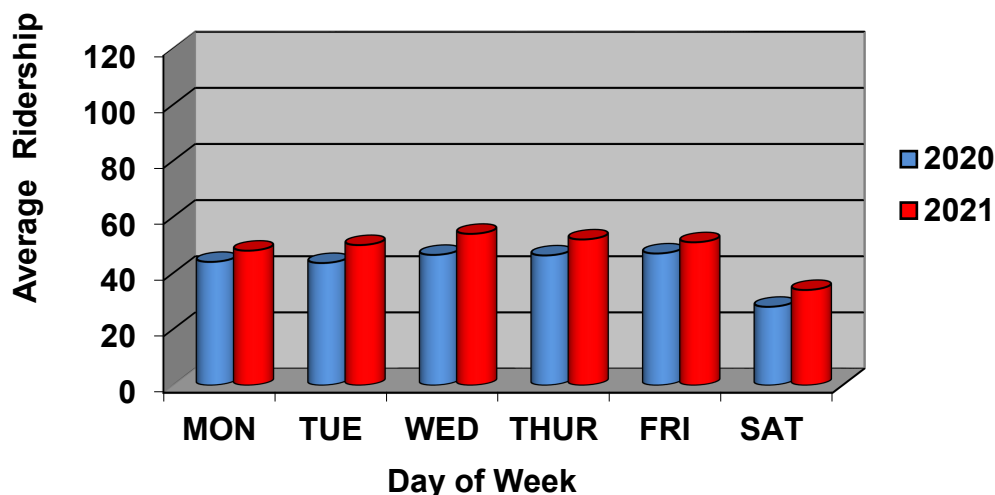


Figure 6 below illustrates that, with the exception of Saturday, there does not seem to be any significant difference amongst the days of the week on which people are using the transit system. Lower ridership on Saturdays can be attributed to fewer students using the service on this day and fewer places of employment being open. The lower daily ridership levels are indicative of the aforementioned reduction in overall ridership for 2021 from pre-pandemic levels.

Figure 6
Average Daily Ridership by Day of the Week
2020 and 2021



Ridership Revenue Analysis

As noted above, no revenue was generated through fare box revenues or the sale of monthly bus passes as the TTS continues to operate as a free service during the pandemic. With the dropping of many COVID-19 restrictions now underway, the reintroduction of fees is currently being considered. However, in light of a transition to an on-demand service on March 28, which is to include one month free as an incentive, it is proposed that the current free ridership continue for the next three weeks. It is anticipated that after the foregoing one month free incentive period is over, transit fares would be reintroduced at that time.

On-Demand Transit Pilot Project 2022

On June 22, 2021, Council approved a work program for a one-year pilot project for an on-demand transit service, partially funded by the Canada Healthy Communities Initiative – a Government of Canada application based grant program. The on-demand service will replace the current fixed-route TTS for the duration of the pilot project.

An on-demand transit service uses computer algorithms in response to service requests initiated through an app on a smart phone or on the web-based version or through a call-in service, resulting in instantaneous routing. Initially targeted to begin in late 2021,

the commencement of the on-demand service has been delayed due to complications arising from the COVID-19 pandemic and challenges with respect to securing a call centre service provider. With the pandemic restrictions loosening and the call centre service resolved, it is now on schedule to begin on March 28 of this year.

Blaise Transit, an on-demand transit service provider, was retained by the Town to develop the software solution (“Blaise Engine”) and app and to assist with marketing and promoting the service. Over the past several months, Town Administration has worked with Blaise Transit to develop the Blaise Engine and app by undertaking the following tasks:

- The operating parameters for the Blaise Engine/app were established with the following key variables selected:
 - Trip requests can be made from one week in advance until 45 minutes before a desired departure;
 - Trips can be entered using a specific origin or destination or by selecting a location on the map;
 - Trips can be defined by a desired departure or arrival time;
 - Trips can be selected for multiple passengers (same place and time) and for different ridership categories (i.e. student, seniors, wheelchair users);
 - Passengers can view a map presenting their walking itineraries from the origin to the boarding stop and from the arriving stop to the destination along with the real-time location of the bus;
 - Payments will continue to be made through the fare-box on the bus or through a bus pass. The fare structure is to initially remain the same, with a one-month free promotional period as riders become accustomed to the new service delivery format;
 - Passengers will be required to show the bus driver a private code (randomly selected emoji) for each trip;
 - Passengers can rate their trip from 1 to 5 and add comments;
- The stops and service area were identified. In addition to the existing 43 stops, a stop has been re-introduced at the Sobeys’ grocery store in Lakeshore;
- On-demand simulations were conducted within the Town’s transit service area to determine the efficacy of the Blaise Engine/app. These simulations initially included a proposed stop at Tecumseh Vista Academy, however, it was determined that the efficacy of the system would be undermined to an unacceptable level to include this school stop at this time (i.e. due to the remote location of the school relative to the core service area, trip requests made through the app during the testing were being denied at a high rate). As the pilot

project progresses, the inclusion of Tecumseh Vista Academy and other potential stops will be revisited;

- Administrative staff were trained on the use of the Blaise Engine and app;
- Internal testing of the Blaise Engine and app was conducted and any glitches were rectified;
- On-route testing of the app was conducted to ensure it was working smoothly and to identify any anomalies;
- Advertising/promotional/educational materials, including posters, flyers, social media publications and an instructional video for the Town's website, were developed;
- Mounts for the drivers' tablets were installed in the two town-owned buses;
- A call-in centre (Answer 365) was secured to receive and input ride requests 24 hours a day for riders who do not have access to a smart phone;

With the completion of the preceding, the following tasks are being undertaken prior to initiation of the on-demand service:

- Further testing of the app using the Blaise engine and rectification of any technical glitches (March 3);
- Deployment of advertising/promotional/educational material (week of March 7);
- Training of Call Centre staff (week of March 14 or 21);
- Training of First Student drivers (week of March 14 or 21);
- Pre-launch tests with drivers (week of March 21);
- Launch of on-demand pilot project (March 28).

Notwithstanding the considerable effort underway to ensure a smooth transition to the on-demand transit service model, we recognize that there will be challenges for both the transit riders and our service provider. We, along with Blaise Transit, will be working closely with both groups in order to respond to issues as they surface. Discussions with other on-demand transit service providers tell us that although there may be some

challenges at the commencement of the service, it should improve with time and ultimately provide an enhanced service.

It is recommended that the pilot project continue to the end of 2022, as originally planned, at which time the project will be fully evaluated and reported to Council.

Summary

TTS ridership levels for 2021 continue to be below pre-pandemic levels, however ridership levels for 2021 have increased when compared to the similar pandemic-affected year of 2020. Despite lower ridership during the COVID-19 pandemic and related restriction periods, the TTS remains an essential service for many in the community.

Administration continues to believe that an on-demand approach to the existing fixed route network has the potential to yield increased ridership due to improved service, increased ridership, improved reliability and trip transparency, enhanced rider COVID-19 safety, reduced pollution and GHG emissions and extended useful life of the Town's fleet. The introduction of an on-demand pilot project on March 28 will provide the Town with an opportunity to fully appreciate the potential for such a service model by way of direct experience and allow us to evaluate it against our current service delivery model and other models that continue to be available.

Consultations

Financial Services
First Student Canada
Blaise Transit

Financial Implications

The Town received an allocation of \$33,894 from the Safe Restart Agreement (SRA) – Transit Stream Phase 1 in August 2020 to help support the Town's transit system facing financial pressures due to COVID-19. The SRA Phase 1 funding was intended to help offset financial pressures directly resulting from COVID-19 for the period April 1, 2020 through to March 31, 2021. Of that amount, \$21,566 was used for 2020 and \$12,328 was carried over and used in the first quarter of 2021 in accordance with the SRA agreement.

An additional \$52,397 was made available to the Town through SRA Transit stream Phase 2 funding subject to demonstrating additional support to Phase 1 funding was

necessary. Phase 2 funding was applied for and final reporting was filed demonstrating a need for \$14,362 in support for the period of April 2021 to December 2021. The Town has not received a Phase 2 grant to date as Phase 1 and Phase 3 allocations must first be exhausted.

Phase 3 funding in the amount of \$20,141 was received in 2021 to support COVID costs (i.e. lost fare revenue and cleaning supplies) for the period April 2021 to December 2021.

Phase 3 reporting, submitted Jan 2022, claimed \$25,977 in COVID-related losses and \$5,088 in eligible Transit initiatives costs (On-demand), for a total of \$31,064 claimed for the period April 2021 to December 2021.

In summary, the Town has received \$54,035 in SRA funding and has reported \$61,816 in costs (\$56,728 in direct operating impact of COVID-19 and \$5,088 in SRA Phase 3 eligible Transit Initiatives – On-demand transit). Funding for the difference is dependent on overall province-wide availability of SRA funds.

On-Demand Pilot Project Cost:

Project Costs	Amount
Software Solution/App Development	\$10,000
Marketing/Promotion/Education	\$5,800
Call-in Centre	\$35,000
Tablets	\$2,500
Mounts	\$1,900
Total Project Costs	\$55,200
Project Funding	Amount
CHCI Funding	\$27,150
SRA Funding	\$5,000
Total Project Funding	\$32,150
Net Cost to Town	\$23,050

In the 2022 Budget, \$20,000 from the Lifecycle Reserve is available to support on-demand transit. It should be noted that the cost of the Call-in Centre service is largely based on usage and could range significantly. Accordingly, a conservative cost estimate has been used in the foregoing analysis.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Enrico DeCecco, BA (Hons), MCIP, RPP
Planner

Reviewed by:

Chad Jeffery, MA, MCIP, RPP
Manager Planning Services & Local Economic Development

Reviewed by:

Tom Kitsos, CPA, CMA, BComm
Director Financial Services & Chief Financial Officer

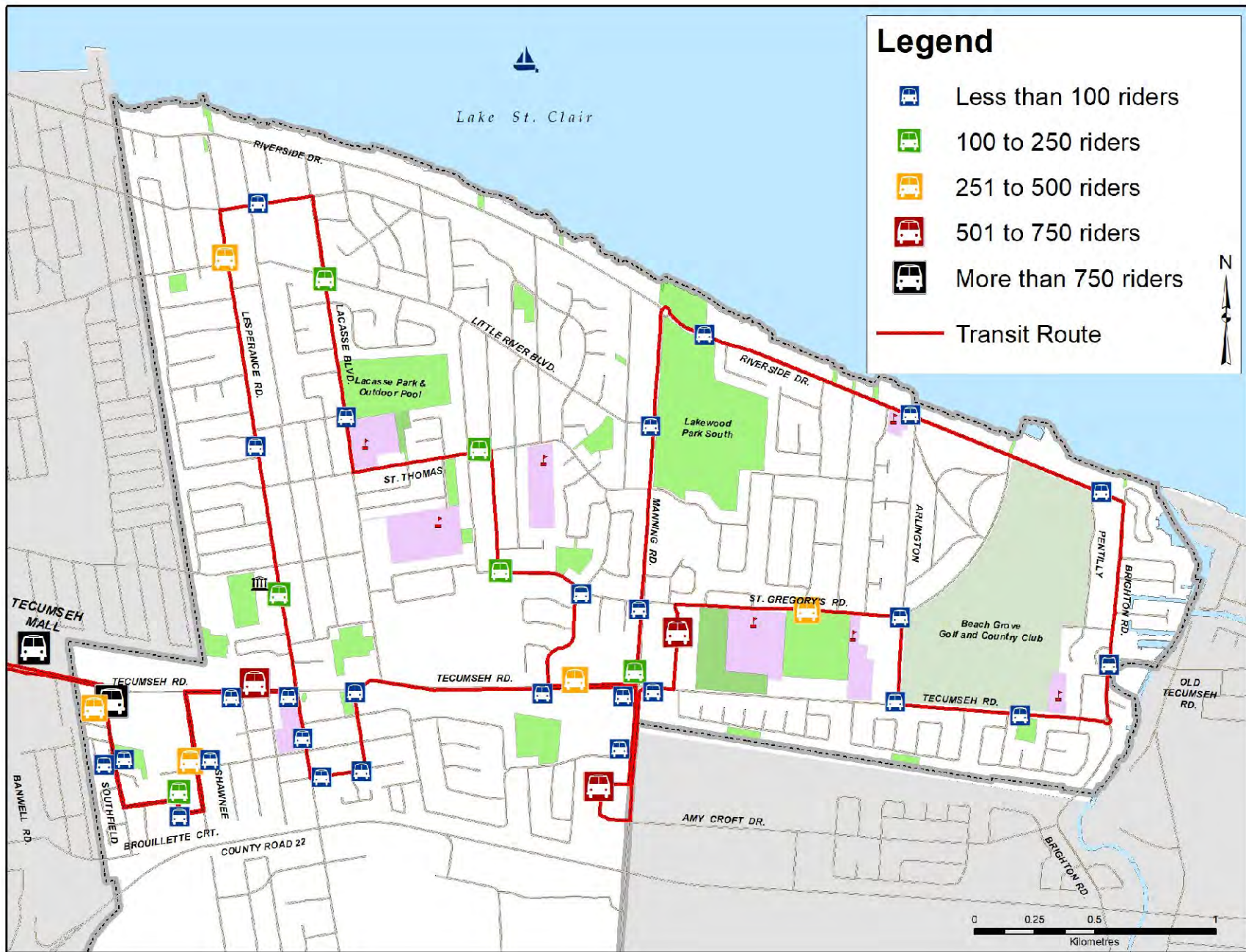
Reviewed by:

Brian Hillman, MA, MCIP, RPP
Director Development Services

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
1	2021 Ridership Totals by Bus Stop Map





The Corporation of the Town of Tecumseh

Legislative & Clerk Services

To: Mayor and Members of Council

From: Laura Moy, Director Legislative Services & Clerk

Date to Council: March 8, 2022

Report Number: LCS-2022-09

Subject: Restricted Acts of Council after Nomination Day
Lame Duck Provisions

Recommendations

It is recommended:

That Report LCS-2022-09 regarding the restricted acts of Council after Nomination Day (Lame Duck Provisions), **be received**;

And that a by-law **be prepared** to delegate authority to the Chief Administrative Officer with respect to the actions set out in the Municipal Act, 2001 Section 275(3) during the period which Council may be restricted from certain acts, as set out in Section 275 of the Municipal Act, 2001.

Background

The *Municipal Act, 2001*, S.O. 2001 c.25 (Act), under Section 275 sets out the actions of Council, which can be restricted after nomination day and/or following voting day.

Specifically, the Act states in Section 275(1):

The council of a local municipality shall not take any action described in subsection (3) after the first day during the election for a new council on which it can be determined that one of the following applies to the new council that will take office following the election:

1. If the new council will have the same number of members as the outgoing council, the **new council will include less than three-quarters of the members of the outgoing council...**

The basis for determining the above is found in Section 275(2) which states:

- (2) If a determination under subsection (1) is made,
 - (a) after nomination day but before voting day, the determination shall be based on the nominations to the new council that have been certified and any acclamations made to the new council; or
 - (b) after voting day, the determination shall be based on the declaration of the results of the election including declarations of election by acclamation.

If there is a determination under subsection (2), the restricted acts of Council, under subsection (3) are:

- a) the appointment or removal from office of any officer of the municipality;
- b) the hiring or dismissal of any employee of the municipality;
- c) the disposition of any real or personal property of the municipality which had a value exceeding \$50,000 at the time of disposal*; and
- d) making any expenditures or incurring any other liability which exceeds \$50,000*.

* does not include items already approved in the annual budget.

Further, Section 275 does not prevent any person or body from exercising any authority of a municipality that has already been delegated to the person or body prior to nomination day. Additionally, nothing in this section of the Act prevents a municipality from taking any action in the event of an emergency.

Comments

Section 275 of the Act is commonly referred to as the “Lame Duck Provisions”.

Tecumseh Council will be subject to the restrictions set out in Section 275(3) of the Act only when it has become mathematically impossible for less than three-quarters (75%) of the members of the outgoing Council to be re-elected.

The Ministry of Municipal Affairs and Housing advises the lame duck provisions only apply when it is **absolutely certain** that less than 75% of the members of the outgoing Council will be returning as members of the incoming Council.

More specifically, these provisions apply to two different periods:

- After nomination day (August 19, 2022), but before voting day (October 24, 2022), less than 75% of the incumbent members of Council have been certified as candidates in the upcoming election and have not been acclaimed to office;

For Tecumseh, this would mean less than six (6) members of the existing Council are not running for the next term of Council or are not running for different offices, Lame Duck Council would apply.

or

- After voting day (October 24, 2022), less than 75% of the incumbent members of Council have been declared elected to the incoming Council, either through the declaration of the election results or through declarations of election by acclamation.

For Tecumseh, this would mean less than six (6) members of the existing Council would be returning to the next term of Council.

Councils are permitted to delegate authority of the duties listed in Section 275(3) to maintain operations during established Lame Duck Council periods. However, this delegation is required prior to the periods coming into effect. As there is the possibility that the Town is at risk for the Lame Duck Council classification, it is recommended that a delegation of authority be established so that it can be enacted, if required. Where no Lame Duck Council classification exists, accordingly, the by-law would have no effect.

Common practice is to provide the delegated authority to the Chief Administrative Officer to exercise the responsibilities listed in Section 275(3). Administration recommends the passing of a by-law to provide that delegated authority should an official Lame Duck Council be declared. Council is reminded that the Chief Administrative Officer already has delegated authority for the recruitment and dismissal of employees as well as for a variety of expenditures currently granted through the

Procurement By-law (in conjunction with the Director of Financial Services). These authorities remain in effect during this period.

In the event there becomes a need for the Chief Administrative Officer to exercise any of the authorities delegated to her under this section of the Municipal Act, an Administrative Report on the particular matter will be given to the current Council at their next following meeting.

A by-law will be prepared for adoption by Council to formally delegate the authorities as recommended, and requiring a report from Administration should these authorities be exercised, for Council's consideration at the March 22, 2022 meeting.

Consultations

People & Culture
Financial Services
Legislative Assembly of Ontario
Association of Municipalities of Ontario

Financial Implications

There are no financial implications.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
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<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Laura Moy, Dipl. M.M.
Director Legislative Services & Clerk

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
None	None



The Corporation of the Town of Tecumseh

Legislative & Clerk Services

To: Mayor and Members of Council

From: Laura Moy, Director Legislative Services & Clerk

Date to Council: March 8, 2022

Report Number: LCS-2022-10

Subject: 2021 Award Nominations

Recommendations

It is recommended:

That Report LCS-2022-10 entitled “2021 Award Nominations” **be received;**

And that direction **be given** on selecting the recipient for the 2021 Donald “Donny” Massender Memorial Volunteer Award and the 2022 Youth of the Year and Senior of the Year Awards.

Background

At the September 14, 2021, Regular Meeting of Council, consideration was given to [Report CS-2021-23](#) regarding the Call for 2021 Award Nominations.

A Special Meeting of Council was held on Tuesday, November 23, 2021, to consider nominations for the 2021 Donald “Donny” Massender Memorial Volunteer Award (Donny Massender Award), 2021 Dr. Henri Breault Community Excellence Award (Dr. Breault Award) and the 2022 Youth of the Year and Senior of the Year Awards (collectively herein after referred to as Awards). As reported at the meeting under [Report LCS-2021-34](#), there were no nominations received for any of the Awards.

Direction was given to Administration to Call for Nominations again in early 2022 to invite nominations for these Awards.

Comments

In accordance with the direction given at the Special Meeting, a subsequent Notice of Call for Nominations for each of the Awards was placed in the Essex Free Press on January 20, 2022, in addition to being posted on the Town's website, and social media (Facebook and Twitter).

Ongoing posts were shared to the Town's social media for continuous promotion.

The Notice was also sent again to local charitable and non-profit organizations and shared with Committee Members to help promote these Awards and encourage nomination submissions.

The deadline given in the Notice for submitting Nominations to the Clerk was February 28, 2022.

Dr. Henri Breault Community Excellence Award

The Town established the Dr. Henri Breault Community Excellence Award in 2000 to annually recognize a person who has displayed continued dedication and perseverance to a cause or causes that have ultimately benefited the citizens of the Town and the general population at large.

Recipients of the Dr. Breault Award are recognized for the highest level of excellence and achievement in any field and are the best of Tecumseh's caring and diverse community who stand as a shining example for everyone.

The recipient is not limited to an individual and may include a family, group, or company.

Donald "Donny" Massender Memorial Volunteer Award

The Town of Tecumseh established the Donny Massender Award in 2010 to annually recognize a person who has made exceptional contributions to the citizens of the Town, or the public at large and is well known for his/her work as an outstanding fundraiser, advocate and supporter of charitable organization(s).

Donny was an employee of the Town's Environmental Services area for 28 years and a 33-year member of the Tecumseh Fire & Rescue Services Department. He was also a diligent volunteer, having been a past president with the Tecumseh Goodfellows and a member of the Fr. Nicholas Point Council 4375 Tecumseh Knights of Columbus.

Recipients of the Donny Massender Award are recognized for the highest level of volunteerism and public service and who have demonstrated an unselfish desire to help others and have a compassion to assist those in need.

Senior of the Year Award

Recipients of the Senior of the Year Award are recognized for having enriched the social, cultural or civic life of the community without thought of personal or financial gain.

Recipients of the Senior of the Year Award are nominated to the Ontario Senior of the Year Award which gives each municipality in Ontario the opportunity to honour one outstanding local Ontarian who, after the age of 65, has enriched the social, cultural or civic life of his or her community.

The recipient for the Senior of the Year Award is also nominated for the Senior Achievement Award (Canada) which is awarded to recognize and celebrate outstanding seniors who, after age 65, have made significant contributions to their communities.

Youth of the Year Award

The Town of Tecumseh and Youth Advisory Committee established the Youth of the Year Award in 2020 to annually recognize, an individual who is 23 years of age or under, for their contributions to the community.

