

Regular Council Meeting Agenda

Date: Tuesday, February 28, 2023, 7:00 pm
Location: Tecumseh Town Hall - Council Chambers
917 Lesperance Road
Tecumseh, Ontario N8N 1W9

Pages

- A. Roll Call
- B. Order
- C. Report Out of Closed Meeting
- D. Moment of Silence
- E. National Anthem
- F. Land Acknowledgement

We acknowledge that we are on land and surrounded by water, originally inhabited by Indigenous Peoples who have travelled this area since time immemorial. This territory is within the lands honoured by the Wampum Treaties; agreements between the Anishinaabe, Haudenosaunee, Lenni Lenape and allied Nations to peacefully share and care for the resources around the Great Lakes. Specifically, we would like to acknowledge the presence of the Three Fires Confederacy Ojibwe, Odawa, Potawatomi and Huron/Wendat Peoples. We are dedicated to honouring Indigenous history and culture while remaining committed to moving forward respectfully with all First Nations, Inuit and Métis.

G. Disclosure of Pecuniary Interest

H. Minutes

- | | |
|--|---------|
| 1. Regular Council Meeting, February 14, 2023 | 8 - 19 |
| 2. Public Council Meeting, February 14, 2023, Gouin Drain | 20 - 22 |
| 3. Public Council Meeting, February 14, 2023, Demonte Branch Drain | 23 - 25 |
| 4. Special Council Meeting, February 14, 2023, Shoreline Master Plan | 26 - 28 |

Recommendation

Moved by _____

Seconded by _____

That the February 14, 2023 minutes of the Regular Council, the February 14, 2023 Public Council Meetings, and the February 13 and 14, 2023 Special Council Meetings as were duplicated and delivered to the members, **be adopted**.

I. Supplementary Agenda Adoption

Recommendation

Moved by _____

Seconded by _____

That the supplementary items added to the Regular Meeting agenda regarding the Delegation PowerPoint Presentation and Executive Summary, and the revised Report PWES-2022-22, **be approved**

J. Delegations

1. Corporate Records and Information Management Service Review

33 - 58

Imerge Consulting, Paula Lederman

Supplementary Item

Recommendation

Moved by _____

Seconded by _____

That Report LCS-2023-03 Corporate Records and Information Management Review **be brought forward** on the agenda for discussion and consideration.

K. Communications - For Information

1. Town of Essex dated February 14, 2023

59 - 60

Re: Ontario School Board Elections

Recommendation

Moved by _____

Seconded by _____

That Communications - For Information item 1 as listed on the Tuesday, February 28, 2023 Regular Council Agenda, **be received**.

L. Communications - Action Required

M. Committee Minutes

1. Court of Revision, February 14, 2023 Antaya Drain 61 - 63

Recommendation

Moved by _____

Seconded by _____

That the Tuesday, February 14, 2023 minutes of the Court of Revision for the Antaya Drain as were duplicated and delivered to the members, **be adopted**.

2. Court of Revision, February 14, 2023, Branch of South Talbot and Holden Outlet Drain – Meo Bridge 64 - 66

Recommendation

Moved by _____

Seconded by _____

That the Tuesday, February 14, 2023 minutes of the Court of Revision for the Branch of South Talbot and Holden Outlet Drain - Meo Bridge as were duplicated and delivered to the members, **be adopted**.

N. Reports

1. Financial Services
- a. FS- 2023-02 2021 Development Charge Reserve Fund Statement 67 - 75

Recommendation

Moved by _____

Seconded by _____

That the 2021 Development Charge Reserve Fund Statement, prepared in accordance with the Development Charges Act, 1997, S.O. 1997, c. 27, s. 43, **be received**;

And that the 2021 Development Charge Reserve Fund Statement **be made available** to the public on the Town's website in accordance with the Development Charges Act, 1997, S.O. 1997, c. 27, s. 43 (2.1); 2015, c. 26, s. 7 (1);

And further that the report **be forwarded upon request** to the Ministry of Municipal Affairs and Housing as per the Development Charges Act, 1997, S.O. 1997, c. 27, s. 43 (3); 2015, c. 26, s. 7 (2).

2. Legislative & Clerk Services

- a. LCS-2023-03 Corporate Records and Information Management Review

76 - 81

Recommendation

Moved by _____

Seconded by _____

That Report LCS-2023-03 entitled “Corporate Records and Information Management Review” together with the presentation by Paula Lederman of Imerge Consulting **be received**;

And that the independent third party review final report entitled, “Corporate Records and Information Management Review - Information Management Strategy, February 2023”, as prepared by Imerge Consulting **be endorsed** in principle;

And further that Administration report back to Council with its recommendations and implementation framework arising from the Corporate Records and Information Management Review;

And furthermore that the independent third party review final report entitled “Corporate Records and Information Management Review - Information Management Strategy, February 2023”, as prepared by Imerge Consulting **be posted** to the Town of Tecumseh website in accordance with the requirements of the funding received from the Municipal Modernization Program – Intake 3.