Recipients of the Youth of the Year Award are recognized for displaying continued dedication and leadership and are the best of Tecumseh's caring and diverse community who stand as a shining example for everyone. The recipient will have enriched the social, cultural or civic life of the community that has ultimately benefited the citizens of the Town and the general public at large without thought of personal or financial gain.

2021 Nominations

Following the close of submissions on February 28, eligible nominations were received for the Donny Massender Award and Youth of the Year and Senior of the Year Awards, as shown on the list appended as **Attachment 1**.

The names of the past recipients for these Awards, along with years in which nominations have not been received for an award can also be seen in the attachment.

Copies of the Award nominations have been made available for review by the Members of Council, along with the prescribed Form for evaluation.

Consultations

None

Financial Implications

There are no financial implications.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
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<input type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input checked="" type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Christina Hebert, BA (Hons), MA, Dipl. M.A.
Manager Committee & Community Services

Reviewed by:

Laura Moy, Dipl. M.M.
Director Legislative Services & Clerk

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
1	Award Past Recipients & Nominations

LCS-2022-10 Attachment 1 - Award Past Recipients and Nominations

Dr. Henri Breault Community Excellence Award

Year	Past Recipients	2021 Nomination
1998	John Staley	Anita Imperioli
2000	Don Lappan	
	John Poole	
	George Rocheleau	
2004	William Onslow	
	Anne Rigo	
	Michael & Kathleen Rocheleau	
2005	Anthony P. Toldo	
2006	Tony J. Azar	
2007	Dr. Albert Schumacher	
2008	Michael G. Solcz	
2009	Louis Gouin	
2010	Robert Waronchak	
2012	Bernarda Camello-Doctor	
2013	John McGivney	
2014	Brian Sherwell	
2015	--	
2016	Tecumseh Goodfellows Team #35	
2017	Michael J. Rovers	
2018	Larry Desanti	
2019	--	
2020	--	

Donald 'Donny' Massender Memorial Volunteer Award

Year	Name	2021 Nominations
2010	Natalie Lapointe	Lynda Lacombe
2011	Ricardo Tonial	Mander Matharu
2012	Kate Shaw and Andre Le Tarte	Edward Janisse
2013	Jan Wright	
2014	John Poole and Robert Labute	
2015	Joe Chauvin	
2016	Rose Rennie (aka Rosie the Clown)	
2017	Frank Perissinotti	
2018	Richard Zarour	
2019	--	
2020	--	

Senior of the Year Award

Year	Past Recipients	2022 Nominations
2009	Madeline Bonham	Lynda Lacombe
2010	Louis Gouin	
2012	Richard Nosella	
2013	Andy Roy	
2014	Doreen Ouellette	
2015	Susie Korchank	
2016	Paul Morand	
2017	Kenneth Coulson	
2018	Judy Wellwood-Robson	
2019	Rita Ossington	
2020	--	
2021	--	

Youth of the Year Award

Year	Past Recipients	2022 Nominations
2021	Teanna Kavanagh	Jocelyn Adams



The Corporation of the Town of Tecumseh

Technology & Client Services

To: Mayor and Members of Council

From: Shaun Fuerth, Director Technology & Client Services

Date to Council: March 8, 2022

Report Number: TCS-2022-03

Subject: 2022-2026 TCS Capital Works Plan

Recommendations

It is recommended:

That 2022 Technology & Client Services (TCS) Capital Projects summarized in Attachment 1 to Report No. TCS-2022-03, 2022-2026 TCS Capital Works Plan, **be approved;**

And that the 2022 TCS Capital Projects (\$209,000) **be funded** through the Technology & Client Services Lifecycle reserve.

Background

Council has approved the 2022 Operating and Lifecycle budgets. Council approval is required for the 5-year capital projects plan, following which purchase of the items noted below will be in accordance with the Town's Purchasing Policy.

Comments

Technology & Client Services Capital Forecast 2022-2026

Section 1- Regular Ongoing Program Expenditures

PC Replacements \$20,000

- The Town has approximately 120 laptops, tablets and desktop computers. As this equipment becomes outdated it is replaced every 4-5 years. Replacement requires an annual allocation of \$20,000 - \$30,000 dependent on the number of units required in any one year. Our five-year forecast anticipates approximately \$20,000 annually for the next 5 years.

Network Upgrades \$25,000

- The Town's private computer network consists of fibre optic links, wi-fi hot spots, a communication hub, wireless point to point equipment and network switches with a value of approximately \$100,000.
- Annual maintenance to the system includes replacing network switches, cabling, edge and wireless equipment, which can total up to \$10,000 on an annual basis. In addition, special projects will occur from time to time to enhance and/or grow the system.
- 2022-2026 Core and remote network switching hardware replacement, improved connections to remote locations, and upgrades to wireless/cabling.

Video Surveillance \$ 6,000

- A majority of our facilities have some form of video surveillance with a useful life of approximately 6-7 years. Total estimated value of the equipment is \$65,000. We continue to investigate replacement solutions as equipment ages and as new technology emerges.
- Incidents captured on these devices have been used as evidence in several court cases with successful convictions. There have also been other incidents reviewed through these systems.
- We estimate an annual allowance of \$6,000 is required based on the existing equipment that was purchased over a number of years. An allocation of \$6,000 is proposed annually for 2022-2026 as we migrate to a more centralized solution.

Audio Visual Systems \$ 5,000

- Audio Video (A/V) Systems include the various audio video systems (projectors, sound systems, cameras etc.) including Council chambers and meeting rooms at the Town Hall, both Fire Halls, Lacasse Public Works Building, Parks Building and the Arena. The useful life of audio video systems (projectors, sound systems etc.) is 8-10 years. We have included a general allowance of \$5,000 per year for the next 5 years that allows for roughly one meeting room upgrade per year.

Miscellaneous Software \$ 5,000

- Software licences are required for new services, applications, and/or staff. An annual general allowance of \$5,000 has been forecasted for 2022-2026.

Street Photography

- Street photos are obtained on a subscription service with iLookabout, a London based company. These photos are integrated with the Town's Geographic Information System (GIS) and updated every two years covering all areas of the Town. An update of these photos last took place in the spring of 2019 and new photography will take place in 2021 to coincide with new aerial imagery provided by the County of Essex.

A \$10,000 cost is projected for 2023 and 2025.

Corporate Website

- As technology, features, accessibility requirements and branding changes, the Town's website requires maintenance approximately every 5 years. Occasional maintenance, upgrades and new modules continue to be investigated for improvements to the site. The estimated cost for each upgrade is \$25,000 every 5 years, with the next planned upgrade in 2024.

Section 2 – Periodic Program Expenditures

2022

Virtual Server Upgrades \$110,000

- Virtual servers utilize technology that allows for fewer physical servers and in turn provides more flexibility for backup and redundancy in addition to 'greening' the server room. This also allows the Town to continue to reduce its carbon footprint.
- As the municipality grows so does the need for increased data storage that is both online and archived off site. Improvements will continue in 2021-2025 within the scope of the recently adopted Business Continuity and Disaster Recovery Strategy (TCS-2022-02). A major upgrade is planned for 2022 at an estimated

cost of \$110,000. Prior capital budget allocations (\$82,000) are carried forward with the remaining balance (\$28,000) requested in the current year.

2022-2025

Financial Software \$200,000

- The Town's financial software package includes support for municipal taxation, accounts payable, accounts receivable, payroll, human resources, general receipting and building permits. This system was last replaced in 2010 and will be reviewed in 2022.

Data Backup Solution \$15,000

- The Town's data backup solution has an estimated useful life of 5 years. The replacement for this software solution will be reviewed in 2022.

Email Server

- The replacement for the corporate email server will be reviewed in 2022 with consideration being given to migrating to a cloud based solution.

FMW Updates \$20,000

- FMW is software utilized to develop and monitor annual departmental budgets. This has historically been used for the operating budgets with plans to expand to the capital/lifecycle budgets in 2022.

GPS Data Collector Unit \$15,000

- GPS (Global Positioning System) Data Unit is required for data collection in the field and is due for replacement in 2022.

Microsoft Office \$20,000

- The Microsoft Office suite of applications is replaced every 5-6 years for all users and is due for upgrade in 2022. A review has been undertaken as part of the 2021 Information Technology Service Review (ITSR) with rationale for migrating this application to a cloud based solution that will be subscription based going forward.

Time and Attendance Software \$50,000

One recommendation from the recently conducted Payroll Optimization Review was to automate the method by which time and attendance is tracked for employees with regard to an overall improvement to the Human Resource Information System. Estimated funding in the amount of \$50,000 is included in order to resource

implementation of a solution, once it is appropriately researched in collaboration with Financial Services and People & Culture.

Consultations

Financial Services

Financial Implications

Net funds required are typically funded from the TCS Lifecycle Reserve as outlined in Attachment 1. Annual funding levels for the TCS Lifecycle Workplan were increased from \$148,000 to \$173,000 during the 2021 Budget process. As technology use continues to grow across the organization, this increase has assisted in keeping systems and infrastructure current, improving efficiency and minimizing disruption in service. The current annual budget allocation to the TCS Lifecycle Reserve is sufficient to meet the known requirements of the upcoming five years. This allocation is regularly assessed for adequacy as part of the Town's annual budget process.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
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<input type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Shaun Fuerth, BCS
Director Technology & Client Services

Reviewed by:

Tom Kitsos, CPA, CMA, BComm
Director Financial Services & Chief Financial Officer

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
1	TCS 2022-2026 Capital Works Plan

TCS-2022-03 Attachment 1
Technology & Client Services 2022-2026 Capital Works Plan

Description	2022	2023	2024	2025	2026
Opening Balance	\$ 549,300	\$ 429,100	\$ 311,100	\$ 383,100	\$ 400,100
Budget Allocation	\$ 173,000	\$ 173,000	\$ 173,000	\$ 173,000	\$ 173,000
Funds Available	\$ 722,300	\$ 602,100	\$ 484,100	\$ 556,100	\$ 573,100
Copier	\$ 2,200	\$ -	\$ -	\$ -	\$ -
Virtual Server Upgrades	\$ 82,000	\$ -	\$ -	\$ -	\$ -
Total Committed	\$ 84,200	\$ -	\$ -	\$ -	\$ -
Balance Uncommitted	\$ 638,100	\$ 602,100	\$ 484,100	\$ 556,100	\$ 573,100
Proposed Expenditures	\$ 209,000	\$ 291,000	\$ 101,000	\$ 156,000	\$ 81,000
Balance Available	\$ 429,100	\$ 311,100	\$ 383,100	\$ 400,100	\$ 492,100

Proposed Expenditures	2022	2023	2024	2025	2026
PC Replacements	\$ 20,000	\$ 20,000	\$ 20,000	\$ 35,000	\$ 20,000
Network Upgrades	\$ 25,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Video Surveillance	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
A/V Systems	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Miscellaneous Software	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Microsoft Office	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Street Photography	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -
Virtual Server Upgrades	\$ 28,000	\$ 10,000	\$ 5,000	\$ 10,000	\$ 10,000
Corporate Website	\$ -	\$ -	\$ 25,000	\$ -	\$ -
Copiers	\$ -	\$ -	\$ -	\$ 50,000	\$ -
GPS Data Collector Units	\$ 15,000	\$ -	\$ -	\$ -	\$ -
FMW Updates	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Time and Attendance Software	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Financial Software	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Data Backup Solution	\$ 15,000	\$ -	\$ -	\$ -	\$ -
Email Server	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 209,000	\$ 291,000	\$ 101,000	\$ 156,000	\$ 81,000

2022 Technology & Client Services Lifecycle

Description	Previously Requested	Requested for 2022	Total Costs
Copier	\$ 2,200	\$ -	\$ 2,200
Virtual Server Upgrades	\$ 82,000	\$ 28,000	\$ 110,000
PC Replacements	\$ -	\$ 20,000	\$ 20,000
Network Upgrades	\$ -	\$ 25,000	\$ 25,000
Video Surveillance	\$ -	\$ 6,000	\$ 6,000
A/V Systems	\$ -	\$ 5,000	\$ 5,000
Miscellaneous Software	\$ -	\$ 5,000	\$ 5,000
Microsoft Office	\$ -	\$ 20,000	\$ 20,000
GPS Data Collector Units	\$ -	\$ 15,000	\$ 15,000
FMW Updates	\$ -	\$ 20,000	\$ 20,000
Time and Attendance Software	\$ -	\$ 50,000	\$ 50,000
Data Backup Solution	\$ -	\$ 15,000	\$ 15,000
Totals	\$ 84,200	\$ 209,000	\$ 293,200



The Corporation of the Town of Tecumseh

Public Works & Engineering Services

To: Mayor and Members of Council

From: Phil Bartnik, Director Public Works & Engineering Services

Date to Council: March 8, 2022

Report Number: PWES-2022-06

Subject: Riverside Drive Multi-Use Trail Project Update

Recommendations

It is recommended:

That Report PWES-2022-06 Riverside Drive Multi-Use Trail Project Update **be received;**

Executive Summary

Following the June 22, 2021 Regular Meeting of Council (RCM), direction was given to the Town's Consultants to proceed with the detailed design stage of the Riverside Drive Multi-Use Trail Project. This Administrative report serves to provide an update of the progress performed by the Project Team to date, including a visual presentation of the trail alignment at the 90% design stage and the next steps required to complete the project.

Background

At the June 22, 2021 RCM, the Town's Consultants presented the technical recommendations for the multi-use trail to Town Council. The presentation addressed additional comments received through the PlaceSpeak platform such as safety concerns, property impacts, and environmental impacts. A copy of this presentation, along with the PlaceSpeak feedback received, is included in [Report PWES-2021-29](#).

Based on their evaluation, the Consultants recommended proceeding with the detailed design and construction of the Riverside Drive Multi-Use Trail on the south side of Riverside Drive. After deliberations, Council received report PWES-2021-29 (Motion: RCM-195/21) and gave approval to proceed with the detailed design and installation of a recreational multi-use trail on the south side of Riverside Drive from the Tecumseh-Windsor border to Manning Road (Motion: RCM-196/21).

Included in these recommendations was the direction to Administration to report back to Council following detailed design to provide Council with an opportunity to view the alignment.

Canada Community Revitalization Fund

On July 21, 2021, the Town submitted an application to the Canada Community Revitalization Fund (CCRF) for the Riverside Drive Multi-Use Trail Project.

In a news release published on August 13, 2021, the federal government announced its financial support from the Canada Community Revitalization Fund for post-pandemic recovery for the Town of Tecumseh to help fund our community infrastructure project, the Riverside Drive Multi-Use Trail, in order to rebound from the effects of the COVID-19 pandemic. This one-time special intake funds up to 75%, to a maximum of \$750,000, of the total eligible project costs of the Riverside Drive Multi-Use Trail.

At the October 12, 2021 RCM, Council authorized the execution of an agreement with Her Majesty the Queen of Right in Canada as represented by the Minister responsible for Federal Economic Development Agency for Southern Ontario for funding under the Canada Community Revitalization Fund under By-Law 2021-80 (Motion: RCM-326/21).

Included within the terms of this agreement is a hard deadline for project completion of December 31, 2022. This project is currently on pace to be constructed in the coming summer months, provided that no unexpected delays are encountered in the next steps listed in this report.

Comments

Public Consultation

Following the June 22, 2021 RCM, Administration mailed a letter in July 2021 to residents along the south side of Riverside Drive to provide an update on the resolutions made at the council meeting and the next steps of the project which included bringing the detailed design to council for informational purposes, as intended through this report.

Individual Property Owner Meetings - Right-of-Way Landscaping Conflicts

The Project Team's approach throughout the detailed design stage has been to continue to communicate with landowners and residents where necessary. As part of this approach, individual meetings were held with landowners who have substantial landscaping, fencing, or decorative features within the public right-of-way that will be impacted by the trail.

These meetings commenced in November 2021 and have continued into February of 2022 with approximately 34 properties identified as having substantial landscaping conflicts with the proposed alignment. These conflicts ranged anywhere from small decorative bushes to fencing to landscaped gardens. Of the 34 properties notified by hand and mail delivery, 30 residents responded. Seven (7) properties along the south side of Riverside Drive requested information or a meeting to discuss project details. The Project Team addressed these additional inquiries through on-site meetings with residents and individual communication.

Relayed in these meetings was the option to remove, relocate, or replace features that are currently located within the right-of-way, depending on the feature and condition of such. Generally, a majority of the conflicts will be removed or relocated with the exception of fencing, which in some cases, may not be able to be relocated due to its respective conditions.

Of the meetings held to date, the majority were productive in their intended nature and provided additional benefits of calming fears and uncertainty of the project through the use of visual aids and explanations of the trail's proposed layout and setbacks from the property line. Further to this, the Project Team received a considerable amount of positive feedback favouring construction of the trail from families and individuals with accessibility concerns.

The Project Team will mail an additional letter to each of the 4 properties that have yet to respond to the letters (3) sent following the June 2021 RCM to establish relocation and removal details. If no response is received, an additional attempt will be made to contact the landowners at the start of construction.

Detailed Design

Detailed design commenced following the June 2021 RCM with the completion of a topographical and legal survey. Based on the information obtained from these surveys, Dillon Consulting Ltd. completed a preliminary trail alignment in October 2021 that displayed the existing and potential conflicts, both known and unknown, related to existing landscaping, utilities, and property limits.

Following preparation of the preliminary trail alignment, meetings were held with affected parties to discuss these conflict and a 90% detailed design was received by the Town on Friday, February 11, 2022.

This detailed design, provided in Attachment 1, generally follows the alignment presented in the April 8, 2021 Special Council Meeting (SCM) with slight adjustments made during the design stage due to the comprehensive review of existing topography, property lines, and existing conflicts as well as discussions held with individual property owners.

A visual comparison between the detailed design and the preliminary design, presented in April 2021, can be seen in Attachment 2.

Next Steps

The next steps to progress and ultimately complete the project are as follows:

- 1) Upload Report PWES-2022-06 Riverside Drive Multi-Use Trail Project Update and its supporting attachments to the Town of Tecumseh Webpage for public information (**March 2022**);
- 2) Finalize the detailed design and the drafting of tender documents including design drawings and details (**March 2022**);
- 3) Tender the project as part of the annual PWES Capital Works Plan (**March/April 2022**);
- 4) Acquire property, where required, as part of the finalized design and in accordance with the findings from the legal survey (**April 2022**);
- 5) Relocate utilities that are in conflict with the layout of the trail (**Hydro component to be completed by June 2022**);
- 6) Proceed with construction and its related components such as landowner notification, scheduling, and inspection (**July to September 2022**).

Consultations

Chief Administrative Officer
Dillon Consulting Limited

Financial Implications

There are no financial implications associated with this report.

Following the successful tender of the project, a report will be brought forward to Council to award the construction contract.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input checked="" type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐ Social Media ☐ News Release ☐ Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Cameron Hedges, E.I.T.
Engineering Project Manager

Reviewed by:

John Henderson, P.Eng.
Manager Engineering Services

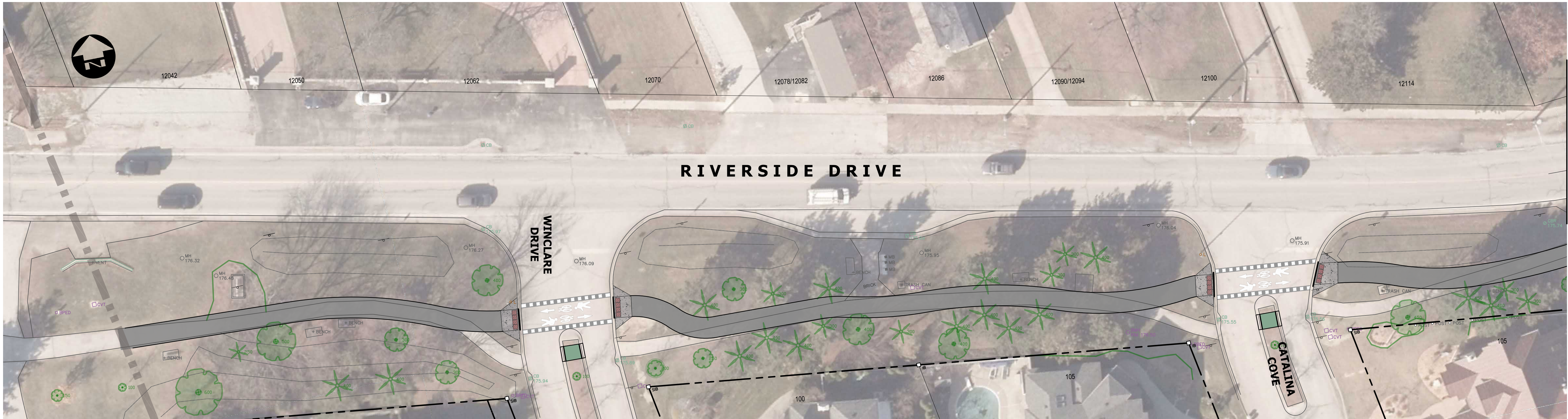
Reviewed by:

Phil Bartnik, P.Eng.
Director Public Works & Engineering Services

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
1	Riverside Drive Multi-Use Trail 90 Percent Design
2	Riverside Drive Multi-Use Trail Design Comparison – 90 Percent Design and Preliminary Design



SEE THIS SHEET



SEE THIS SHEET

SEE FIGURE 2.0

LEGEND

PROPOSED 2.7m MULTI USE PATHWAY (REVISED PER DETAILED DESIGN)



Dillon Project No.: 21-2587

DATE: FEBRUARY 2022

Riverside Drive Trail Extension

in the Town of Tecumseh

PROPOSED ALIGNMENT
TOWN LIMITS TO
LESPERANCE ROAD

FIGURE 1.0





LEGEND

PROPOSED 2.7m MULTI USE PATHWAY
(REVISED PER DETAILED DESIGN)



Dillon Project No.: 21-2587

DATE: FEBRUARY 2022

Riverside Drive Trail Extension

in the Town of Tecumseh

PROPOSED ALIGNMENT

12486 RIVERSIDE DRIVE TO
12713 RIVERSIDE DRIVE

FIGURE 3.0



LEGEND

PROPOSED 2.7m MULTI USE
PATHWAY
(REVISED PER DETAILED DESIGN)

**Riverside Drive Trail
Extension**

in the Town of Tecumseh

PROPOSED ALIGNMENT
12713 RIVERSIDE DRIVE TO
12902 RIVERSIDE DRIVE

FIGURE 4.0

Town of
Tecumseh
Ontario, Canada

Dillon Project No.: 21-2587 DATE: FEBRUARY 2022

File Location: c:\pwworking\directory\projects\2021\32dcr\dms8556\1212587-04-trail-fig.dwg February, 11, 2022 1:31 PM

SEE FIGURE 4.0

SEE THIS SHEET



SEE THIS SHEET


SEE THIS SHEET

SEE FIGURE 6.0



SEE THIS SHEET

LEGEND



PROPOSED 2.7m MULTI USE
PATHWAY
(REVISED PER DETAILED DESIGN)



Town of
Tecumseh
Ontario, Canada

Dillon Project No.: 21-2587 DATE: FEBRUARY 2022

**Riverside Drive Trail
Extension**

in the Town of Tecumseh

PROPOSED ALIGNMENT
12906 RIVERSIDE DRIVE TO
13049 RIVERSIDE DRIVE

FIGURE 5.0



LEGEND

PROPOSED 2.7m MULTI USE PATHWAY
(REVISED PER DETAILED DESIGN)

Town of Tecumseh
Ontario, Canada

Dillon Project No.: 21-2587 DATE: FEBRUARY 2022

Riverside Drive Trail Extension
in the Town of Tecumseh

PROPOSED ALIGNMENT
13049 RIVERSIDE DRIVE TO GRACE ROAD

FIGURE 6.0

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SEE FIGURE 6.0

LEGEND



PROPOSED 2.7m MULTI USE
PATHWAY
(REVISED PER DETAILED DESIGN)



Dillon Project No.: 21-2587

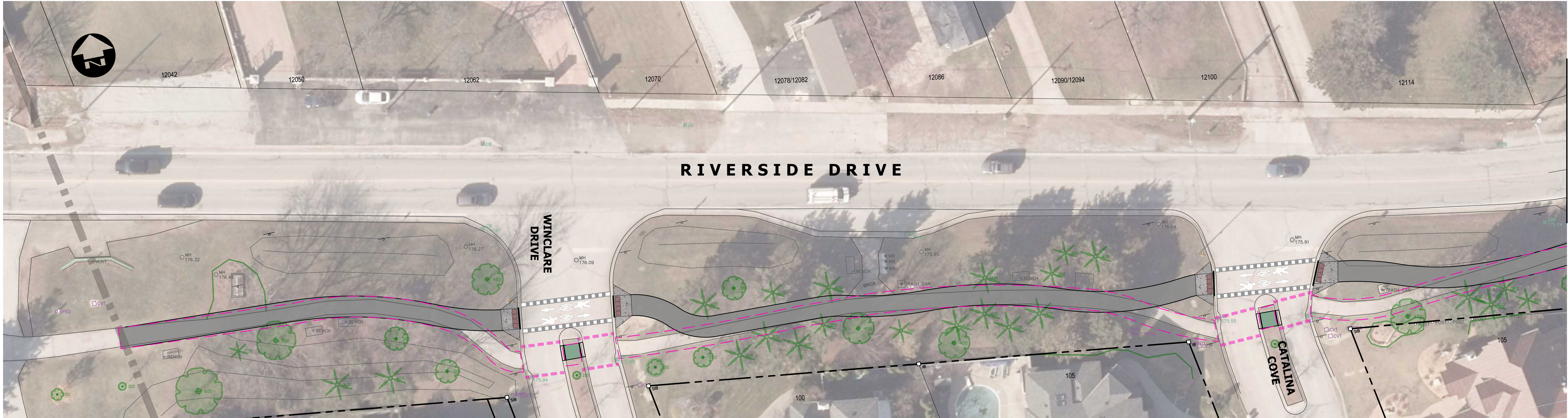
DATE: FEBRUARY 2022

**Riverside Drive Trail
Extension**

in the Town of Tecumseh

PROPOSED ALIGNMENT
GRACE ROAD TO
MANNING ROAD

FIGURE 7.0



SEE THIS SHEET



SEE THIS SHEET

SEE FIGURE 2.0

LEGEND

ORIGINAL 2.7m MULTI USE PATHWAY (MARCH 2021)

PROPOSED 2.7m MULTI USE PATHWAY (REVISED PER DETAILED DESIGN)

Town of Tecumseh
Ontario, Canada

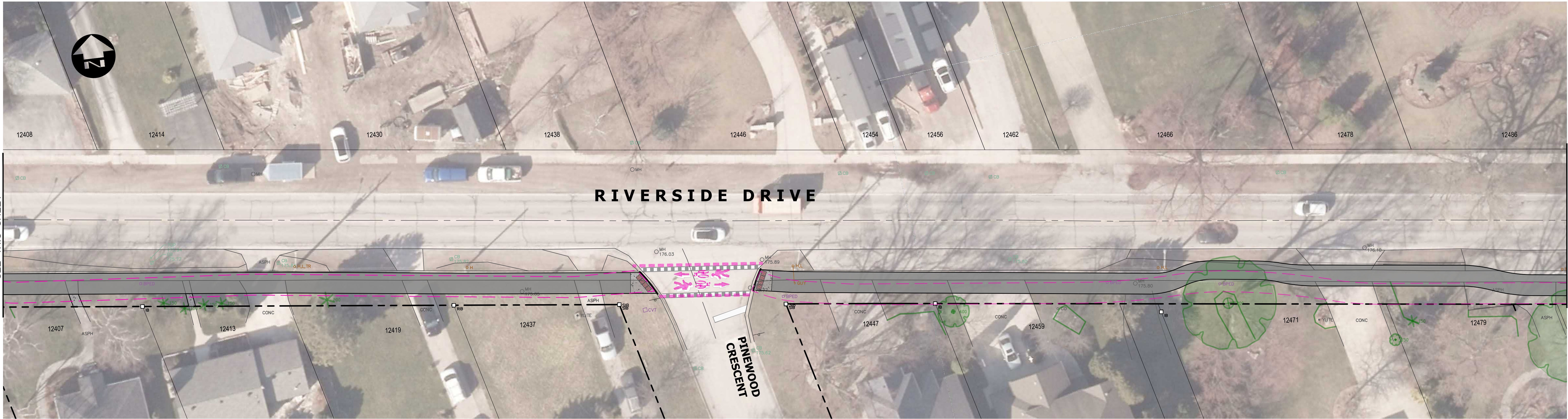
Dillon Project No.: 21-2587 DATE: FEBRUARY 2022

Riverside Drive Trail Extension

in the Town of Tecumseh

PROPOSED ALIGNMENT
TOWN LIMITS TO
LESPERANCE ROAD

FIGURE 1.0



LEGEND

ORIGINAL 2.7m MULTI USE PATHWAY (MARCH 2021)

PROPOSED 2.7m MULTI USE PATHWAY (REVISED PER DETAILED DESIGN)

Town of Tecumseh
Ontario, Canada

Dillon Project No.: 21-2587 DATE: FEBRUARY 2022

Riverside Drive Trail Extension
in the Town of Tecumseh

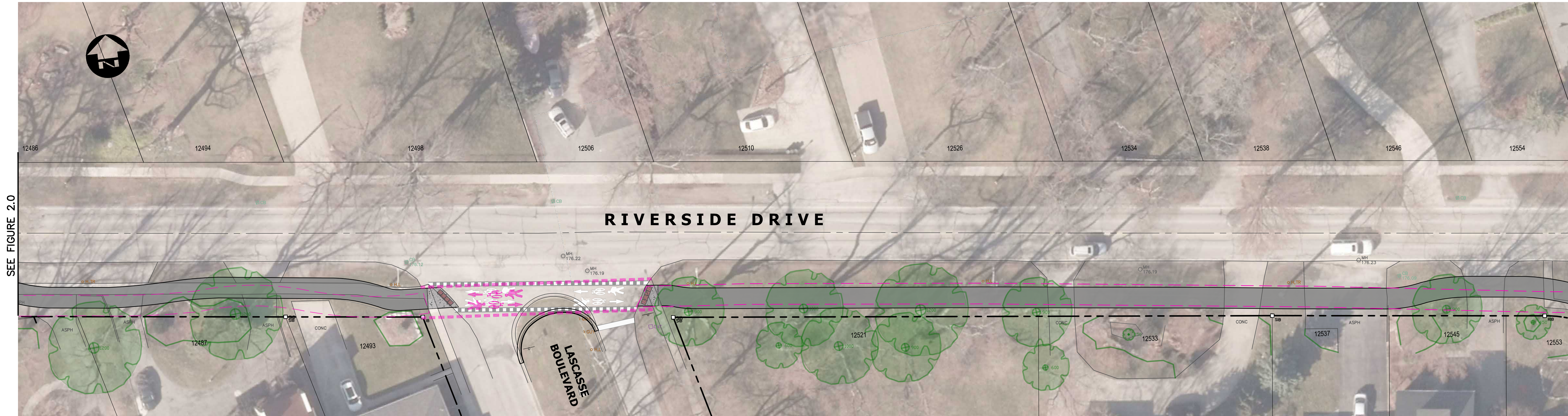
PROPOSED ALIGNMENT
LESPERANCE ROAD TO
12486 RIVERSIDE DRIVE

FIGURE 2.0

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SEE FIGURE 2.0

SEE THIS SHEET



SEE THIS SHEET

SEE THIS SHEET

SEE FIGURE 4.0



LEGEND

ORIGINAL 2.7m MULTI USE PATHWAY (MARCH 2021)

PROPOSED 2.7m MULTI USE PATHWAY (REVISED PER DETAILED DESIGN)



Dillon Project No.: 21-2587

DATE: FEBRUARY 2022

Riverside Drive Trail Extension

in the Town of Tecumseh

PROPOSED ALIGNMENT
12486 RIVERSIDE DRIVE TO
12713 RIVERSIDE DRIVE

FIGURE 3.0



LEGEND

ORIGINAL 2.7m MULTI USE PATHWAY (MARCH 2021)

PROPOSED 2.7m MULTI USE PATHWAY (REVISED PER DETAILED DESIGN)

Town of Tecumseh

Ontario, Canada

Dillon Project No.: 21-2587
DATE: FEBRUARY 2022

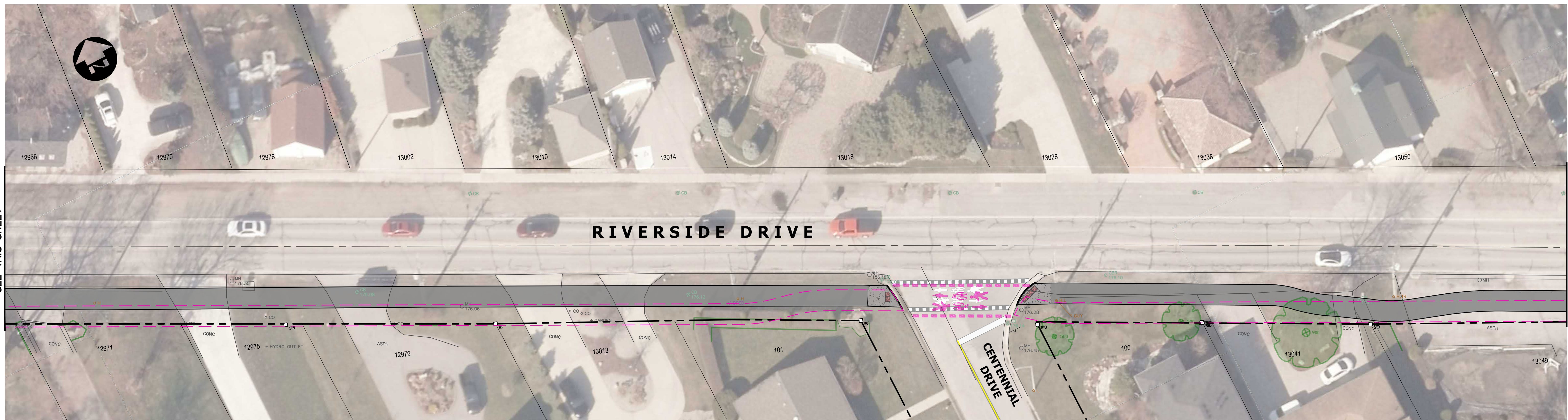
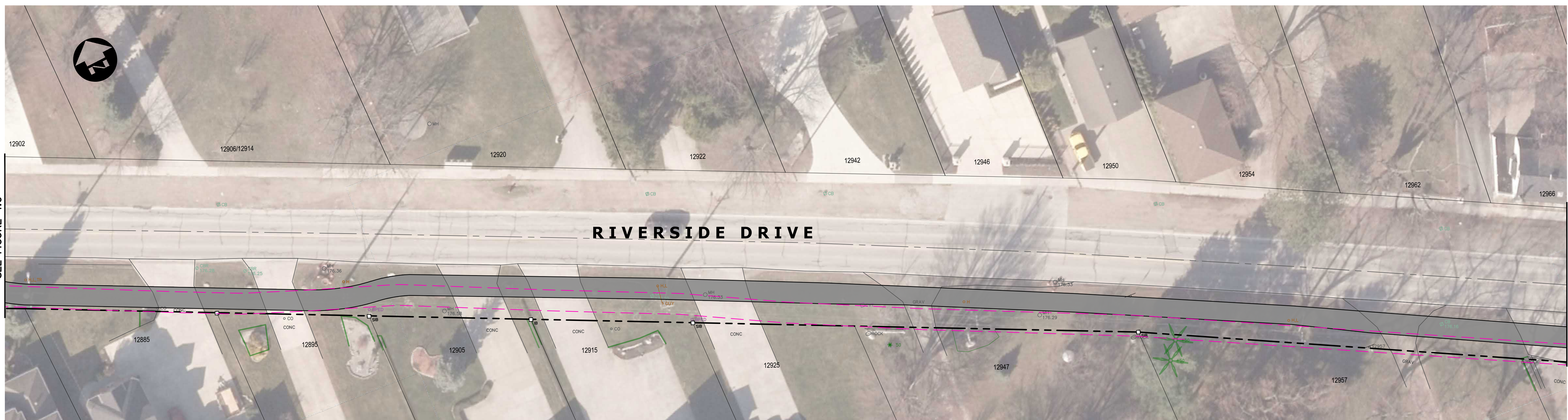
Riverside Drive Trail Extension

in the Town of Tecumseh

PROPOSED ALIGNMENT

12713 RIVERSIDE DRIVE TO 12902 RIVERSIDE DRIVE

FIGURE 4.0



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LEGEND

ORIGINAL 2.7m MULTI USE
PATHWAY
(MARCH 2021)

PROPOSED 2.7m MULTI USE
PATHWAY
(REVISED PER DETAILED DESIGN)



Dillon Project No.: 21-2587

DATE: FEBRUARY 2022

**Riverside Drive Trail
Extension**

in the Town of Tecumseh

PROPOSED ALIGNMENT
13049 RIVERSIDE DRIVE TO
GRACE ROAD

FIGURE 6.0



LEGEND

ORIGINAL 2.7m MULTI USE
PATHWAY
(MARCH 2021)



PROPOSED 2.7m MULTI USE
PATHWAY
(REVISED PER DETAILED DESIGN)



Dillon Project No.: 21-2587

DATE: FEBRUARY 2022

**Riverside Drive Trail
Extension**

in the Town of Tecumseh

PROPOSED ALIGNMENT
GRACE ROAD TO
MANNING ROAD

FIGURE 7.0

**The Corporation of the
Town of Tecumseh**

Public Works & Engineering Services

To: Mayor and Members of Council

From: Phil Bartnik, Director Public Works & Engineering Services

Date to Council: March 8, 2022

Report Number: PWES-2022-07

Subject: 2022 Supply of Various Vehicles

Recommendations

It is recommended:

That Administration **be authorized** to obtain quotes for the 2022 Supply of Various Vehicles as follows:

Public Works and Engineering Services Vehicles	Estimated Price
Roadside Tractor	\$136,000
RTV-Winter control package	\$30,000
Community & Recreation Services Vehicles	Estimated Price
Crew Cab Pickup Truck	\$37,000
Kubota 4701 Tractor	\$35,000
Flat Bed Trailer	\$7,000
Kubota 331 Mower (2)	\$36,000
Golf Cart	\$7,500
Water Services Vehicles	Estimated Price
Pickup Truck with Service Body	\$90,000
Utility Trailer	\$6,500
Community Safety Vehicles	Estimated Price
Command Pickup Truck	\$55,000
Aerial Platform Truck	\$1,900,000

And that the following equipment **be declared** surplus and disposed of through Part VI, Disposal of Surplus or Scrap Materials and Equipment of the Town's Purchasing By-law:

Public Works and Engineering Services Vehicle	Unit Number	Year Purchased
Zetor Roadside Tractor	PWE 11-12	2011
Community & Recreation Services Vehicle	Unit Number	Year Purchased
Crew Cab Pickup Truck	P 5-12	2012
Kubota 4701 Tractor	P 11-15	2015
Kubota 33 Mowers	P36-16 & P37-16	2016
Flat Bed Trailer	P24-14	2014
Community Safety Vehicle	Unit Number	Year Purchased
Aerial Platform Truck	Truck 1	2002

And further that Appendix A titled "Town of Tecumseh 2022-2031 Ten Year Fleet Funding and Replacement Schedules" and Appendix B titled "Town of Tecumseh 2022-2031 Ten Year Fire and Rescue Services Apparatus Funding and Replacement Schedules" attached to Public Works & Engineering Services Report PWES-2022-07 **be adopted** as amended;

And furthermore that funding for the purchase of the 2022 Supply of Various Vehicles outlined in Appendix A in the amount of \$440,000 plus associated costs for outfitting, \$17,000, for a total of \$457,000 **be funded** from the Lifecycle Fleet Reserve;

And further moreover that funding for the purchase of the 2022 Supply of Various Vehicles outlined in Appendix B in the amount of \$1,900,000 plus associated costs for outfitting, \$5,000, for a total of \$1,905,000 **be funded** from the Lifecycle Fire Apparatus Reserve.

Executive Summary

The Town has implemented a Fleet Replacement Schedule (Schedule) to efficiently manage the Town's fleet in a cost effective manner. This Schedule is used as a guide for purchasing new vehicles and equipment in the designated years. Prior to replacing the vehicles, inspections are conducted to confirm the timing of the replacement and a re-evaluation of the type of vehicle for replacement is considered to ensure the new replacement vehicle best serves the needs of the particular department.

In accordance with the Schedule, and in consultation with Administration, twelve vehicles and/or pieces of equipment are recommended for purchase in 2022, including the following;

1. One tractor and one RTV with salter and plow for Public Works and Transportation Services.

2. One truck, one tractor, one trailer, two mowers and one golf cart for Community & Recreation Services.
3. One truck and one trailer for Water Services.
4. One command truck and one aerial platform truck for Community Safety.

Following Council's approval to purchase the recommended vehicles and equipment, in the amount of \$2,362,000, requests for formal quotes for Supply of Various Vehicles (RFQs) will be prepared and advertised in accordance with the Town's Purchasing Policy.

Subsequent to the purchase and receipt of the new vehicles and equipment, the replaced vehicles and equipment will be declared surplus and sold at auction, in accordance with the Town's Purchasing Policy.

Fifteen years ago the Town conducted a fleet review with the assistance of an external consultant. While this review is updated annually, it is now time to prepare a fleet strategy that is forward-looking and considers innovations in the auto industry with a focus on electric vehicles.

Background

Council, at their meeting held on February 9, 2021, adopted the amended 2021-2030 Ten Year Fleet Replacement Schedule ("Fleet Replacement Schedule"), attached to [Report PWES-2021-07](#) (Motion RCM-41/21) which is an annual report to Council outlining the recommended vehicles and equipment identified for replacement.

Comments

According to the Fleet Replacement Schedule and in consultation with Public Works, Water, Parks, Maintenance and Fire & Rescue, the following information on existing vehicles is provided for Council's consideration for 2022 fleet replacements/additions:

Public Works & Transportation Services

1. PWE 11-12: Zetor Roadside Tractor - \$136,000

Public Works uses a roadside tractor for all roadside mowing operations during the spring and summer. The current unit was purchased in 2011 and is being recommended for replacement ahead of schedule due to maintenance and service factors. The unit was purchased through a tender call and was the lowest quoted unit. At that time there was a dealership in Essex County that supported this manufacturer. All other municipalities that had one of these units has since replaced them for similar reasons. The parts are not readily available in North America for any repairs. The second factor is the local dealership no longer supports this manufacturer. We have had to order parts, which come from Europe, and the cost of shipping is well above the price of the parts. We have investigated units through rental and are going to use the LAS program, Sourcewell, to replace this unit with a suitable replacement that we expect will perform the duties for the entire proposed lifespan in our fleet program. Replacing

it now will ensure we can auction off a machine that currently runs, while providing a new machine that will be covered under a full manufacturer's warranty.

2. RTV Winter Control Package - \$30,000

Public Works maintains sidewalks and pathways within the Town on specified routes. As multi-use pathways have been installed through larger projects, we have taken on more pathways to maintain. Currently, the department has one piece of equipment for this purpose and we are recommending this purchase of a smaller unit to do pathway and sidewalk maintenance, mostly in the southern portions of the Town, Oldcastle and Maidstone. This unit will be used by the Public Works Department for winter control and in the summer time it can be repurposed to the Parks Department for use, making it a dual purpose unit.