3. Public Works & Engineering Services

- a. PWES-2023-016 Annual and Summary Reports for Year 2022
Town of Tecumseh Water Distribution System

82 - 108

Recommendation

Moved by _____

Seconded by _____

That the 2022 Ministry of the Environment, Conservation and Parks Annual Report and the Summary Report for the Town of Tecumseh Water Distribution System (260004969) for the Year 2022, as prepared in accordance with the Safe Drinking Water Act, O.Reg. 170/03, Section 11 – Annual Reports and Schedule 22 – Summary Reports, **be adopted**;

And that the Annual Report and Summary Report **be made available** for public viewing through the Town of Tecumseh website.

- b. PWES-2023-17 Tecumseh Water Distribution System MECP January 1, 2022 to December 31, 2022 Inspection Report 109 - 136

Recommendation

Moved by _____

Seconded by _____

That the Ministry of the Environment, Conservation and Parks Inspection Report for the Tecumseh Water Distribution System, dated February 6, 2023, **be received**.

- c. PWES-2023-018 Drinking Water Quality Management System Operational Plan 137 - 360

Recommendation

Moved by _____

Seconded by _____

That Report PWES-2023-18 Drinking Water Quality Management System Operational Plan **be received**;

And that Tecumseh Town Council **endorse and commit to** the Town of Tecumseh Distribution System, Drinking Water Quality Management System Operational Plan, Revision Date: February 28, 2023.

- d. PWES-2023-021 Amendment to the 2023-2027 PWES Capital Works Plan, Tecumseh Hamlet Northwest Water and Wastewater Infrastructure 361 - 368

Recommendation

Moved by _____

Seconded by _____

That report PWES-2023-21 Amendment to the 2023-2027 PWES Capital Works Plan, Tecumseh Secondary Plan Area, Northwest Water & Wastewater Infrastructure Project, **be received**;

And that expenditures for the expanded scope and construction costs for the Tecumseh Secondary Plan Area Northwest Water & Wastewater Infrastructure Project, of \$15,598,500, for a total project cost of \$16,618,500, **be authorized and funded from**:

- \$3,885,000 from the Watermain Reserve Fund
- \$6,853,500 from the Wastewater Sewer Reserve Fund
- \$3,510,000 from the Road Lifecycle Reserve
- \$1,350,000 from the Storm Sewer Lifecycle Reserve

- e. PWES-2023-22 Tecumseh Hamlet Secondary Plan Area Environmental Assessment and Functional Servicing Report 369 - 377

Recommendation

Moved by _____

Seconded by _____

That Dillon Consulting Limited **be retained** for Consulting Services for the Tecumseh Hamlet Secondary Plan Area, Environmental Assessment and Functional Servicing Report in the amount of \$482,800 excluding HST as a Single Source under the Town of Tecumseh Purchasing Policy and Schedule “A” of By-law 2021-60 and as amended by By-law 2021-103;

And that Council **delegate the authority** to the Chief Administrative Officer, the Purchasing Coordinator, and the Director of Public Works & Engineering Services to execute an agreement, satisfactory in form to the Town Solicitor, with Dillon Consulting Limited.

O. By-Laws

1. By-Law 2023-027 Shuttleworth Drain - First and Second Readings 378 - 564
Being a by-law to provide for the repair and improvements to the Shuttleworth Drain
2. By-Law 2023-028 Sullivan Creek Drain - First and Second Readings 565 - 797
Being a by-law to provide for the repair and improvements to the Sullivan Creek Drain

P. Unfinished Business

1. February 28, 2023 798 - 798

Q. New Business

R. Motions

1. Confirmatory By-Law 2023-029 799 - 800

Recommendation

That By-Law 2023-029 being a by-law to confirm the proceedings of the Tuesday, February 28, 2023, regular meeting of the Council of The Corporation of the Town of Tecumseh **be given** first, second, third and final reading.

S. Notices of Motion

T. Next Meeting

Tuesday, March 14, 2023

4:45 pm Court of Revision - Demonte Drain & Gouin Drain

5:30 pm In-Camera Meeting

6:30 pm Special Council Meeting - Awards

7:00 pm Regular Council Meeting

U. Adjournment

Recommendation

That there being no further business, the Tuesday, February 28, 2023 meeting of the Regular Council **be adjourned** at pm.