Community & Recreation Services

1. P 5-12: Crew Cab Pickup Truck - \$37,000

This vehicle has over 143,000 kilometers on it and has been used for all park maintenance functions on a daily basis for the past 10 years. Administration recommends replacement in accordance with the replacement schedule of 8-10 years due to the conditions of use and the current practice of replacement prior to incurring considerable expenses for repair.

2. P 11-15: Kubota 4701 Tractor - \$35,000

The Parks Division has a fleet of three tractors used almost on a daily basis for the past 7 years. The 47 horse- power tractor is the Kubota 4701, used for turf improvement applications such as aerating, rolling and fertilizing as well as moving soil, sand and baseball clay as needed. This machine has been dependable to date, but major repairs can be expected in coming years. The tractor has logged 830 hours to date, within the ideal limit of 1,000 to ensure a fair trade-in value. Replacing it now will ensure a reasonable trade-in value, while providing a new machine that will be covered under a three-year warranty.

3. P24-14: Flat Bed Trailer - \$7,000

The Parks Division has a total of seven trailers, including the 20-foot landscape trailer that is used on a daily basis for one of the three primary maintenance routes. This trailer was purchased in 2012 and is now showing signs of rust and weakening of the metal frame, as well as worn tires. Replacing it now will ensure that it is in safe working condition, especially in light of increased road-side inspections by the Ministry of Transportation which has been targeting work trailers in their inspections.

4. P 36-16 & P 37-16: Kubota 33 Mowers (2) \$36,000

The Parks Division has a fleet of six (6) zero-turn mowers that are used extensively on a daily basis throughout the warmer months to cut the turf in parks and sports fields. The three-year replacement schedule has proven to be very beneficial by greatly reducing any major repair costs, especially given that the units are under a limited 3-year warranty. Also, by keeping the hours under 1,000, we have gotten good trade-in values, making the annual operating costs very reasonable.

5. Golf Cart - \$7,500

The existing Golf Cart was purchased in 2009 and has required extensive work in recent years to keep the batteries properly charged. A new golf cart will be utilized within Lakewood Park to allow for a dedicated crew of two students to work within the park on a daily basis. This will allow for easy driving on the turf area, since it is difficult to access the asphalt pathway for maintenance duties due to the extremely heavy pedestrian traffic on the paths.

Water Services Vehicle

1. Pickup Truck with Service Body- \$90,000

As a result of the Town's 2021 organizational review, the Water Services Division was recommended to add another operator to the division. The addition of another operator facilitates the need for another service style vehicle that will be outfitted for all aspects of the job from responding to broken mains, down to replacing meters at a residence. The department has been moving towards service style vehicles to ensure that the operators are prepared to respond to water issues while onsite.

2. Utility Trailer - \$6,500

This 8-year old trailer is now showing signs of rust and weakening of the metal frame, as well as worn tires. Replacing it now will ensure that it is in safe working condition, especially in light of increased road-side inspections by the Ministry of Transportation which has been targeting work trailers in their inspections.

Community Safety

1. Command Pickup - \$55,000

As a result of the Town's 2021 organizational review, a second Deputy Chief was approved for the Community Safety Department. This position will require a new service vehicle for use in response to after hour emergencies and will be very similar to the current command vehicle that is a specialized pickup truck style of vehicle.

2. Aerial Platform Truck - \$1,900,000

The existing apparatus operating as Truck 1 was manufactured in 2002 and has been in service since that time for Community Safety. NFPA standards recommend that front line response apparatus be no more than 18 years of age. The proposed replacement aerial platform would include a 95-foot ladder to provide increased rescue and firefighting capabilities for the Department.

Annual Fleet Replacement Costs

Appendix 'A' (attached) provides an updated summary of the annual fleet replacement costs scheduled for each department. The updated schedules reflect adjustments to the future costs based on current equipment values. Administration recommends that Council adopt the

updated Appendix 'A' Town of Tecumseh 2022 – 2031 Ten Year Fleet Funding Replacement Schedules attached to Report PWES-2022-07.

Appendix 'B' (attached) provides the summary of the annual fire apparatus replacement costs scheduled for the Community Safety department. The schedules reflect adjustments to the future costs based on current equipment values. Administration recommends that Council adopt the updated Appendix 'B' Town of Tecumseh 2022 – 2031 Ten Year Fire and Rescue Services Apparatus Funding and Replacement Schedules attached to Report PWES-2022-07.

Following Council's approval of the Report PWES-2022-07, Administration will prepare a "Request for Formal Quotes for Supply of Various Vehicles" (RFQ) with reference to the above noted vehicles to be replaced and in accordance with the Town's Purchasing Policy. The RFQ will be advertised on the Town's website. Each Manager will prepare a list of Suppliers and invitations to download the documents will be sent directly to each supplier.

Updating the Town's Fleet Strategy, including Green Fleet Considerations

In 2007, the Town undertook a fleet review prepared by an external consultant, Covenco Ltd. While this review has been updated annually, after 15 years, it is time to modernize the review into a fleet strategy with consideration for future technological advances associated with electric vehicles and associated infrastructure, like charging stations. As indicated in the recent capital report prepared by Community and Recreation Services, the Town is partnering with Essex Powerlines to install the first 10 electric vehicle charging stations at various Town facilities over the next year. Additionally, Administration is continuing to investigate the Electric Vehicle Chargers Ontario grant program (EVCO) to create a network of public electric vehicle fast-charging stations. The EVCO program is designed to cover the purchase and installation cost of public fast-charging stations along major transportation corridors and in urban centres across the province.

Administration is also anticipating adding electric vehicles to the fleet as the industry progresses towards electrification. It is intended that the new fleet strategy will set out a process for evaluating replacements with comparable e-vehicles as the industry evolves to bring more models on line.

Surplus

Following Council's approval of the recommendations within this report, and upon receipt of the new equipment, Administration proposes that the replaced vehicles be declared surplus and sold at Auction.

Consultations

Community & Recreation Services
Community Safety
Financial Services

Financial Implications

The replacement values used in Appendix 'A' are based on actual values for vehicles and equipment recently purchased. The schedule of replacement and the original estimates used for the basis of the replacement schedule were generated from the "Town of Tecumseh: A Fleet Review" report prepared by Covenco Ltd. dated March 2007. This replacement schedule is reviewed annually and updated for equipment additions to the overall Town fleet of vehicles and equipment.

The replacement values used in Appendix 'B', Community Safety apparatus are based on the current estimates provided through recent tenders for similar equipment across the sector as well as for recent purchases by the Town. The schedule of replacement and the original estimates used for the basis of the replacement schedule were generated from the report provided by Covenco Ltd. dated March 2007. This replacement schedule is reviewed annually and updated for equipment additions to the overall Community Safety fleet.

In addition to the purchase cost of the vehicles, there is an associated cost to "outfit" them for their intended use. The cost associated with outfitting each of the vehicles is approximately \$3,000 for a total cost of \$12,000. The cost to outfit the command vehicle and the aerial for Community Safety is slightly higher at \$5,000 each for a total of \$10,000 due to being emergency services vehicles.

The estimated cost net of recoverable taxes is \$2,340,000 plus \$22,000 in outfitting for a total of \$2,362,000, with \$457,000 to be funded from the Lifecycle Fleet Reserve and \$1,905,000 to be funded from the Lifecycle Fire Apparatus Reserve.

An increase to the annual allocation to the Lifecycle Fleet Reserve of \$18,000 should be included in the 2023 Budget process to accommodate replacement of the two additions to the fleet (Water Service Truck and Fire Command 3).

An increase to the annual allocation to the Lifecycle Fire Apparatus Reserve of \$35,000 should be included in the 2023 Budget process to accommodate enhancement of the Aerial Truck (95-foot ladder versus 75-foot ladder) replacement in 2022.

Further increases to the annual allocations to both the Lifecycle Fleet Reserve and the Lifecycle Fire Apparatus Reserve should be considered in upcoming budget processes to address inflationary increases already experienced for replacement vehicles.

Appendix A includes a gradual increase to the Lifecycle Fleet Reserve that would see the annual allocation grow from the current \$440,000 per year to \$520,000 per year that will fully fund the reserve for the 10-year planning horizon.

Appendix B includes a gradual increase to the Lifecycle Fire Apparatus Reserve that would see the annual allocation grow from the current \$214,000 per year to \$334,000 per year that will fully fund the reserve for the 10-year planning horizon.

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Dana Reid
Public Works & Engineering Services Assistant

Reviewed by:

Kirby McArdle, P.Eng.
Manager Public Works & Transportation

Reviewed by:

Paul Anthony, RRFA
Director Community & Recreation Services

Reviewed by:

Brad Dupuis, C. Tech.
Manager Water Services

Reviewed by:

Wade Bondy
Director Community Safety & Fire Chief

Reviewed by:

Tom Kitsos, CPA, CMA, BComm
Director Financial Services & Chief Financial Officer

Reviewed by:

Phil Bartnik, P.Eng.
Director Public Works & Engineering Services

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
1	Attachment 1 – Appendix A
2	Attachment 2 - Appendix B

Appendix A
Town of Tecumseh
2022 - 2031 Ten Year Fleet Funding and Replacement Schedules

2022 - 2031 Ten Year Fleet Funding Schedule

Account	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Reserve Carried Forward	\$ 1,117,000	\$ 1,220,000	\$ 430,100	\$ 314,800	\$ 352,300	\$ 310,100	\$ 273,400	\$ 123,400	\$ 345,400	\$ 689,400
Fleet Lifecycle	\$ 440,000	\$ 460,000	\$ 480,000	\$ 500,000	\$ 520,000	\$ 520,000	\$ 520,000	\$ 520,000	\$ 520,000	\$ 520,000
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Provincial (Transit)	\$ -	\$ 140,000	\$ 140,000	\$ -	\$ -	\$ -	\$ 140,000	\$ 140,000	\$ -	\$ -
Water Fleet LC	\$ 60,000	\$ 86,000	\$ 86,000	\$ 86,000	\$ 86,000	\$ 86,000	\$ 86,000	\$ 86,000	\$ 86,000	\$ 86,000
Wastewater Fleet LC	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Total Funds Available	\$ 1,677,000	\$ 1,966,000	\$ 1,196,100	\$ 960,800	\$ 1,018,300	\$ 976,100	\$ 1,079,400	\$ 929,400	\$ 1,011,400	\$ 1,355,400

Appendix A
Town of Tecumseh
2022 - 2031 Ten Year Fleet Funding and Replacement Schedules

2022 - 2031 Ten Year Fleet Replacement Schedule

Department	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Public Works	\$ 166,000	\$ 865,000	\$ 530,000	\$ 470,000	\$ 360,000	\$ 355,000	\$ 352,000	\$ -	\$ -	\$ 65,000
Parks	\$ 122,500	\$ 318,000	\$ 107,000	\$ 107,000	\$ 270,000	\$ 55,700	\$ 227,000	\$ 244,000	\$ 77,000	\$ 116,000
Water	\$ 96,500	\$ 115,000	\$ 30,000	\$ -	\$ 32,000	\$ 210,000	\$ 55,000	\$ -	\$ 115,000	\$ 127,000
Building	\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administration	\$ -	\$ 29,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Command	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ 55,000	\$ 20,000	\$ -	\$ 55,000
Recreation	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 50,000	\$ 110,000	\$ 110,000	\$ 60,000
Transit	\$ -	\$ 190,000	\$ 190,000	\$ -	\$ -	\$ -	\$ 190,000	\$ 190,000	\$ -	\$ -
Sub-total	\$ 440,000	\$ 1,517,000	\$ 857,000	\$ 595,000	\$ 692,000	\$ 675,700	\$ 929,000	\$ 564,000	\$ 302,000	\$ 423,000
Committed - carry forward	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Outfitting (\$3k per vehicle)	\$ 17,000	\$ 18,900	\$ 24,300	\$ 13,500	\$ 16,200	\$ 27,000	\$ 27,000	\$ 20,000	\$ 20,000	\$ 20,000
Total Expenditure	\$ 457,000	\$ 1,535,900	\$ 881,300	\$ 608,500	\$ 708,200	\$ 702,700	\$ 956,000	\$ 584,000	\$ 322,000	\$ 443,000
Ending Balance	\$ 1,220,000	\$ 430,100	\$ 314,800	\$ 352,300	\$ 310,100	\$ 273,400	\$ 123,400	\$ 345,400	\$ 689,400	\$ 912,400

Appendix A
Town of Tecumseh
2022 - 2031 Ten Year Fleet Replacement Schedule - Parks

Unit Number	Year Purchased	Type	Make	Replacement Value	Life Span (yrs)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
P1-17	2017	2500 Crew Cab	Dodge 2500 H.D. Crew Cab	\$ 37,000	9	\$ -	\$ -	\$ -	\$ -	\$ 37,000	\$ -	\$ -	\$ -	\$ -	\$ -
P2-16	2016	1500 Reg Cab	Dodge 1500 Reg Cab	\$ 22,000	8	\$ -	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
P3-16	2016	1500 Ext Cab	Dodge 1500 Crew Cab	\$ 29,000	8	\$ -	\$ -	\$ 29,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
P4-18	2018	2500 Reg Cab	Dodge 2500 Reg Cab Long Box	\$ 35,000	8	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -
P5-12	2012	2500 Crew Cab	GMC 2500 Crew Cab	\$ 37,000	10	\$ 37,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
P6-19	2019	2500 Crew Cab	Chevrolet 2500 Crew Cab	\$ 37,000	8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,000	\$ -	\$ -	\$ -	\$ -
P7-16	2016	3500 Dump	Ford 3500 with Dump body	\$ 65,000	10	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
P8-16	2016	1500 Ext Cab	Dodge 1500 Extend Cab	\$ 35,000	8	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
P50-11	2017	Skid-Steer Loader	Kubota SSV75P Skid Steer	\$ 50,000	6	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -
P10-14	2014	Tractor - Utility	Kubota L4600 Tractor	\$ 35,000	8	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
P11-15	2015	Tractor - Utility	Kubota 4701 Tractor	\$ 35,000	8	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -
P12-09	2009	Tractor - Compact	Kubota B3030 HSDC Tractor	\$ 35,000	8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -
P13-14	2014	Tractor - Utility	Kubota L5460 Tractor	\$ 35,000	8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -
P26-11	2011	Trailer Dump	Trailer Dump 6'x10'	\$ 6,000	8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -
P25-18	2018	Trailer Dump	Trailer Landscape 12'	\$ 5,200	8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,200	\$ -	\$ -	\$ -	\$ -
P21-18	2018	Trailer Landscape	Trailer Landscape 20'	\$ 6,000	8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -
P22-14	2014	Trailer Landscape	Trailer Landscape 20' hard side	\$ 6,000	8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -
P23-12	2012	Trailer Tilt	Tilt Trailer 20'	\$ 7,500	7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -
P24-14	2014	Trailer Flat Bed	Flat Bed 8 X 22 Trailer	\$ 7,000	8	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ -
P20-17	2017	Trailer Landscape	Trailer Landscape 22'	\$ 6,000	8	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
P31-16	2016	Mower - Large Area Rotary	Jacobson RT311T Mower	\$ 80,000	3	\$ -	\$ 80,000	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ 80,000	\$ -	\$ -
P30-18	2018	Mower - Wide Area Rotary	Jacobson HR700 Mower	\$ 80,000	5	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -
P32-17	2017	Mower - Zero-Turn	Kubota ZD1211 Mower	\$ 14,000	3	\$ -	\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -	\$ -
P33-17	2017	Mower - Zero-Turn	Kubota ZD1211 Mower	\$ 14,000	3	\$ -	\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -	\$ -
P34-17	2017	Mower - Zero-Turn	Kubota ZD331 Mower	\$ 14,000	3	\$ -	\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -	\$ -
P36-16	2016	Mower - Zero-Turn	Kubota 331 Mower	\$ 18,000	3	\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ 18,000
P35-17	2017	Mower - Zero-Turn	Kubota ZD1211 Mower	\$ 15,000	3	\$ -	\$ 19,000	\$ -	\$ -	\$ 19,000	\$ -	\$ -	\$ 19,000	\$ -	\$ -
P37-16	2016	Mower - Zero-Turn	Kubota 331 Mower	\$ 15,000	3	\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ 18,000
P42-16	2016	Utility Vehicle	Kubota Utility 900 4X4	\$ 15,000	5	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
P43-16	2016	Utility Vehicle	Kubota Utility 1100 4X4	\$ 15,000	5	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
P46-16	2016	Utility Vehicle	Kubota Utility 900 4X4	\$ 15,000	5	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
P40-08	2018	Chipper	Vermeer Chipper VC1500	\$ 85,000	10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ -	\$ -
P41-05	2005	Aerator	Aerway Airtator	\$ 10,000	15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
P60-13	2013	Top Dresser	Verti-Drain Rink 2020 Top Dresser	\$ 20,000	15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -
P61-09	2009	Overseeder	Brillion Overseeder BOS4F2	\$ 15,000	15	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
P62-14	2014	Truck Bed Salter	Truck Bed Salter	\$ 6,000	10+	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
P??-22	2022	Golf Cart	Unknown	\$ 7,500	7+	\$ 7,500							\$ 7,500		
Total				\$ 961,700		\$ 122,500	\$ 318,000	\$ 107,000	\$ 107,000	\$ 270,000	\$ 55,700	\$ 227,000	\$ 244,000	\$ 77,000	\$ 116,000

Appendix A
Town of Tecumseh
2022 - 2031 Ten Year Fleet Replacement Schedule - Public Works

Unit Number	Year Purchased	Type	Make	Replacement Value	Life Span (yrs)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
PW 03-12	2011	Tandem axle pre wet w/wing	Mack (tandem axle pre wet w/wing)	\$ 320,000	7 to 10	\$ -	\$ 320,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW 05-13	2012	Single axle pre wet	Freightliner SD180 (single axle/pre wet)	\$ 295,000	7 to 10	\$ -	\$ 295,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW 07-11	2011	3500 Dump	Dodge 3500 Dump Body	\$ 65,000	10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW 08-12	2012	3500 Dump	Dodge 3500 Aluminum Dump Body	\$ 65,000	10	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW 02-18	2018	1500 Ext Cab	GMC Ext Cab1500	\$ 35,000	8	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -
PW 10-15	2014	1500 Reg Cab	Dodge 1500 4X4	\$ 35,000	10	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW 09-12	2012	1500 Ext Cab	Dodge Ext Cab1500	\$ 35,000	11	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW 11-12	2011	1500 Ext Cab	Dodge Ext Cab1500	\$ 35,000	11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW 12-12	2012	2500 Crew Cab	GMC 2500 Crew Cab	\$ 35,000	7 to 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
PW 13-15	2014	Single axle pre wet	Mack (single axle pre wet)	\$ 295,000	7 to 10	\$ -	\$ -	\$ 295,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW 15-16	2015	Single axle pre wet	Freightliner SD180 (single axle/pre wet)	\$ 295,000	7 to 10	\$ -	\$ -	\$ -	\$ -	\$ 295,000	\$ -	\$ -	\$ -	\$ -	\$ -
PW 06-18	2018	1500 Ext Cab	Chevy Extended Cab 4 X 4-Storm Sewer	\$ 32,000	7 to 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,000	\$ -	\$ -	\$ -
PW 16-15	2014	Tandem axle w/wing	Mack (tandem axle w/wing)	\$ 320,000	7 to 10	\$ -	\$ -	\$ -	\$ 320,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW 01-18	2018	Tandem axle pre wet w/wing	Freightliner (tandem axle pre wet w/wing)	\$ 320,000	7 to 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 320,000	\$ -	\$ -	\$ -	\$ -
PW 04-10	2010	Single axle pre wet w/wing	International (single axle pre wet w/wing)	\$ 295,000	7 to 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PW 14-18	2018	1500 Reg Cab	Chevy Extended Cab 4x4 Truck- Drainage	\$ 30,000	7 to 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
PW 17-19	2019	2500 Crew Cab	Dodge Ram 2500												
PWE 02-13	2013	Backhoe	Cat 420F Backhoe	\$ 150,000	10 to 15	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PWE 03-14	2014	Backhoe	Case 580 WT Backhoe	\$ 150,000	10 to 15	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PWE 04-13	2013	Sweeper	Elgin Whirlwind Sweeper	\$ 290,000	15 to 20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 290,000	\$ -	\$ -	\$ -
PWE 05-13	2013	-	Trackless M6	\$ 150,000	10	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PWE 05-16	2016	Flail Boom	Trackless Attachment-Flail Boom	\$ 30,000	10	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
PWE 11-12	2012	Tractor	Zetor Tractor with Bucket/Snow Box	\$ 136,000	15	\$ 136,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PWE 12-17	2011	Skid Steer-Loader	Bobcat S-185 - from Parks Dept.	\$ 50,000	6	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PWE-18-??	2022	RTV- With Snow Plow		\$ 25,000	5	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -
Total				\$ 3,488,000		\$ 166,000	\$ 865,000	\$ 530,000	\$ 470,000	\$ 360,000	\$ 355,000	\$ 352,000	\$ -	\$ -	\$ 65,000

Appendix A
Town of Tecumseh
2022- 2031 Ten Year Fleet Replacement Schedule - Water and Building

Water

Unit Number	Year Purchased	Type	Make	Replacement Value	Life Span (yrs)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
W1-18	2018	1500 Ext Cab	Dodge 3500 Cab and Service Body	\$ 55,000	7 to 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -
W2-14	2013	1500 Ext Cab	Dodge 1500 Ext Cab	\$ 30,000	7 to 10	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
W3-14	2013	4500 Service	Ford F-450 Service Truck	\$ 115,000	7 to 10	\$ -	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
W4-12	2011	2500 Ext Cab	GMC Sierra Ext Cab Service Truck	\$ 90,000	7 to 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000
W5-16	2015	Tandem Axle	International Tandem Axle	\$ 210,000	7 to 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210,000	\$ -	\$ -	\$ -	\$ -
W6-11	2010	5500 Service	Ford F-550 HD Service Truck	\$ 115,000	7 to 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
W6-20	2020	4500 Service	Ford F-450 Service Truck	\$ 115,000	7 to 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115,000	\$ -
W7-12	2011	1500 Ext Cab	Dodge 1500 Ext Cab	\$ 37,000	7 to 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,000
W8-17	2017	1500 Ext Cab	Dodge Extended Cab 4 X 4	\$ 32,000	7 to 10	\$ -	\$ -	\$ -	\$ -	\$ 32,000	\$ -	\$ -	\$ -	\$ -	\$ -
W9-??	2022	3500	with Service Body	\$ 90,000	7 to 10	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WE9-10	2010	Backhoe	John Deere 310D Backhoe	\$ 150,000	7 to 10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WE10-04	2004	Trailer	Utility Trailer	\$ 2,600	8	\$ 6,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WE11-19	2019	Trailer	Vac Trailer/Valve Turner	\$ 88,000	15										
Total				\$ 1,129,600		\$ 96,500	\$ 115,000	\$ 30,000	\$ -	\$ 32,000	\$ 210,000	\$ 55,000	\$ -	\$ 115,000	\$ 127,000

Appendix A
Town of Tecumseh
2022- 2031 Ten Year Fleet Replacement Schedule - Building

Building															
Unit Number	Year Purchased	Type	Make	Replacement Value	Life Span (yrs)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
B1-15	2015	SUV	Dodge Journey	\$ 18,000	10	\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B2-10	2021	1500 Reg Cab	GMC Pick-up Sierra	\$ 30,000	10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total				\$ 48,000		\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Appendix A

Town of Tecumseh

2022 - 2031 Ten Year Fleet Replacement Schedule Administration and Fire Command

Administration

Unit Number	Year Purchased	Type	Make	Replacement Value	Life Span (yrs)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
N/A	2003	Trailer Enclosed	OPP TRAILER (Graffiti Trailer) (1/3 Lakeshore/Kingsville/Tecumseh)	\$ 29,000	20	\$ -	\$ 29,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
N/A	2007	Generator	Generator - Emergency back-up for Tecumseh Complex	\$ 500,000	40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PE20-00	2000	Trailer Enclosed	Enclosed Trailer 8 X 22 (from Parks)	\$ 20,000	8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total				\$ 549,000		\$ -	\$ 29,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Appendix A

Town of Tecumseh

2022 - 2031 Ten Year Fleet Replacement Schedule Administration and Fire Command

Fire Command

Unit Number	Year Purchased	Type	Make	Replacement Value	Life Span (yrs)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
F1-18	2018	Pickup Truck	Ford SSV 4X4 Extended Cab(Command 2)	\$ 55,000	8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000
F2-10	2019	SUV	Chevrolet Tahoe (Command 1)	\$ 45,000	8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -	
F5-??	2022	Pickup Truck	Command 3	\$ 55,000	8	\$ 55,000									
F4-16	2016	Minivan	Dodge MiniVan	\$ 20,000	12	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	
Total				\$ 175,000		\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ 55,000	\$ 20,000	\$ -	#NAME?

Appendix A

Town of Tecumseh

2022 - 2031 Ten Year Fleet Replacement Schedule - Recreation and Transit

Recreation

Unit Number	Year Purchased	Type	Make	Replacement Value	Life Span (yrs)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
M01-12	2011	1500 Reg Cab	Dodge Ram 1500	\$ 30,000	10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
AM01-14	2014	1500 Reg Cab	Dodge Ram 1500	\$ 30,000	10	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
M02-18	2018	1500 Reg Cab	Chevy 1500 Ext. Cab	\$ 25,000	10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
R01-18	2018	Mini Van	Dodge Mini Van	\$ 25,000	10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
M03-??	2020	1500 Reg Cab	N/A	\$ 25,000	10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
AE3-98	2009	Ice Resurfacers	Zamboni	\$ 110,000	10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ -	\$ -
AE4-98	2010	Ice Resurfacers	Zamboni	\$ 110,000	10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ -
Totals				\$ 355,000		\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 50,000	\$ 110,000	\$ 110,000	\$ 60,000

Appendix A

Town of Tecumseh

2022 - 2031 Ten Year Fleet Replacement Schedule - Recreation and Transit

Transit

Unit Number	Year Purchased	Type	Make	Replacement Value	Life Span (yrs)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
T01-09	2017	15 Passenger Bus	Crestline - Ford E-450	\$ 190,000	5	\$ -	\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ 190,000	\$ -	\$ -	
T02-10	2011	15 Passenger Bus	Ford E450	\$ 190,000	5	\$ -	\$ -	\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ 190,000	\$ -	
Totals				\$ 380,000		\$ -	\$ 190,000	\$ 190,000	\$ -	\$ -	\$ -	\$ 190,000	\$ 190,000	\$ -	\$ -

Appendix B
Town of Tecumseh
2022 - 2031 Ten Year Fire and Rescue Services Apparatus Replacement Schedule

Fire Apparatus

Unit Number	Year Purchased	Type	Make	Replacement Value	Yrs	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
104	2017	Rescue	Fort Garry (Pumper/Rescue 1)	\$ 700,000	20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
N/A	2008	Engine	Smeal (Engine 1)	\$ 700,000	15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ -		
92	2009	Engine	Smeal (Engine 2)	\$ 700,000	15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000		
94	2006	Rescue	Rosenbauer Engine Tanker (Rescue 2)	\$ 700,000	20	\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -		
N/A	2002	Aerial	Sutphen Platform (Truck 1)	\$ 1,900,000	20	\$ 1,900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
F3-08	2008	2500 Crew Cab	Ford 250 (Squad 2)	\$ 70,000	12	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -		
F5-xx	N/A	HW Rescue	Fleet addition for 2021	\$ 210,000	12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	2019	Rescue Boat		\$ 10,000	15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
				\$ 4,990,000		\$ 1,900,000	\$ -	\$ -	\$ 300,000	\$ 700,000	\$ -	\$ 700,000	\$ 700,000	\$ -	\$ -

Appendix B
Town of Tecumseh
2022 - 2031 Ten Year Fire and Rescue Services Apparatus Funding and Replacement Schedules

2021 - 2030 Ten Year Fire and Rescue Services Apparatus Funding Schedule

Account	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Reserve Carried Forward	\$ 1,384,000	\$ (307,000)	\$ (53,000)	\$ 241,000	\$ 275,000	\$ (97,000)	\$ 237,000	\$ (135,000)	\$ (507,000)	\$ (173,000)
Apparatus Lifecycle	\$ 214,000	\$ 254,000	\$ 294,000	\$ 334,000	\$ 334,000	\$ 334,000	\$ 334,000	\$ 334,000	\$ 334,000	\$ 334,000
Total Funds Available	\$ 1,598,000	\$ (53,000)	\$ 241,000	\$ 575,000	\$ 609,000	\$ 237,000	\$ 571,000	\$ 199,000	\$ (173,000)	\$ 161,000

2022 - 2031 Ten Year Fire and Rescue Services Apparatus Replacement Schedule

Department	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Fire Apparatus	\$ 1,900,000	\$ -	\$ -	\$ 300,000	\$ 700,000	\$ -	\$ 700,000	\$ 700,000	\$ -	\$ -
Sub-total	\$ 1,900,000	\$ -	\$ -	\$ 300,000	\$ 700,000	\$ -	\$ 700,000	\$ 700,000	\$ -	\$ -
Committed - carry forward	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Outfitting	\$ 5,000	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ 6,000	\$ 6,000		
Total Expenditure	\$ 1,905,000	\$ -	\$ -	\$ 300,000	\$ 706,000	\$ -	\$ 706,000	\$ 706,000	\$ -	\$ -
Ending Balance	\$ (307,000)	\$ (53,000)	\$ 241,000	\$ 275,000	\$ (97,000)	\$ 237,000	\$ (135,000)	\$ (507,000)	\$ (173,000)	\$ 161,000



The Corporation of the Town of Tecumseh

Public Works & Engineering Services

To: Mayor and Members of Council

From: Phil Bartnik, Director Public Works & Engineering Services

Date to Council: March 8, 2022

Report Number: PWES-2022-11

Subject: Active Transportation Fund
Multi-Use Recreational Trails: Lesperance Road &
Little River Boulevard

Recommendations

It is recommended:

That Report No. PWES-2022-11, Active Transportation Fund Multi-Use Recreational Trails: Lesperance Road & Little River Boulevard, **be received**;

And that Administration **be authorized** to submit an application to the federal government for funding under the Active Transportation Fund (ATF) for a future commitment to install a multi-use recreational trail on the west side of Lesperance Road (from Riverside Drive to First Street) and on the north side of Little River Boulevard (from Lesperance Road to Gauthier Street);

And further that the Chief Financial Officer **be authorized** to sign any required documents necessary to complete the application and any subsequent documentation to ATF.

Background

The Active Transportation Fund (ATF) is a national, merit-based contribution program intended to support projects that improve active transportation infrastructure across Canada. On January 27, 2022, the Honourable Dominic LeBlanc, Minister of

Intergovernmental Affairs, Infrastructure and Communities, launched a call for applications for new projects for the Active Transportation Fund. The Fund will make available \$400 million over five years to help build new and expanded networks of pathways, bike lanes, trails and pedestrian bridges, as well as support Active Transportation planning and stakeholder engagement activities.

By increasing the amount and quality of active transportation infrastructure, the Fund's goal is to generate economic, environmental and social "Triple bottom line" benefits for Canadians. More specifically, the Fund seeks to:

- Improve community connections and promote social equity amongst vulnerable Canadians;
- Make travel by active transportation easier, more convenient and enjoyable, and enhance user safety and security;
- Encourage people to choose active transportation over personal vehicles (including supporting walking and cycling to access transit);
- Reduce greenhouse gas (GHG) emissions in the transportation sector, supporting the goals of the Strengthened Climate Plan; and
- Support the Canadian economy through a reduction in congestion, the creation of construction jobs and enhanced access via active transportation modes to businesses.

The ATF will also support Canada's [National Active Transportation Strategy](#), which is being launched simultaneously with the Fund.

There are two streams of projects eligible for the ATF: capital projects and planning projects. The proposed Tecumseh project aligns with the capital projects stream of the ATF.

Capital Projects (Contribution Program)

Capital projects refer to new infrastructure construction, enhancement of existing infrastructure, and fixed design and safety features that encourage increased active transportation. Eligible capital projects include:

- Building or enhancing infrastructure for active transportation, such as multi-use paths, sidewalks, footbridges, etc.;
- Enhancing active transportation infrastructure, including design considerations in which there may be no net gain in kilometers of infrastructure, but quality improvements that support greater usage;

- Building or enhancing design features and facilities which promote active transportation, such as storage facilities, lighting, greenery, shade, benches;
- Building or enhancing safety features which promote active transportation, such as crosswalks, medians, speed bumps, and wayfinding signage.

Capital Projects will be funded up to 60%, with no maximum amount payable.

Further details of the ATF are contained on their [website](#).

The deadline for the **application submission is March 31, 2022**. All projects receiving funding must be **completed by March 31, 2026**.

Comments

Recommended Project for Tecumseh

In review of possible projects for the Active Transportation Fund, Administration is recommending the 'Multi-Use Recreational Trails: Lesperance Road and Little River Boulevard' Project for the Capital Project (Contribution Program) as it was the ideal candidate and had regard to the following:

- i) The eligibility and merit criteria identified for the program and the ability to be designed and constructed within the allocated timelines;
- ii) Aligned with the Town's Strategic Priorities;
- iii) Was contained within the Town's Parks & Recreation Master Plan (2010, updated in 2021), the Transportation Master Plan (2017) and the Official Plan (2021); and
- iv) Had regard to the Provincial Policy Statement (2020).

The expansion and interconnection of the Town's active transportation facilities has been supported by Council to achieve a desirable and sustainable community that promotes healthy lifestyles. The 'Multi-Use Recreational Trails: Lesperance Road & Little River Boulevard' Project is a key component for interconnectivity to existing and future networks, including:

- McNorton Trail – Lesperance Road to the Tecumseh/Windsor border;
- Future Riverside Drive Trail – Tecumseh/Windsor border (at the Ganatchio Trail's eastern limit) to Manning Road;
- City of Windsor Trail System – interconnectivity with the City of Windsor's McHugh and Little River Trail networks (over 20km of trails);

- The existing commercial centre along Tecumseh Road Main Street/Community Improvement Plan (CIP) Area;
- Existing Tecumseh municipal complex consisting of Town Hall, Tecumseh Arena and Sports Fields, the Skateboard Park, Tecumseh Fire Station, and OPP and EMS stations.

Please refer to Attachment 1 for the project location map, and Attachment 2 for reference to the Town's Active Transportation Network. The 'Multi-Use Recreational Trails: Lesperance Road & Little River Boulevard' project is further detailed in the following sections:

A) Lesperance Road (Riverside Drive to McNorton Street) – \$1.88M

The installation of a 3.0-metre wide asphalt multi-use trail on the west side of Lesperance Road for 1,820-metres from Riverside Drive to McNorton Street. This facility was identified within the Town's Active Transportation Network and is a vital north-south connection within the overall network. This section of the project will also include the installation of enhanced crossings at intersecting streets including street lighting upgrades and the installation of street trees along the facility.

B) Lesperance Road (McNorton Street to First Street) – \$2.09M

The installation of a minimum 3.0-metre wide concrete multi-use trail (or 'promenade' as it has been previously referred to) on the west side of Lesperance Road for 380-metres from McNorton Street to First Street. This facility was identified within the Town's Active Transportation Network as well as the Tecumseh Road Main Street Streetscape Plan for pedestrian enhancement and urban landscaping for connectivity between the Town Hall, Tecumseh Arena complexes and residential areas with the commercial district of the downtown area to the south. This will also connect with the ongoing works of the Lesperance Road/VIA Rail Crossing improvements, which includes pedestrian and landscaping enhancements on Lesperance Road from VIA Rail to First Street.

This section of the project will also include the installation of enhanced crossings at intersecting streets and commercial/institutional driveways including street lighting upgrades, installation of decorative pathway lighting and decorative concrete, municipal parking lot improvements and reconfiguring parking lot entrances/exits, and the installation of street trees and Silva-Cell underground structures which will help facilitate the growth of urban trees in a hard surface setting.

C) Little River Boulevard (Lesperance Road to Gauthier Street) – \$0.39M

The installation of a 3.0-metre wide asphalt multi-use trail on the north side of Little River Boulevard for 310-metres from Lesperance Road to Gauthier Street.

The Town's Active Transportation Network had identified 'Tecumseh on-road shared' (i.e. sharrows pavement markings). However, since the completion of the Transportation Master Plan in 2017, the City of Windsor has constructed a multi-use trail on the north side of Little River Boulevard from Blue Heron Lake to Gauthier Street. It is now recommended to change the preferred facility within this section of Little River to a multi-use trail for interconnectivity between the Lesperance Road multi-use trail and the trail network within the City of Windsor.

This section of the project will also include the installation of enhanced crossings at intersecting streets including street lighting upgrades and the installation of street trees along the facility.

Consultations

Development Services
Financial Services
Dillon Consulting Limited

Financial Implications

The following financial implications would arise if the Town's application to the Active Transportation Fund is approved:

Total Project Costs:	\$4,360,000
Federal Funding (60%):	\$2,616,000
Town of Tecumseh (40%):	\$1,744,000

If successful, this project would be incorporated as part of the annual Public Works & Engineering Services Capital Works Plan and funded through the Infrastructure Reserve. It is proposed that the detailed design would commence in 2023, with construction taking place in 2025.

In recent years the Town has been successful on a variety of larger infrastructure grant funding programs which vary in size, scope and scheduled timelines. The Town has also submitted applications to a number of grant programs where the status of the application is still unknown. The cumulative impacts of these projects may result in additional staffing resources being required or the reprioritization of other Town projects and initiatives in order to successfully manage the grant funding projects within the

given time periods. Details in this regard are proposed to be provided in a future Administrative report to Council.

A comprehensive list of larger infrastructure grant funding programs is provided below and further detailed in a 10-year outlook within Attachment 3.

Approved Grant Funding Projects:

- Disaster Mitigation & Adaptation Fund – Intake 3
 - Project: Scully, St. Marks and PJ Cecile Storm Pump Stations
 - Project Cost: \$26.75M; Grant: \$10.7M
- Canada Community Revitalization Fund
 - Project: Riverside Drive Trail (Windsor to Manning Road)
 - Project Cost: \$1.87M; Grant: \$0.75M
- Investing in Canada Infrastructure Program, Transit Stream 2019 Intake
 - Project: Lesperance Road Trail (County Road 22 to County Road 42)
 - Project Cost: \$1.20M; Grant: \$0.47M
- Rail Safety Improvements Program – 2022 Intake
 - Project: Lesperance Road/VIA Rail Improvement Project
 - Project Cost: \$2.14M; Grant: \$1.03M

Pending Grant Funding Projects:

- Disaster Mitigation & Adaptation Fund – Intake 4
 - Project: Various Sanitary Sewer Improvements
 - Project Cost: \$28.70M; Grant: \$11.48M
- Investing in Canada Infrastructure Program, Green Stream Intake 2
 - Project: Centennial & Woodridge Watermain Improvements
 - Project Cost: \$3.50M; Grant: \$2.57M

Link to Strategic Priorities

Applicable	2019-22 Strategic Priorities
<input checked="" type="checkbox"/>	Make the Town of Tecumseh an even better place to live, work and invest through a shared vision for our residents and newcomers.
<input checked="" type="checkbox"/>	Ensure that Tecumseh's current and future growth is built upon the principles of sustainability and strategic decision-making.
<input checked="" type="checkbox"/>	Integrate the principles of health and wellness into all of Tecumseh's plans and priorities.
<input checked="" type="checkbox"/>	Steward the Town's "continuous improvement" approach to municipal service delivery to residents and businesses.
<input type="checkbox"/>	Demonstrate the Town's leadership role in the community by promoting good governance and community engagement, by bringing together organizations serving the Town and the region to pursue common goals.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Cheryl Curran, BES
Project Technician

Reviewed by:

Brian Hillman, MA, MCIP, RPP
Director Development Services

Reviewed by:

Tom Kitsos, CPA, CMA, BComm
Director Financial Services & Chief Financial Officer

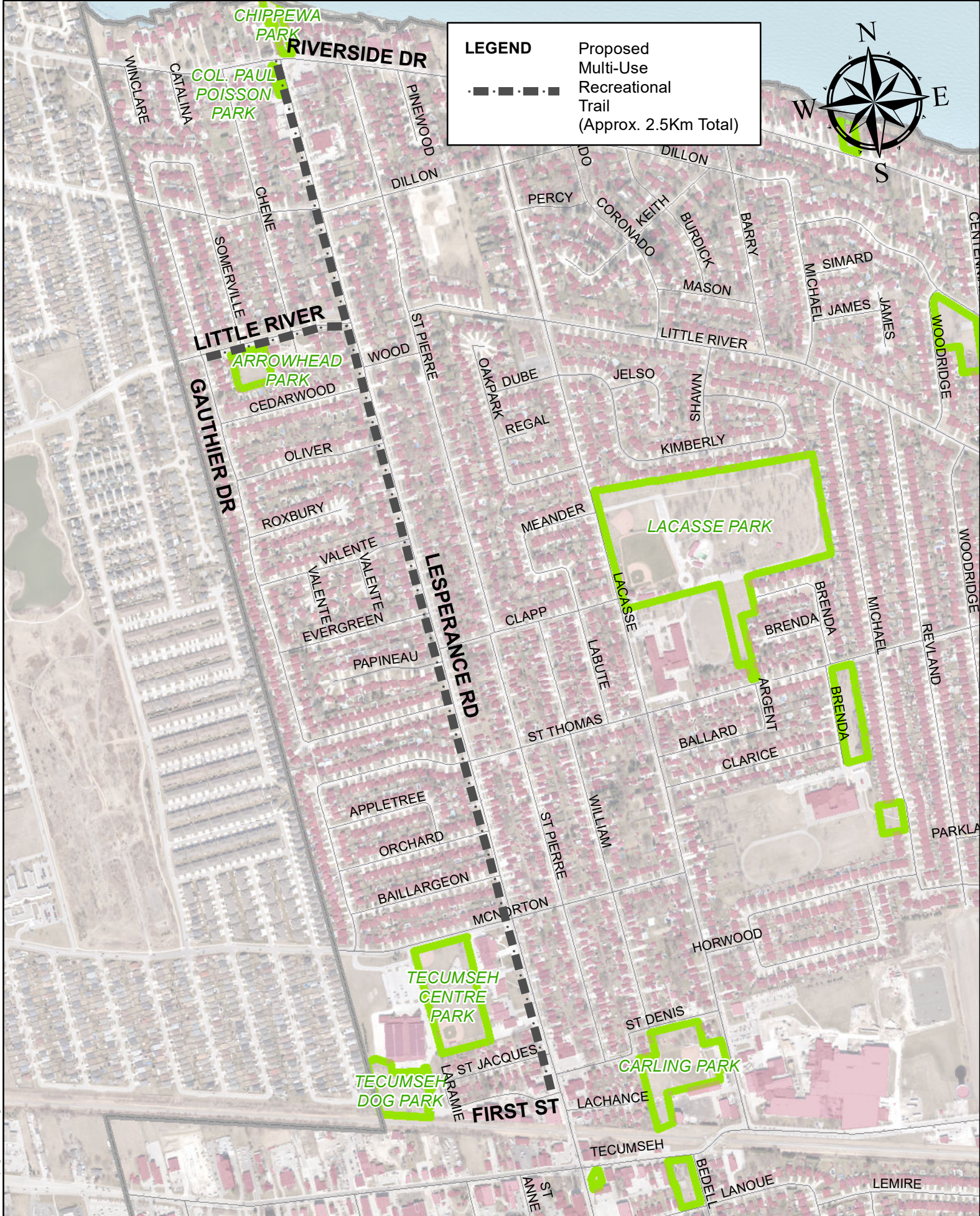
Reviewed by:

Phil Bartnik, P.Eng.
Director Public Works & Engineering Services

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

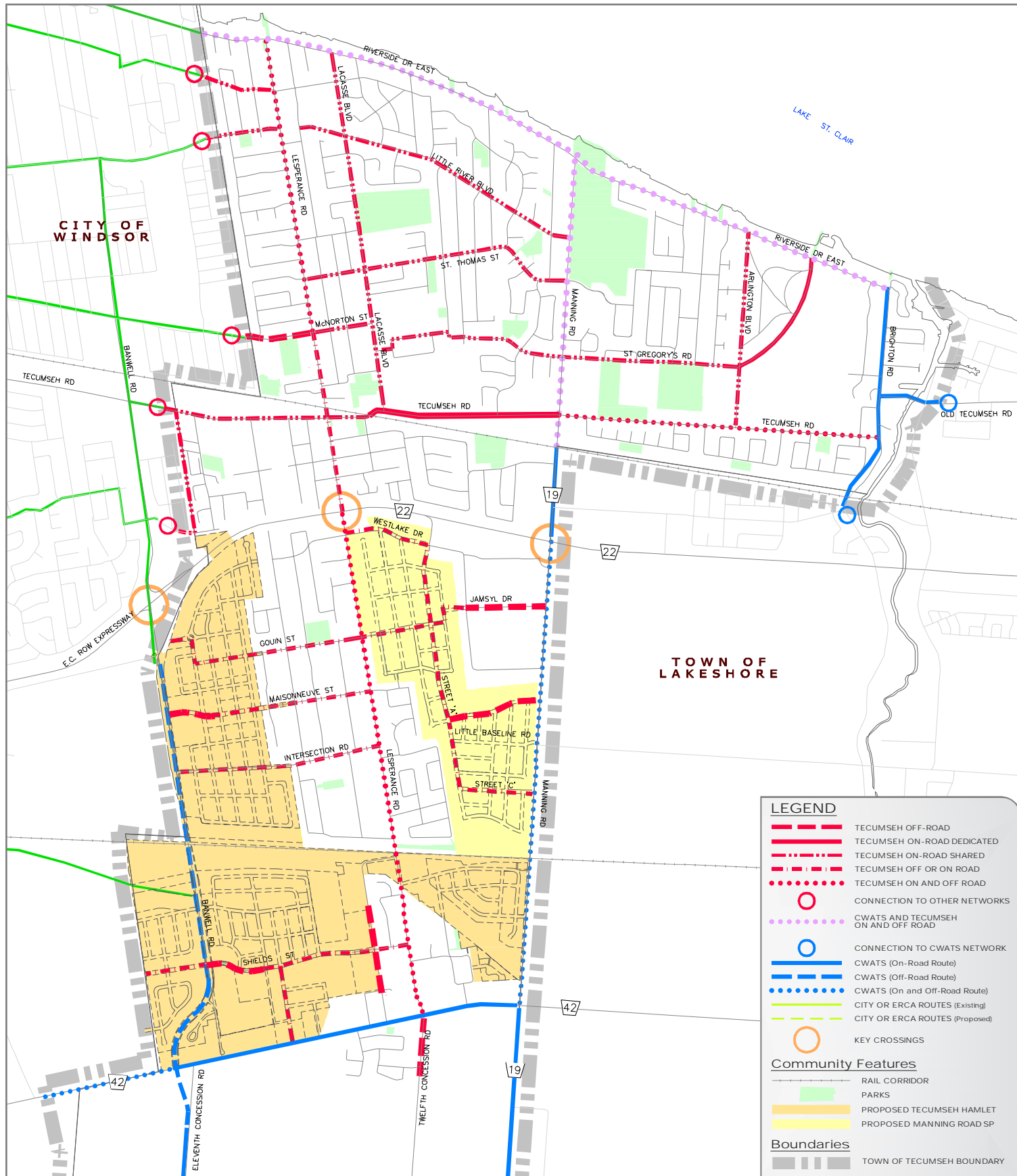
Attachment Number	Attachment Name
1	Project Location Map
2	Transportation Master Plan – Active Transportation Network
3	Larger Infrastructure Grant Funding Programs and Projects



LEGEND

Proposed
Multi-Use
Recreational
Trail
(Approx. 2.5Km Total)





DILLON
CONSULTING

Dillon Proj.No.: 15-2937

STATUS: FINAL

DATE: NOVEMBER 2016

REVISED: JUNE 2017

SCALE
0 250 750m



**THE TOWN OF TECUMSEH
TRANSPORTATION MASTER PLAN UPDATE
ACTIVE TRANSPORTATION
NETWORK
(URBAN AREA)**

Town of Tecumseh
Larger Infrastructure Grant Funding Programs and Projects

Item No. Details	Project Costs (\$M's)	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Grants	DCs
Approved Grant Funding Projects														
1 DMAF Intake 3 - Scully/St Marks Storm PS	\$ 17.05	\$ 0.30	\$ 0.80	\$ 7.30	\$ 7.65	\$ 1.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.70	\$ -
2 DMAF Intake 3 - PJ Cecile Storm PS	\$ 9.70	\$ -	\$ 1.50	\$ 0.57	\$ 0.33	\$ 2.92	\$ 2.50	\$ 1.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3 CCRF - Riverside Drive Trail (Windsor to Manning)	\$ 1.87	\$ 0.18	\$ 1.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.75	\$ -
4 ICIP Transit Stream - Lesperance Road Trail (CR22 to CR42)	\$ 1.20	\$ 0.07	\$ 0.07	\$ -	\$ 1.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.47	\$ 0.66
5 RSIP: Lesperance/VIA Rail Crossing	\$ 2.14	\$ 0.09	\$ 2.05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1.03	\$ -
Approved Grant Funding Projects - Sub-Total:	\$ 31.96	\$ 0.64	\$ 6.11	\$ 7.87	\$ 9.04	\$ 3.92	\$ 2.50	\$ 1.88	\$ -	\$ -	\$ -	\$ -	\$ 12.95	\$ 0.66
Pending Grant Funding Projects														
6 ICIP Green Stream - Centennial & Woodridge watermain	\$ 3.50	\$ -	\$ 0.16	\$ -	\$ 3.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2.57	\$ -
7 DMAF Intake 4 - Sanitary Improvements	\$ 28.70	\$ -	\$ -	\$ 0.25	\$ -	\$ 7.45	\$ 0.25	\$ 4.90	\$ 7.80	\$ 0.25	\$ -	\$ 7.80	\$ 11.48	\$ -
8 Federal Active Transportation - Lesperance & Little River Trails	\$ 4.36	\$ -	\$ -	\$ 0.40	\$ -	\$ 3.96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2.62	\$ 1.57
Pending Grant Funding Projects - Sub-Total:	\$ 36.56	\$ -	\$ 0.16	\$ 0.65	\$ 3.34	\$ 11.41	\$ 0.25	\$ 4.90	\$ 7.80	\$ 0.25	\$ -	\$ 7.80	\$ 16.67	\$ 1.57
TOTALS:	\$ 68.52	\$ 0.64	\$ 6.27	\$ 8.52	\$ 12.38	\$ 15.33	\$ 2.75	\$ 6.78	\$ 7.80	\$ 0.25	\$ -	\$ 7.80	\$ 29.62	\$ 2.23

The Corporation of the Town of Tecumseh

By-Law Number 2022-010

Being a by-law to authorize the execution of a Consent Agreement
between The Corporation of the Town of Tecumseh and Dana Azar

Whereas Dana Azar (Owner) owns certain lands situated within the corporate limits of the Town;

And Whereas the Owner has made application for a consent to sever a portion of their lands described legally as Part 19, Concession 10 (Geographic Township of Sandwich South) designated as Parts 1, 2, 3, and 4 on Plan 12R-25489 (Lands);

And Whereas the Committee of Adjustment for the Town under File No. B-04/21, B-05/21 and B-06/21 has given conditional consent to sever the Lands into four lots in accordance with Section 53 of *The Planning Act, R.S.O. 1990, c.P13* and amendments thereto;

And Whereas as a condition of the consent, the Committee of Adjustment for the Town has required the Owners, prior to the severance being finalized, the parcel to be retained and the parcels to be severed to be serviced with separate water supplies, storm and sanitary sewer systems to the satisfaction of the Town of Tecumseh Public Works and Water Departments;

And Whereas there is an existing enclosed County of Essex storm drain in front of the Land and the County requires that the storm drain be converted to a municipal drain in accordance with Section 4 of the *Drainage Act, RSO 1990*, as amended (Drainage Act), as a condition of permitting the Owner to install separate storm sewer service connections for each lot into the County storm drain once the on-site meeting is held and the petition referenced below is determined to be valid;

And Whereas the Owner has, in accordance with Section 4 of the *Drainage Act*, submitted a Petition Form to the Town for the new drain;

And Whereas delays beyond the control of the Owner and otherwise arising by reason of the procedures required under the *Drainage Act* leave the Owner unable to complete all work within the one-year time frame permitted under the *Planning Act*.

And Whereas the Town and Owners wish to enter into a Consent Agreement in accordance with Section 53(12) and 51(26) of the *Planning Act, R.S.O. 1990*, and

amendments thereto, as an alternate means of fulfilling the condition and otherwise acknowledging the obligations remain outstanding to be fulfilled.

Now Therefore the Council of The Corporation of The Town of Tecumseh enacts as follows:

1. **That** That the Mayor and the Clerk are hereby authorized and empowered on behalf of the Council of The Corporation of the Town of Tecumseh, to execute the Consent Agreement, dated the 8th day of March, 2022 between The Corporation of the Town of Tecumseh and Dana Azar; a copy of which Consent Agreement is attached hereto and forms part of this by-law, and to do such further and other acts which may be necessary to implement the said Consent Agreement and to register the Consent Agreement against the Lands in the Essex Land Registry Office .
2. **That** this by-law shall come into full force and take effect on the date of the third and final reading.

Read a first, second, third time and finally passed this 8th day of March, 2022.

Gary McNamara, Mayor

Laura Moy, Clerk

Consent Agreement

Between:

The Corporation of the Town of Tecumseh

-and-

Dana Azar

Prepared By:

Wolf Hooker Professional Corporation

Barristers & Solicitors

72 Talbot Street North, Suite 100

Essex, Ontario

N8M 1A2

Consent Agreement

This Agreement made effective in triplicate this 18th day of February, 2022.

Between

The Corporation of the Town of Tecumseh,

hereinafter called the "Municipality" or "Town"

Of The First Part

-and-

Dana Azar

hereinafter called the "Owner"

Of The Second Part

Hereinafter collectively referred to as the "Parties"

Recitals

Whereas the Owner, owns certain lands situated within the corporate limits of the Town, said lands being more particularly described in Schedule "A" hereto (the "Lands");

And Whereas the Committee of Adjustment for the Town under file nos. B-04/21, B-05/21 and B-06/21 has given conditional consent to sever the Lands into four lots (herein "the Severed Lots") in accordance with Section 53 of The Planning Act, R.S.O. 1990, c. P13 and amendments thereto;

And Whereas as a condition of consent the Committee of Adjustment for the Town has required as condition numbered 7. in its decision that the Owner, prior to the severance being finalized, the parcel to be retained and the parcels to be severed are to be serviced with separate water supplies, storm and sanitary sewer systems to the satisfaction of the Town of Tecumseh Public Works and Water Departments;

And Whereas there is an existing enclosed County of Essex storm drain in front of the Land and the County requires that the storm drain to be converted to a municipal drain in accordance with Section 4 of the Drainage Act, RSO 1990, as amended (Drainage Act), as a condition of permitting the Owner to install separate storm sewer service connections for each lot into the County storm drain once the on-site meeting is held and the petition referenced below is determined to be valid;

And Whereas the Owner has, in accordance with Section 4 of the Drainage Act, submitted a Petition Form to the Town for the new drain;

And Whereas delays beyond the control of the Owner and otherwise arising by reason of the procedures required under the Drainage Act leave the Owner unable to complete all work within the one-year time frame permitted under the Planning Act;

And Whereas the Parties wish to enter into this agreement as a Consent Agreement in accordance with Section 53(12) and 51(26) of the Planning Act, R.S.O. 1990, c. P13 and amendments thereto as an alternate means of fulfilling the condition and otherwise acknowledging the obligations remain outstanding to be fulfilled in the manner set forth below.

Witneseth that in consideration of these presents, and other good and valuable consideration, the Parties hereto mutually covenant, promise and agree as follows:

Article 1 Access to Service Connections

1.1 Petition for New Drain

The Owner covenants, undertakes and agrees to comply with and adhere to the recommendations, conclusions, assessments and findings of any report issued by the Drainage Engineer appointed under the Drainage Act and that before any building permit is obtained respecting any building or other structure is built upon the Severed Lots, the Owner shall:

- a) submit a Petition Form to the Town for the required new drain;
- b) install storm service connections; and
- c) otherwise pay and bear responsibility for all costs related to items a) and b).

1.2 Costs of This Agreement

The Owner shall pay the costs incurred by the Town in having its legal counsel prepare, and following execution, attend to the registration of this agreement over title to the severed lots prior to the creation of the lots and its transfer to the intended recipient who shall remain bound by the terms of this agreement for its compliance as if a party hereto and as a successor and assign within the meaning of section 3.6 below.

The Owner shall advise future owners of the pending assessment of costs under the Drainage Act for the work contemplated in section 1.1 above to be levied against each of the lots, the exact amount of which is yet to be determined.

1.3 No Release

The Owner acknowledges and agrees that the issuance of a final Consent does not release the Owner from their obligations to this Consent Agreement.

Article 2 Registration and Consents

2.1 Registration and Enforcement

Pursuant to Section 51(26) of the said Planning Act, R.S.O. 1990, c.P.13 and amendments thereto, this Agreement shall be registered against the Lands to which it applies, as a first charge, at the Owner's expense, and the Town is entitled to enforce the provisions hereof against the Owners, who shall be jointly and severally liable for the Owners' covenants and obligations outlined herein, and, subject to the provisions of The Registry Act, R.S.O. 1990, c.R.20 and amendments thereto, and the Land Titles Act, R.S.O. 1990, c.L.5 and amendments thereto, against any and all subsequent owners of the Lands.

2.2 Consent

The Owners hereby consents to the registration of this Agreement on the title of the Lands, said registration (as well as the preparation of this Agreement) to be at the Owners' expense.

Article 3 Miscellaneous

3.1 Communication

Subject to the express provisions of this Agreement, all communications provided for or permitted hereunder shall be in writing, personally delivered to an officer of the addressee or sent by registered and receipted mail, charges prepaid, or by facsimile transmission or other means of recorded telecommunication, charges prepaid, to the applicable address set forth below or to such other address as either party hereto may from time to time designate to the other in such manner.

Communications sent to the Town shall be addressed to:

917 Lesperance Road, Tecumseh, Ontario N8N 1W9

Attention: Clerk's Office

Communications sent to the Owner shall be addressed to:

23669 Prince Albert Road, Chatham, ON N7M 5J7

Any communication so personally delivered shall be deemed to have been validly and effectively given on the date of such delivery. Communications so sent by registered and receipted mail shall be deemed to have been validly and effectively given on the Business Day next following the day on which it is received, as evidenced by the postal receipt. Communications so sent by facsimile transmission or other means of recorded telecommunication shall be deemed to have been validly and effectively given on the Business Day next following the day on which it is sent. Any party may from time to time change his or its address for service on written notice to the others.

3.2 Time of Essence

Time shall be of the essence of this Agreement and of every part thereof.

3.3 Waiver

No waiver by any part of a breach of any of the covenants, conditions and provisions herein contained shall be effective or binding upon such party unless the same shall be expressed in writing and any waiver so expressed shall not limit or affect such party's rights with respect to any other future breach.

3.4 Further Assurances

Each of the Parties covenants and agrees that he, his heirs, executors, administrators and assigns will sign such further agreements, assurances, waivers and documents, attend such meetings, enact such by-laws or pass such resolutions and exercise such votes and influence, do and perform or cause to be done and performed such further and other acts and things as may be necessary or desirable from time to time in order to give full effect to this Agreement and every part thereof.

3.5 Headings

The headings of the Articles of this Agreement are inserted for convenience only and do not constitute part of this Agreement.

3.6 Successors and Assigns

The covenants hereunder shall run with the land and this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors and assigns.

3.7 Gender

All words and personal pronouns relating thereto shall be read and construed as the number and gender of the party or parties referred to in each case require and the verb shall be construed as agreeing with the required word and pronoun.

3.8 Severability

If any covenant or provision contained herein is determined to be in whole or in part, invalid or unenforceable by reason of any rule of law or public policy, such invalidity or unenforceability shall not affect the validity or enforceability of any other covenant or provision contained herein and, in the case of partial invalidity or unenforceability of a covenant or provision, such partial invalidity or unenforceability shall not affect the validity or enforceability of the remainder of such covenant or provision, and such invalid or unenforceable covenant or provision or portion thereof, as the case may be, shall be severable from the remainder of this Agreement.

3.9 Entire Agreement

This Agreement expresses the final agreement among the parties hereto with respect to all matters herein and no representations, inducements, promises or agreements or otherwise among the parties not embodied herein shall be of any force and effect. This Agreement shall not be altered, amended or qualified except by a memorandum in writing, signed by all the parties hereto, and any alteration, amendment or qualification thereof shall be null and void and shall not be binding upon any such party unless made and recorded as aforesaid.

3.10 Execution in Counterparts

This Agreement may be executed in one or more counterparts, each of which when so executed shall be deemed to be an original and all of which together shall constitute one and the same instrument.

3.11 Jurisdiction

This Agreement and all other agreements, security and documents to be delivered in connection with this agreement shall be governed by and construed in accordance with the applicable laws of the Province of Ontario and of Canada.

3.12 Assignment

Subject to the terms of this agreement, this agreement is not assignable by the owner prior to completion of the works without the consent of the Town.

3.13 True Copy

All of the parties hereto acknowledge having received a true copy of this document.

In Witness Whereof the Parties hereto have hereunto set their hands and seals.

Signed, Sealed and Delivered)

In the presence of)

) **The Corporation of the Town of Tecumseh**

)

) Per:

) _____

) Gary McNamara - Mayor

)

) _____

) Laura Moy – Clerk

)

)

)

)

) _____

) Dana Azar

Schedule "A" – The Lands

Article 4 Part 19 Con 10 (Geographic Township of Sandwich South)

Designated as Parts 1, 2, 3, and 4 on Plan 12R-25489

Town of Tecumseh, County of Essex

Being all of PIN 75238-0375

The Corporation of the Town of Tecumseh

By-Law Number 2022 - 011

Being a by-law to amend By-law No. 2019-01 appointing members to the Cultural and Arts Advisory Committee for the term of Council ending 2022.

Whereas the Council for The Corporation of the Town of Tecumseh has established a Cultural and Arts Advisory Committee;

And Whereas Council appointed members to the Cultural and Arts Advisory Committee in accordance with By-law No. 2019-01 dated 22nd of January 2019, as amended by By-law No. 2019-84 dated the 10th day of December, 2019;

And Whereas Council is desirous of amending the appointments to the Cultural and Arts Advisory Committee due to members resigning;

Now Therefore the Council of The Corporation of The Town of Tecumseh enacts as follows:

1. **That** paragraph 1 of By-law No. 2019-01 is hereby repealed and replaced with the following paragraph 1:

 “That the following members are hereby appointed to the Cultural and Arts Advisory Committee:

 Councillor Bill Altenhof

 Marian Drouillard

 Dwayne Ellis

 Charlie Gray

 Christopher McNamara

 Rita Ossington

 Jelena Ristic”
2. **That** By-law No. 2019-84 and any other by-law inconsistent with this by-law is hereby repealed.
3. **That** this By-law shall come into force and take effect upon third and final reading.

Read a first, second, third time and finally passed this 8th day of March, 2022.

Gary McNamara, Mayor

Laura Moy, Clerk

The Corporation of the Town of Tecumseh

By-Law Number 2022-012

Being a by-law to authorize the execution of a Letter of Agreement between The Corporation of the Town of Tecumseh and Her Majesty the Queen in Right of Ontario as represented by the Minister of Transportation for Ontario relating to funding under the Dedicated Gas Tax Funds for Public Transportation program.

Whereas the Province of Ontario established a Dedicated Gas Tax Fund for Public Transportation Program to increase public transportation ridership to support the development of strong communities;

And Whereas funding to municipalities by the Minister of Transportation for the Province of Ontario (MTO) will be provided in accordance with the terms and conditions set out in a Letter of Agreement and the Dedicated Gas Tax Funds for Public Transportation Program 2021/2022 Guidelines and Requirements;

And Whereas under Section 5 of the Municipal Act 2001, S.O. 2001 c.25, the powers of a municipality shall be exercised by its Council by by-law.

Now Therefore the Council of The Corporation of The Town of Tecumseh enacts as follows:

1. **That** the Mayor and Director Financial Services & Chief Financial Officer are hereby authorized and empowered on behalf of The Corporation of the Town of Tecumseh, to execute a Letter of Agreement between The Corporation of The Town of Tecumseh and Her Majesty the Queen in right of Ontario as represented by the Minister of Transportation for the Province of Ontario, a copy of which Letter of Agreement is attached hereto and forms part of this by-law and to do such further and other acts which may be necessary to implement the said Letter of Agreement for the provision of funding under the Dedicated Gas Tax Funds for Public Transportation Program for 2021/2022.
2. **That** this by-law shall come into force and take effect upon the date of the third and final reading.

Read a first, second, third time and finally passed this 8th day of March, 2022.

Gary McNamara, Mayor

Laura Moy, Clerk

**Ministry of
Transportation**

Office of the Minister

777 Bay Street, 5th Floor
Toronto ON M7A 1Z8
416 327-9200
www.ontario.ca/transportation

**Ministère des
Transports**

Bureau de la ministre

777, rue Bay, 5^e étage
Toronto ON M7A 1Z8
416 327-9200
www.ontario.ca/transports



January 21, 2022

His Worship Gary McNamara
Mayor, Town of Tecumseh
917 Lesperance Road
Tecumseh ON N8N 1W9

Dear Mayor McNamara:

RE: Dedicated Gas Tax Funds for Public Transportation Program

This Letter of Agreement between the **Town of Tecumseh** (the “Municipality”) and Her Majesty the Queen in right of the Province of Ontario, as represented by the Minister of Transportation for the Province of Ontario (the “Ministry”), sets out the terms and conditions for the provision and use of dedicated gas tax funds under the Dedicated Gas Tax Funds for Public Transportation Program (the “Program”). Under the Program, the Province of Ontario provides two cents out of the provincial gas tax to municipalities to improve Ontario’s transportation network and support economic development in communities for public transportation expenditures.

The Ministry intends to provide dedicated gas tax funds to the Municipality in accordance with the terms and conditions set out in this Letter of Agreement and the enclosed Dedicated Gas Tax Funds for Public Transportation Program 2021-22 Guidelines and Requirements (the “guidelines and requirements”).

In consideration of the mutual covenants and agreements contained in this Letter of Agreement and the guidelines and requirements, which the Municipality has reviewed and understands and are hereby incorporated by reference, and other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Ministry and the Municipality agree as follows:

1. To support local public transportation services in the Municipality, the Ministry agrees to provide funding to the Municipality under the Program to a maximum amount of up to **\$171,226** (“the “Maximum Funds”) in accordance with, and subject to, the terms and conditions set out in this Letter of Agreement and, for greater clarity, the guidelines and requirements.
2. Subject to Section 1, the Ministry will, upon receipt of a fully signed copy of this Letter of Agreement and a copy of the authorizing municipal by-law(s) and, if applicable, resolution(s) for the Municipality to enter into this Letter of Agreement, provide the Municipality with **\$128,420**; and any remaining payment(s) will be provided thereafter.

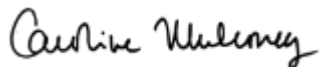
3. If another municipality authorizes the Municipality to provide local public transportation services on its behalf and authorizes the Municipality to request and receive dedicated gas tax funds for those services also on its behalf, the Municipality will in the by-law(s) and, if applicable, resolution(s) described in section 2 confirm that the Municipality has the authority to provide those services and request and receive those funds.
4. The Municipality agrees that any amount payable under this Letter of Agreement may be subject, at the Ministry's sole discretion, to any other adjustments as set out in the guidelines and requirements.
5. The Municipality will deposit the funds received under this Letter of Agreement in a dedicated gas tax funds reserve account, and use such funds and any related interest only in accordance with the guidelines and requirements.
6. The Municipality will adhere to the reporting and accountability measures set out in the guidelines and requirements, and will provide all requested documents to the Ministry.
7. The Municipality agrees that the funding provided to the Municipality pursuant to this Letter of Agreement represents the full extent of the financial contribution from the Ministry and the Province of Ontario under the Program for the 2021-22 Program year.
8. The Ministry may terminate this Letter of Agreement at any time, without liability, penalty or costs upon giving at least thirty (30) days written notice to the Municipality. If the Ministry terminates this Letter of Agreement, the Ministry may take one or more of the following actions: (a) cancel all further payments of dedicated gas tax funds; (b) demand the payment of any dedicated gas tax funds remaining in the possession or under the control of the Municipality; and (c) determine the reasonable costs for the Municipality to terminate any binding agreement(s) for the acquisition of eligible public transportation services acquired, or to be acquired, with dedicated gas tax funds provided under this Letter of Agreement, and do either or both of the following: (i) permit the Municipality to offset such costs against the amount the Municipality owes pursuant to paragraph 8(b); and (ii) subject to section 1, provide the Municipality with funding to cover, in whole or in part, such costs. The funding may be provided only if there is an appropriation for this purpose, and in no event will the funding result in the Maximum Funding exceeding the amount specified under Section 1.
9. Any provisions which by their nature are intended to survive the termination or expiration of this Letter of Agreement including, without limitation, those related to disposition, accountability, records, audit, inspection, reporting, communication, liability, indemnity, and rights and remedies will survive its termination or expiration.
10. This Letter of Agreement may only be amended by a written agreement duly executed by the Ministry and the Municipality.
11. The Municipality agrees that it will not assign any of its rights or obligations, or both, under this Letter of Agreement.
12. The invalidity or unenforceability of any provision of this Letter of Agreement will not affect the validity or enforceability of any other provision of this Letter of Agreement. Any invalid or unenforceable provision will be deemed to be severed.

13. The term of this Letter of Agreement will commence on the date of the last signature of this Letter of Agreement.
14. The Municipality hereby consents to the execution by the Ministry of this Letter of Agreement by means of an electronic signature.

If the Municipality is satisfied with and accepts the terms and conditions of this Letter of Agreement, please print it, secure the required signatures for it, and then deliver a fully signed copy, in pdf format, to the Ministry at the email account set out below. Subject to the Province's prior written consent, including any terms and conditions the Ministry may attach to the consent, the Municipality may execute and deliver the Letter of Agreement to the Ministry electronically. In addition, all program documents are also to be sent to the following email account:

MTO-PGT@ontario.ca

Sincerely,



Caroline Mulroney
Minister of Transportation

I have read and understand the terms and conditions of this Letter of Agreement, as set out above, and, by signing below, I am signifying the Municipality's consent to be bound by these terms and conditions.

Municipality

Date	Gary McNamara Mayor
------	------------------------

I have authority to bind the Municipality.

Date:	Laura Moy Clerk
-------	--------------------

I have authority to bind the Municipality.

The Corporation of the Town of Tecumseh

By-Law Number 2022 - 013

A By-law to govern the proceedings of Council and its committees/local boards, the conduct of its members and the calling of meetings.

Whereas pursuant to Section 238(2) of the *Municipal Act, 2001, S.O. 2001, c.25*, (Act) every Council and local board shall adopt a procedure by-law to govern the calling, place and proceedings of meetings;

And Whereas Section 238(2.1) of the Act requires the procedure by-law to provide for public notice of meetings;

Now Therefore, The Council of The Corporation of The Town of Tecumseh, Hereby Enacts As Follows:

1. Definitions:

For the purpose of this by-law the following definitions are applicable:

- A) “CAO” shall mean the Chief Administrative Officer of the Town of Tecumseh;
- B) “Chair” shall mean the person presiding over a Council Meeting, Committee Meeting or Meeting of a Local Board;
- C) “Clerk” shall mean the Clerk of the Town of Tecumseh and shall include a Deputy Clerk or anyone designated by the Clerk to carry out duties of the municipal Clerk;
- D) “Committee” means any advisory or other committee, subcommittee or similar entity appointed by Council and which one or more members are also a member of Council and includes the Committee of Adjustment;
- E) “Corporation” means the Corporation of the Town of Tecumseh;
- F) “Council” shall mean the Council of the Town of Tecumseh;
- G) “Electronic Attendance” means attendance at a meeting by use of telephone, computer, or other digital means that:
 - 1. enables all of the meeting’s participants to see, hear and speak with each other, and
 - 2. enables the public to see and hear the statements and votes of the Council Members in electronic attendance during the part of the meeting that is open to the public

- H) "Emergency" means an emergency existing in the Town and declared in accordance with the Emergency Management and Civil Protection Act;
- I) "Head of Council", as Chief Executive Officer, means the Mayor;
- J) "Local Board" does not include Police Service Board or public library board;
- K) "Meeting" means any regular, special or other meeting of a Council, of a Local Board or of a Committee of either of them where:
 - 1. A quorum is present and
 - 2. Members discuss or otherwise deal with any matter in a way that materially advances the business or decision make of the Council, Local Board or Committee;
- L) "Town" means the Corporation of the Town of Tecumseh;
- M) "Quorum" shall mean the majority of the whole number of the members of Council who are present in person or Electronic Attendance. The quorum for the purpose of the Council of the Corporation of The Town of Tecumseh shall be four (4) members of Council.

2. Scope

The rules and regulations contained in this by-law shall be observed in all proceedings of the Council, Local Board and Committees and shall be the rules and regulations for the dispatch of the Order of Business by Council, Local Boards and its Committees.

3. Establishment - Committees - As Necessary

- A) Council may appoint such standing, special and community Committees as are necessary or expedient for the orderly and efficient handling of the affairs of the Corporation and may establish generally or in detail the duties and responsibilities, composition, and duration of a Committee established.
- B) Committee Members are responsible for notifying the Clerk, or designate, if they are unable to attend a scheduled meeting.
 - 1. If a member is absent for three (3) consecutive meetings with unexplained absences or notice to the Clerk, or designate, the member will be deemed to have resigned from the Committee.
 - 2. If a member is absent for three (3) consecutive meetings, the Committee may request that member's removal from the Committee.

- C) The dates and times for meetings of Committees shall be established by resolution of Council.
- D) Notice of Committee meetings shall be posted on the Town's website and/or declared at a prior meeting of Council.

4. Meetings of Council

A) Inaugural Meetings

1. The inaugural meeting of Council, after the 2022 regular election and regular elections thereafter, shall be held on the first Tuesday that next follows November 15 at 7:00 pm in the Council Chambers of the Tecumseh Town Hall located at 917 Lesperance Road or at an alternate location determined by resolution of Council
2. The Clerk shall call the inaugural meeting to order and chair the meeting until the Mayor-elect has taken the Oath of Office. The Mayor shall then assume the chair.

B) Regular Meetings

After its inaugural meeting, the Council shall meet on the second and fourth Tuesday of every month during the year, at 7:00 p.m. at the Tecumseh Town Hall, located at 917 Lesperance Road, unless such day shall be a legal, public or civic holiday, in which case, the Council shall meet at the same hour the next following day which is not a legal, public or civic holiday and at the same place, or unless altered in the manner hereinafter provided.

C) Altering of Regular Meetings

1. Any regular meeting of the Council may be altered to a day named in:
 - a) A notice by the Mayor or Acting Mayor of Council given through the Clerk's office and two (2) clear days in advance of the regular meeting, or
 - b) A by-law or resolution of Council passed by a majority of the whole number of the members thereof providing therefore.
2. Notice of the alteration shall be posted on the Town's website and/or declared at a prior meeting of Council and/or in accordance with the relevant provisions of the Act, as amended from time to time and/or any by-law by the Town specifying requirements for the giving of notice.

D) Special Meetings

1. The Mayor may at any time summon a special meeting on one (1) clear days' notice specifying the purpose of such meeting which shall be the sole business transacted thereat.
2. The Chair of a Committee may at any time summon a special meeting on five (5) clear days' notice specifying the purpose of such meeting which shall be the sole business transacted thereat.
3. Upon receipt of a petition by the majority of the members of Council, the Clerk shall call a special meeting for the purpose and at the time mentioned in the petition.
4. Notice of the meeting to members of Council or Committee may be given by the Clerk through electronic communication, telephone or in person.
5. Notice to the public of the Special meeting shall be posted at the Town Hall and on the Town's website.

E) Adjourned Meetings

Unless otherwise determined by a resolution of Council, passed by a majority of the whole number of the members thereof, the Council shall adjourn at the hour of 11:00 p.m., if it is then in session, and shall reconvene at the hour, date and place determined in such resolution when the unfinished business of the preceding meeting shall be transacted, including any business that might have been transacted at such preceding meeting but was not for want of time or opportunity to do so.

F) Closed Meetings

1. All Council, Local Board and Committee meetings shall be open to the public.
2. Notwithstanding paragraph 4. F) (1) above, a meeting of Council or a Committee may be closed to the public if the subject matter being considered relates to:
 - a) The security of the property of the Corporation or a Local Board;
 - b) Personal matters about an identifiable individual including municipal or Local Board employees;
 - c) A proposed or pending acquisition or disposition of land by the Corporation or Local Board;
 - d) Labour relations or employee negotiations;

- e) Litigation or potential litigation including matters before administrative tribunals, affecting the Corporation or Local Board;
 - f) A matter in respect of which the Council, Local Board, Committee or other body has authorized a meeting to be closed under another Act;
 - g) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - h) The consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act* while the Council, local board, commission, committee or other body is designated as the head of the institution for the purpose of that Act;
 - i) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
 - j) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
 - k) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
 - l) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.
3. A meeting of a Council or Local Board or of a Committee or either of them may be closed to the public if the following conditions are both satisfied:
- a) The meeting is held for the purpose of educating or training the members; and
 - b) At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the Council, Local Board or Committee.

4. Before all or part of a meeting is closed to the public, the Council or Committee shall state by resolution:
 - a) The fact of the holding of the closed meeting; and
 - b) The general nature of the matter to be considered at the closed meeting.
5. Subject to Subsection 4. F) (2), a meeting shall not be closed to the public during the taking of a vote.
6. A meeting may be closed to the public during a vote if:
 - a) Subsection 4. F) (2) permits or requires a meeting to be closed to the public and;
 - b) The vote is for a procedural matter or for giving directions or instructions to officers, employees or agents of the Corporation, Local Board, Committee or persons retained by or under contract with the Corporation.
7. Meetings or sessions which are closed to the public may be referred to as 'in-camera' meetings or sessions.

5. Role of Council

It is the role of Council:

- A) to represent the public and to consider the well-being and interests of the municipality;
- B) to develop and evaluate the policies and programs of the Corporation;
- C) to determine which services the Corporation provides;
- D) to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of Council;
- E) to ensure the accountability and transparency of the operations of the Corporation, including the activities of the senior management of the Corporation;
- F) to maintain the financial integrity of the Corporation; and
- G) to carry out the duties of Council under this or any other Act.

6. Role of Head of Council

It is the role of the Head of Council:

- A) to act as Chief Executive Officer of the Corporation;
- B) to preside over Council meetings so that its business can be carried out efficiently and effectively;
- C) to provide leadership to the Council;
- D) without limiting clause (c), to provide information and recommendations to the Council with respect to the role of Council described in subsection 5 (d) and (e);
- E) to represent the municipality at official functions; and
- F) to carry out the duties of the Head of Council under this or any other Act.

7. Head of Council as Chief Executive Officer

As Chief Executive Officer of the Corporation, the Head of Council shall:

- A) uphold and promote the purposes of the Corporation;
- B) promote public involvement in the Corporation's activities;
- C) act as the representative of the Corporation both within and outside the Town, and promote the Corporation locally, nationally and internationally; and
- D) participate in and foster activities that enhance the economic, social and environmental well-being of the Corporation and its residents.

In the absence of the Head of Council the Deputy Mayor will act as the Head of Council and while so acting, the Deputy Mayor has and may exercise all the rights, powers and authority of the Head of Council.

8. Order of Proceedings at a Meeting of Council, Local Board or Committee

A) When meeting is to be called to order

As soon after the hour fixed for a meeting as a Quorum is present, the meeting shall be called to order.

B) When meeting is NOT to be called to order

Where a Quorum is not present within fifteen (15) minutes after the hour fixed for a meeting, the Clerk shall record the names of the members of Council or Committee present and the meeting shall stand adjourned until the next meeting.

C) Order of Business: Council

The Order of Business for the ordinary meetings of Council shall be as follows:

1. Roll Call
2. Call to Order
3. Report Out on Closed Meeting
4. Moment of Silence
5. National Anthem
6. Land Acknowledgement
7. Disclosure of Pecuniary Interest
8. Minutes
9. Adoption of Supplementary Agenda
10. Delegations
11. Communications
12. Committee Minutes
13. Reports
14. By-laws
15. Unfinished Business
16. New Business
17. Motions
18. Notice of Motions
19. Next Meetings
20. Adjournment

All business shall be taken up in the Order of Business in which it stands, unless otherwise decided by Council.

D) Order of Business – Special, Public and Closed meetings of Council

The Order of Business for the ordinary meetings of Council shall be as follows:

1. Roll Call
2. Call to Order
3. Land Acknowledgement
4. Disclosure of Pecuniary Interest
5. Delegations
6. Communications
7. Reports
8. Adjournment

E) Order of Business – Committees and Local Board

The Order of Business for Committee and Local Board meetings shall be as follows:

1. Roll Call
2. Call to Order
3. Land Acknowledgement
4. Pecuniary Interest
5. Delegations
6. Communications
7. Reports
8. Unfinished Business
9. New Business
10. Next Meeting
11. Adjournment

All business shall be taken up in the Order of Business in which it stands, unless otherwise decided by Committee or Local Board.

F) Delivery of Agendas

1. The Clerk shall post on the municipal website notice for all Council, Committee and Local Board Meetings established by Council and such posting serves as notice of the Meeting to the public as required by the Act.
2. Prior to the first Meeting in January of each year the Clerk shall post on the Corporation's website the schedule for all regular Council Meetings for the calendar year.
3. The Clerk shall give at least twenty-four (24) hours' notice to the public of all special Meetings of Council, Committee and Local Board Meetings and post an agenda.
4. The Clerk shall post on the Corporation's website the full and complete agenda for each Council, Committee and Local Board Meeting not less than five (5) days in advance of the day appointed for holding the Meeting which posting may also serve as notice to the public of the Meeting.
5. Where notice of intention to pass a by-law or notice of a public Meeting is required to be given by statute, the Clerk shall cause such notice to be published in a newspaper in addition to posting on the Corporation's website.
6. Where notice of intention to pass a by-law or notice of a public Meeting is required to be given by statute, such notice shall be provided in the timeframe prescribed in the said statute, or its regulations, and if not so prescribed, notice shall be given at least four (4) calendar days prior to the proposed action being taken.
7. The Corporation's annual budget shall be adopted by by-law at a regular Council Meeting and the Clerk shall provide a minimum of four (4) days' notice by posting the notice on the municipal website. Normal operating costs incurred prior to the adoption of the annual budget shall not require notice, and approval of such expenditures shall be deemed ratified upon the adoption of the annual budget.
8. Unless otherwise prescribed, where notice of intention to pass a by-law or notice of a public Meeting is required to be given by statute, the form of the notice shall include the following information:
 - a) a description of the purpose of the meeting, or the purpose and effect of the proposed bylaw;
 - b) the date, time and location of the meeting;

- c) where the purpose of the meeting or proposed by-law is related to specific lands within the municipality, a key map showing the affected lands; and
 - d) the name and address of the person who will receive written comments on the issue that is the subject of the meeting and the deadline for receiving such comments.
- 9. Nothing in this by-law shall prevent the Clerk from using more comprehensive methods of notice or providing for a longer notice period.
- 10. Lack of receipt of notice or failure to comply with the notice provisions of this by-law shall not invalidate the holding of the Meeting or any decision of Council or a Committee made at the Meeting.

9. Conduct of Proceedings at a Meeting of Council or Committee

A) Electronic Meetings

Electronic Attendance by Council and Committee Members at meetings shall be permitted:

- 1. Electronic Attendance by Members will be permitted in a meeting closed to the public, as permitted by Section 239 of the *Municipal Act, 2001*.
- 2. If a Member intends to attend the meeting by Electronic Attendance, the Member shall provide the Clerk of notice of the Member's intention five (5) days' prior to the time at which the meeting is scheduled to commence.
- 3. Members attending the meeting through means of Electronic Attendance shall be included in the calculation of quorum.
- 4. In the event of an interruption in the communications' link to a Member in Electronic Attendance, the Chair may:
 - a) decide to take a short recess until it is determined whether or not the link can be re-established, or
 - b) continue the meeting and treat the interruption in the same manner as if a member who is physically present leaves the meeting room.
- 5. No Member shall speak to a question or motion until the Member has been recognized by the Mayor or Chair. A Member shall signal his/her/their desire to speak by verbally requesting when the Chair has opened the floor for discussion.

6. Every Member present at a meeting when a question is put, shall vote, unless prohibited by statute. If prohibited, the Clerk shall record the name of the Member and the reason that he or she is prohibited from voting. A Member attending the meeting through means of Electronic Attendance shall vote by audibly or electronically stating “in favour” or “opposed.”
7. Electronic participation at a meeting will be permitted by the public, during an Emergency, or upon written request to the Clerk as an Accommodation under the *Human Rights Code* or *Accessibilities for Ontarians’ with Disabilities Act 2005 S.O. 2005 c.11*, in accordance with the following:
 - a) Persons desiring to verbally present information, shall:
 - i. give notice to the Clerk by 12:00 pm (noon) on the day the agenda of the meeting at which they wish to appear is published; or
 - ii. after the agenda is published, by giving notice to the Clerk by 12:00 pm (noon) on the day of the meeting at which they wish to appear.
 - b) Notice shall be given to the Clerk by Persons desiring to verbally present information by:
 - i. submitting an online Delegation Request Form found on the Town’s website; or
 - ii. by email; or
 - iii. by phone.

B) Presiding Officer

It shall be the duty of the Mayor or Acting Mayor or Chair or the Chair of the Committee or of a Local Board:

1. To open the meeting of Council, Local Board or the Committee by taking the chair and calling the members to order;
2. To announce the business before the Council or Committee or Local Board in the order of which it is to be acted upon;
3. To receive and submit, in the proper manner, all motions presented by the members;
4. To put to vote all questions, which are regularly moved and seconded, or necessarily arise in the course of the proceedings, and to announce the result;

5. To decline to put to vote motions which infringe the rules of procedure;
6. To restrain the members, when engaged in debate, within the Rules of Order;
7. To enforce on all occasions, the observance of order and decorum among the members;
8. To call by name any members persisting in breach of the Rules of Order of the Council or Committee or Local Board, thereby ordering him to vacate the Council or Committee chambers;
9. To receive and announce all messages and other communications and announce them to the Council or Committee or Local Board;
10. To authenticate, by his signature, when necessary, all by-laws, resolutions and minutes of the Council or Committee or Local Board;
11. To inform the Council, Local Board or Committee, when necessary or when referred to for the purpose, in a point of order or usage;
12. To select members of Council who are to serve on Committees or Local Boards, after written submissions by members, which are to be delivered prior to the first meeting in each year;
13. To represent and support the Council or Local Board or Committee, declaring its will, and implicitly obeying its decisions in all things;
14. To ensure that the decisions of Council, Local Board or Committee are in conformity with the laws and by-laws governing the activities of the Council, Local Board or Committee;
15. To adjourn the meeting when the business is concluded;
16. To expel any person for improper conduct at a meeting;
17. To adjourn the meeting without question put in the case of grave disorder arising in the Council or Committee or Local Board chamber.

10. Decorum

No member shall:

- A) Disturb one another, or the Council or Committee or Local Board itself, by any disorderly deportment disconcerting to any member speaking;

- B) Resist the Rules of Order or disobey the decision of the Presiding Officer or of the Council or questions of order or practice or upon the interpretations of the Rules of Order of the Council or Committee or Local Board;
- C) Be permitted to retake his seat at any meeting after being ordered by the presiding officer to vacate, after committing a breach of any Rule of Order of the Council or Committee or Local Board, without making apology and obtaining the consent of Council or Committee or Local Board expressed by a majority vote of the other members present, determined without debate;
- D) Leave his place on adjournment until the Presiding Officer leaves the chair;
- E) Speak until he has addressed himself to the Presiding Officer;
- F) Walk across or out of the chamber or make any noise or disturbance when the Presiding Officer is putting a question and shall occupy his seat while a vote is being taken and until the result thereof is declared.

11. Rules of Order

A) The Presiding Officer

In directing the course of debate, the Mayor, Acting Mayor or the Chair of the Local Board or Committee shall:

1. Designate the member who has the floor, when two or more members wish to speak;
2. Preserve order and decide questions of order;
3. Read all motions presented in writing and state all motions presented verbally before permitting debate on the question, except when otherwise provided in this by-law.

B) Members

In addressing the Council or Committee or Local Board, no member shall:

1. Speak disrespectfully of Her Majesty the Queen or any of the Royal Family, or of the Governor-General, Lieutenant-Governor or any member of the Senate, the House of Commons of Canada or the Legislative Assembly of Ontario;
2. Use indecent, offensive or insulting language in or against the Council or Committee or Local Board or any member thereof;
3. Speak beside the question in debate;

4. Reflect upon any prior determination of the Council or Committee or Local Board, except to conclude such remarks with a motion to rescind such determination;
5. Speak more than once to the same question, except:
 - a) upon the consideration of a report from a Committee to which it was referred by Council after being properly introduced and debated, but not determined, or
 - b) in explanation of a material part of his speech which may have been interpreted incorrectly, or
 - c) with leave of the Council or Committee or Local Board after all other members so desiring have spoken, or
 - d) a reply may be allowed by leave of the Council or Committee or Local Board to the member who presented the motion to Council, in which case, he shall speak for no longer than a five (5) minute period without leave of Council or Committee or Local Board;
6. Ask a question except of the previous speaker and in relation to that Speaker's remarks;
7. Interrupt the member who has the floor, except to raise a point of order.

C) General

1. Any member may require the question or motion under discussion to be read at any time during the debate, but not so as to interrupt a member while speaking.
2. Any member may appeal the decision of the Presiding Officer on a point of order to the Council or Committee, which shall decide the question without debate upon a majority vote of the members present.
3. Debate shall be restricted to each proposal in its turn when a question has been divided upon leave of Council or Committee or Local Board.

12. Motions

A) Notice

At least three (3) working days' notice shall be given to all new motions, except motions respecting:

1. matters of privilege,
2. the presentation of petitions,
3. to table a matter to a later date,
4. to move the previous question,
5. to refer a matter,
6. to adjourn,
7. to amend,
8. to suspend the Rules of Order, or
9. on the previous question.

B) “Notice of Motion”

Means a motion received by the Clerk in writing, moved by a member for inclusion on a future agenda of a meeting of the Council.

C) Must be Seconded

1. A motion must be formally seconded before the Presiding Officer can put the question or be recorded in the Minutes.
2. Motions which have not been seconded shall be recorded in the minutes and noted as defeated.

D) Withdrawal

After a motion is read or has been stated by the presiding officer, it shall be deemed to be in possession of the Council or Committee or Local Board and can be withdrawn before decision or amendment only with leave of the Council or Committee or Local Board, expressed by resolution.

E) Priority of Disposition

A motion properly before Council or Committee or Local Board for decision must receive disposition before any other motion can be received, except a motion to amend, for the previous question, to adjourn, to extend the hour of closing proceedings, to commit, or on a matter of privilege.

F) To Amend

A notice to amend:

1. May be presented in writing;
2. Shall receive disposition of Council or Committee or Local Board before a previous amendment or the question;
3. Only one motion to amend an amendment to the question shall be allowed and any further amendment must be to the main questions;
4. Shall be relevant to the question to be received;
5. Shall not be received proposing a direct negative to the question;
6. Two separate distinct proposals of a question may be made;
7. Shall be put in the reverse order to that in which it is moved.

G) Previous Question

A motion for the previous question:

1. Cannot be amended;
2. Cannot be proposed when there is an amendment under consideration;
3. Shall preclude all amendment of the main questions;
4. When resolved in the affirmative, the question is to be put forthwith without debate or amendment;
5. When resolved in the negative, the question shall not be put at the meeting, but placed on the Order (routine) of Business for the next ordinary meeting of Council or the Committee, or such later meeting as the Council or the Committee or Local Board may decide, but not later than the last ordinary meeting of the Council or the Committee or Local Board to be held in the year in which the original motion was made;
6. Cannot be received in any Committee of Council;
7. Can only be moved in the following words: "That the question be now put"; and
8. May be voted against by the mover and seconder.

H) To Adjourn

A motion to adjourn:

1. The meeting shall always be in order, except as provided in this paragraph and shall be put immediately without debate;

2. When resolved in the negative, cannot be made again until after some intermediate proceeding shall have been completed by Council or Committee or Local Board;
3. Is not in order when a member is speaking, nor during the verification of a vote;
4. Cannot be amended;
5. Is not in order immediately following the affirmative resolution of a motion for the previous question.

I) Repetition

A motion called in the order in which it stands upon the agenda of the order of business of a meeting and which is not decided by Council or Committee or Local Board, shall be allowed to stand, retaining its precedence upon the agenda of the order of business of the next ordinary meeting of Council or Committee or Local Board.

J) Ultra Vires

A motion on a matter beyond the jurisdiction of the Council or Committee or Local Board shall not be received by the Presiding Officer.

K) Privilege

A motion on a matter of privilege shall receive disposition of Council or Committee or Local Board forthwith upon receipt and, when settled, the question so interrupted shall be removed at the point where it was suspended.

L) Reconsideration

A motion for reconsideration of a question which has been decided upon but not acted upon may be made at any time by a member who voted thereon. A motion to reconsider will be carried by a two-thirds (2/3) majority of the members present and voting. No such motion can be received which would require reconsideration of the same question more than once during the twelve (12) months following the date on which the question was decided.

M) To Commit

A motion to commit or recommit a question to a Committee, with or without instructions, may be amended but must receive disposition by Council before the question, or an amendment to the question; and when made prior thereto, before decision on a motion for the previous question or postponement.

N) Verbal Motions

Incidental motions in respect of a matter of special privilege, suspension of Rules of Order, adjournment, postponement, for the previous question, or commitment may be made verbally.

O) Divided Motion

A motion containing distinct proposals may be divided with leave of Council or Committee or Local Board.

13. Voting on Motions**A) Question Stated**

Immediately preceding the taking of the vote thereon, the Presiding Officer may state a question in the form introduced, and shall do so if required by a member except when a motion for the previous question has been resolved in the affirmative, he shall state the question in the precise form in which it will be recorded in the minutes.

B) No Interruption After Question Stated

After a question is finally put by the Presiding Officer, no member shall speak to the question nor shall any other motion be made until after the vote is taken and the result has been declared.

C) Division of Question

A separate vote shall be taken upon each proposal contained in a question divided with leave of Council or Committee.

D) Vote of Presiding Officer

1. The Presiding Officer, except where disqualified to vote, may vote on all questions, and when so doing, shall vote last;
2. When the Presiding Officer determines to vote on a question, his vote shall be spoken, signified, polled and recorded after the votes of each member voting.

E) Vote Not Allowed

A member not present before the result of a division on a question is declared shall not be entitled to vote on that question.

F) Unrecorded Vote

The manner of determining the decision of Council or Committee or Local Board on a motion shall be at the discretion of the Presiding Officer, and may be by voice, show of hands, standing or otherwise.

G) Recorded Vote

Upon a request made before proceeding to another item of business, by a member who was present when the question was stated, a recount of the vote shall be taken and the previous decision of a vote determined in any other manner, and whether declared or not, shall not be binding upon the Council or Committee or Local Board.

14. General:**A) Order of Business**

The Clerk shall have prepared an agenda for the routine of business in paragraph 8 C), D) and E) for the use of each member at a Council or Committee or Local Board meeting.

B) Disclosure of Pecuniary Interest

1. At a meeting at which a member discloses an interest under section 5 of the *Municipal Conflict of Interest Act, R.S.O. 1990 c.M.50*, or as soon as possible afterwards, the member shall file a written statement of the interest and its general nature with the Clerk.
2. The Clerk shall maintain a registry in which shall be kept,
 - a) a copy of each statement filed under section 5.1; and
 - b) a copy of each declaration recorded
3. The registry shall be available for public inspection on the Town's website and the Clerk's Department.

C) Minutes

1. The Minutes shall record:
 - a) The place, date and time of the meeting;
 - b) The names of the Presiding Officer or officers and of the members present;
 - c) The reading, presentation, correction and the adoption of the minutes of prior meetings.

2. It shall be the duty of the Clerk to ensure that the minutes of the last regular meeting and all subsequent special meetings held more than three (3) days prior to a regular meeting, are placed on the next following regular Council meeting agenda.

D) Communications

1. Letters or written communications requiring consideration and action will be listed on the agenda.
2. The Clerk in consultation with the Mayor and CAO has authority to decline to list letters or written communications on an agenda under the following circumstances:
 - a) The subject matter is beyond the jurisdiction of Council;
 - b) The issue is specific to a labour/management dispute, or to the matter properly held in closed session
 - c) The issue has been or is to be considered by the Committee of Adjustment;
 - d) Council has previously considered or made a decision on the issue and a Delegation has appeared before Council with respect to the same issue previously considered or decided by Council within a period of twelve (12) months following the date on which the issue was last considered or decided by Council;
 - e) The issue should be referred to Administration for action; or
 - f) Correspondence consists of communications from municipalities, municipal associations, other organizations, and interest groups for endorsement of resolutions and policies.

E) Delegations

1. Persons desiring to verbally present information on matters of fact or make a request of council, shall give written notice to the Clerk seven (7) days in advance of the meeting at which they wish to appear.
2. The written notice of delegation shall state the topic to be discussed and any request to be made of the members.
3. Delegations shall be limited in speaking not more than five minutes (5) and one speaker for each municipal address.

- a) A deputation consisting of more than five persons (5) shall be limited to two (2) speakers, each limited to speaking not more than ten (10) minutes in total time
 - b) Organizations such as the Essex Region Conservation Authority, Tourism Windsor Essex Pelee Island and Essex Power who attend annually to report out to Council shall be given ten (10) minutes in total time.
- 4. May be heard upon approval of Council, by resolution stated at the meeting.
- 5. The Clerk in consultation with the Mayor and CAO has authority to deny Delegation requests under the following circumstances:
 - a) The request is not submitted within the time required in Paragraph 14. E) (1) of this By-law;
 - b) No written submission together with handouts or materials is provided with the request or the submission is incomplete;
 - c) The subject matter is deemed to be beyond the jurisdiction of Council;
 - d) The issue is specific to a labour/management dispute, or other matter properly held in closed session;
 - e) The issue has been or is to be considered by the Committee of Adjustment;
 - f) Council has previously considered or made a decision on the issue and a Delegation has appeared before Council with respect to the same issue previously considered or decided by Council within a period of twelve (12) months following the date on which the issue was last considered or decided by Council;
 - g) Council previously indicated it will not hear further from this Delegation; or
 - h) The issue should be referred to Administration for action.
- 6. A Delegation shall not be received by Council on matters relating to litigation or potential litigation affecting the Corporation, including matters which are before and under the jurisdiction of any court or tribunal, unless such matter is referred to Council by the said court or tribunal, in the alternative, Council deems the matter to be sufficiently important to allow the Delegation to be heard.

7. The Clerk may refuse, or postpone, a delegation when there has been, or will be, at least one (1) public meeting held at which the public was, or will be, provided the opportunity to make formal presentations on that subject matter.
8. In the event that a delegation request is refused, the Clerk shall provide to the person(s) in writing the reasons for the refusal with a copy to Council.
9. If applicable, Delegations shall provide a copy of their presentation to the Clerk seven (7) days in advance of the meeting at which they will be appearing. If using presentation software, such as PowerPoint, Delegations shall provide an electronic version to the Clerk, which shall be uploaded onto a Town-supplied laptop that Delegations may use during the Meeting. Presentation materials shall be attached to the circulated Agenda, whenever possible.
10. Delegations shall not distribute printed materials during the Meeting. All printed materials must be submitted to the Clerk prior to the commencement of the Meeting.
11. The display of placards and signs is not permitted during a Meeting.
12. The Clerk will only circulate material that complies with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*.
13. Delegations will be scheduled in an order to be determined by the Clerk.
14. Delegations shall address their remarks through the Chair.
15. Delegations shall confine their remarks to the business stated in the written notice given to the Clerk.
16. Except on matters of order, Members shall not interrupt a Delegation while he/she is addressing Council, the Committee or Local Board.
17. Members may address a Delegation only to ask questions and not to express opinions or enter into debate or discussion.
18. Once a motion to receive the presentation or to decide on the matter or to provide direction, has been moved and seconded, no further representation or questions of the Delegation shall be permitted.
19. The Chair may curtail any Delegation, any questions of a Delegation or debate during the presentation, as a result of disorder or other breach of the Procedural By-law. If the Chair rules that the

Delegation is concluded, the person or persons appearing before Council shall withdraw from the table.

F) Petitions

A petition in regard to a matter within the jurisdiction of Council or Committee or Local Board made over the signatures of the subscribers, shall be presented by a subscriber or agent who knows the contents thereof and vouches for the propriety of the petition may be received on leave of Council or Committee or Local Board, may be disposed forthwith, assigned some future time for consideration by Council or Committee or Local Board, or referred to a Committee.

G) Reports

1. Shall be received upon leave of Council or Committee or Local Board; or
2. May be accepted or approved upon resolution of Council or Committee or Local Board;
3. May be recommitted to Council or Committee or Local Board or a different Committee.

H) Unfinished Business

The items listed in the Order of Business of prior meetings which have not been disposed of by Council or Committee or Local Board and the date of their first appearance on the order of business shall be noted and repeated on each subsequent order of business until disposed of by Council or Committee or Local Board, unless removed from the order of business by leave of Council or Committee or Local Board.

I) By-laws

Every proposed by-law shall:

1. be introduced by the Clerk, specifying the title or upon the report of a committee;
2. receive three (3) separate readings;
3. be endorsed by the Clerk with the date of the several readings thereof;
4. be the responsibility of the Clerk for correctness when amended;
5. be finally passed by Council before signature by the Mayor or Acting Mayor of Council and the Clerk, and

6. be stamped with seal of the Corporation of the Town of Tecumseh;

Every proposed by-law may be referred to a Committee for report after second reading, and such reference may be made with or without debate on either or both the proposed by-law or the motion to so commit, as the Council may decide.

J) Suspension of Rules

Any procedure required by this by-law may be suspended with consent of not less than four-fifths (4/5) of the members present.

K) Electronic Recordings and Photographs

Any person may make an electronic recording of Council, Committee or Local Board Meetings or take photographs provided that the activity does not, in the opinion of the Chair, interfere with the Meeting proceedings or interfere with the Corporation's recording of Council Meetings.

15. Former By-laws Repealed

By-law No. 2020-13, as amended, by the Corporation, is hereby repealed and any by-law inconsistent with this by-law.

16. Prolonged Absence

The office of a Member becomes vacant if the Member is absent from the meetings of Council for three (3) successive months without being authorized to do so by a resolution of Council.

This section does not apply to vacate the office of a Member if the absence is a result of the Member's pregnancy, the birth of the Member's Child or the adopt of a child by the Member.

17. Effective

This by-law shall come into full force on the date of the final passing thereof.

Read a first, second, third time and finally passed this 8th day of March, 2022.

Gary McNamara, Mayor

Laura Moy, Clerk

Unfinished Regular Council Business

No.	Meeting Date	Resolution	Subject	Action/Direction	Depart.	Status/Action Taken
18/18	April 24, 2018		Cada Library Renovations	It is directed that Administration provide a report on the Cada Library to include consultations with TAAC, SAC, YAC, CAC, and other stakeholders on the current options proposed to refresh or renovate the current library building.	CRS/CAO	ARCHON Architect Incorporated has been awarded the contract for Architect Services for the CADA Library Renovation Project. The first task Archon will undertake is Stakeholder/Community consultations this will be done in partnership with the Essex County Library Administration. Once complete consultations Archon will develop concept plans and cost estimated to be presented to Tecumseh Council and the Essex County Library Board for their consideration and direction on the next steps of the project.
19/18	May 22, 2018		Property Standards By-Law (Zoning)	It is directed that Administration harmonize the by-law regarding disconnected tractor-trailers on residential properties to be consistent within the Town.	DS	To be addressed in the new Comprehensive Zoning By-law commencing in 2022.
02/20	October 27, 2020	RCM 318/20	Regulations Regarding Storage and Parking of Commercial and Recreational Vehicles/Trailers in Residents' Zones	Administration to bring considerations to regulate the parking of these vehicles, units and trailers within the municipal right-of-way in the former Town of Tecumseh, to ensure that visibility sightlines are maintained to private driveways, and to recommend appropriate regulations surrounding the parking of such vehicles, units and trailers in the minimum side yard of a private property at the time the Town's zoning By-law is reviewed.	DS	To be addressed in the new Comprehensive Zoning By-law commencing in 2022.
03/20	October 27, 2020	RCM 319/20	Short Term Rentals	Administration undertake a regulatory review for both the short-term, owner-absent rental and the home-sharing short term rental categories.	DS	To be addressed in the new Comprehensive Zoning By-law commencing in 2022.

No.	Meeting Date	Resolution	Subject	Action/Direction	Depart.	Status/Action Taken
04/20	November 10, 2020	RCM 341/20	By-law to Prohibit and Regulate Public Nuisances Related to Odours and Lighting from Cannabis Cultivation	Administration to review and report back to Council on the appropriateness of a By-law in accordance with the <i>Municipal Act</i> that will address and regulate nuisances related to odour and lighting from the cultivation of cannabis plants; and investigate opportunities to consider the matter with the other municipalities in Essex County to try to seek a common regional regulatory approach.	DS	To be addressed in the new Comprehensive Zoning By-law commencing in 2022.
04/21	June 22, 2021	RCM 206/21	Cannabis Retail Sales Policy	That Administration develop a policy statement, as recommended by the Windsor-Essex County Health Unit (WECHU) in consultation with the WECHU, to expand on the limited restrictions imposed by the Province for the protection of our vulnerable populations and sensitive land uses such as daycares, parks, and youth and mental health centres to further influence the location of retail cannabis stores; and be provided for consideration at the next Policies & Priorities Meeting.	LCS/DS	In progress for a Policies and Priorities Committee Meeting
06/21	July 27, 2021	RCM 233/21	Mobile Food Vendors	Administration to research regulations on licensing the operation of mobile food vendors and draft a regulatory framework for mobile food vendors to be presented to Council for consideration at a Policies & Priorities Committee meeting.	LCS	In progress for a Policies and Priorities Committee Meeting

No.	Meeting Date	Resolution	Subject	Action/Direction	Depart.	Status/Action Taken
01/22	February 8, 2022	RCM 30/22	911 Signage for Vacant Rural Property	Administration to review and provide recommendation on 911 signage for vacant rural properties and a process for assigning civic addresses	TCS	

The Corporation of the Town of Tecumseh

By-Law Number 2022-014

Being a by-law to confirm the proceedings of the March 8, 2022 regular meeting of the Council of The Corporation of the Town of Tecumseh.

Whereas pursuant to Section 5(1) of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

Whereas pursuant to Section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the Town of Tecumseh at this Session be confirmed and adopted by by-law.

Now Therefore the Council of The Corporation of The Town of Tecumseh Enacts as follows:

1. **That** the actions of the Council of The Corporation of the Town of Tecumseh in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all other action passed and taken by the Council of The Corporation of the Town of Tecumseh, documents and transactions entered into during the March 8, 2022, meeting of Council, are hereby adopted and confirmed, as if the same were expressly embodied in this By-law.
2. **That** the Mayor and proper officials of The Corporation of the Town of Tecumseh are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Town of Tecumseh during the said March 8, 2022, meeting referred to in paragraph 1 of this By-law.
3. **That** the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of The Corporation of the Town of Tecumseh to all documents referred to in said paragraph 1.

Read a first, second, third time and finally passed this 8th day of March, 2022.

Gary McNamara, Mayor

Laura Moy, Clerk